



## MINUTES OF A REGULAR MEETING

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### URBANA HUMAN RELATIONS COMMISSION

**DATE:** Wednesday, February 10, 2016

**TIME:** 5:30 p.m.

**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**MEMBERS PRESENT:** Kevin Bowersox-Johnson, Samuel Byndom, Daniel Larson, Lisa Mosley, Peter Resnick

**MEMBERS NOT PRESENT:** Frances Rigberg Baker, Aisha Lamb Sobh

**STAFF PRESENT:** Tony Weck

**1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

- a. Chair Larson called this meeting of the Urbana Human Relations Commission to order at 5:38 p.m. Roll was taken. A quorum was present.

**2. APPROVAL OF AGENDA**

- a. Mr. Resnick made a motion that the Commission approve the agenda as presented. Mr. Byndom seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

**3. APPROVAL OF MINUTES**

- a. January 13, 2016 Meeting
- i. Mr. Bowersox-Johnson made a motion that the Commission approve the draft minutes of the January 13, 2016 meeting. Mr. Resnick seconded the motion. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously; the draft minutes were approved as presented.

**4. PUBLIC PARTICIPATION**

- a. There was none.

**5. OLD BUSINESS**

- a. There was none.

## 6. NEW BUSINESS

- a. Presentation on Community Elements by Ms. Sheila Ferguson
  - i. Mr. Weck introduced and gave a brief biography to the Commission on Community Elements and the organization's work in the community. Following the introduction, Ms. Ferguson, along with Celeste Blodgett, also of Community Elements, gave a presentation to the Commission on the mission and work of the organization they represented. Comments and questions from the Commission were addressed by Ms. Ferguson and Ms. Blodgett during the course of their presentation.
- b. Discussion on HRC Business Cards
  - i. Chair Larson introduced this agenda item. The Commission discussed ideas for design and layout of business cards to be used by its members. Mr. Weck agreed to forward design ideas and suggestions to Mr. Bautista. The Commission requested further discussion, including a mock-up, at the next regular monthly meeting.
- c. Committee Reports
  - i. Community Relations Committee
    - 1. Ms. Mosley announced that the C-U Immigration Project would hold a community get-to-know-you event at Cowboy Monkey in Champaign at 5:00 p.m. on Thursday, February 11, 2016. Otherwise, Ms. Mosley had nothing further to report.
  - ii. Criminal Justice Committee
    - 1. Chair Larson noted that the Criminal Justice Committee is scheduling a meeting. Otherwise, there was nothing to report.
  - iii. Ordinance Enforcement Committee
    - 1. Chair Resnick noted that the Ordinance Enforcement Committee is scheduling a meeting. There was nothing to report, per Mr. Resnick.
  - iv. Training & Development Committee
    - 1. Mr. Bowersox-Johnson commented that he was interested in addressing restorative justice needs as part of the committee's work. Mr. Bowersox-Johnson distributed a sample board member orientation packet he developed and requested feedback from the commission in order to begin building an orientation packet.

## 7. STAFF REPORT

- a. Approval of EEO Workforce Statistics
  - i. The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
    - 1. Bumper to Bumper
      - a. Recommend 1 year
    - 2. Carterson Safety Corporation, Inc.
      - a. Recommend 2 years
    - 3. Dust & Son
      - a. Recommend 2 years
    - 4. Motor Parts & Equipment Corp.
      - a. Recommend 1 year
    - 5. Municipal Emergency Services
      - a. Recommend 1 year
    - 6. Allied Waste
      - a. Recommend 1 year

Mr. Weck gave a brief presentation to the Commission regarding the workforce statistics for each new and renewing contractor/vendor. Discussion followed. Mr. Resnick made a motion that the Commission approve Bumper to Bumper for one year; Carterson Safety Corporation, Inc., for two years; Dust & Son for two years; Motor Parts & Equipment Corp. for six months; Municipal Emergency Services for one year; and Allied Waste for one year. Ms. Mosley seconded the motion. Discussion followed. Chair Larson called for a voice vote. All were in favor. The motion carried unanimously.

- b. HRO Activity Report**
  - i. Mr. Weck presented the monthly activity report to the Commission, noting that he would forward any comments, concerns or questions regarding the same to Mr. Bautista. There were none.**
- c. Budget Report**
  - i. Mr. Weck presented the Commission with the budget report.**

## **8. ANNOUNCEMENTS**

- a. Chair Larson offered his compliments to the Planning Committee of the 2016 Rev. Dr. Martin Luther King, Jr. Countywide Celebration for this year's program at Parkland College.**
- b. Mr. Bowersox-Johnson commented on the impact the Illinois state budget impasse was having on local social service agencies. He noted that he had been thinking about ways in which the Commission and/or the City could be of assistance.**

## **9. ADJOURNMENT**

- a. There being no further business to come before the Commission, Chair Larson declared the meeting to be adjourned at 6:45 p.m.**

Respectfully submitted,

Tony Weck  
Recording Secretary