



MINUTES OF A REGULAR MEETING

URBANA HUMAN RELATIONS COMMISSION

DATE: Wednesday, July 8, 2015

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Frances Rigberg Baker, Kevin Bowersox-Johnson, Daniel Larson, Peter Resnick, Aisha Lamb Sobh

MEMBERS NOT PRESENT: Daniel Larson, Lisa Mosley

STAFF PRESENT: Alex Bautista

1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

- a. In the absence of Chair Larson, Mr. Resnick acted as chair for this meeting. Chair Resnick called this meeting of the Urbana Human Relations Commission to order at 5:39 p.m. Roll was taken. A quorum was present.

2. APPROVAL OF AGENDA

- a. Mr. Bowersox-Johnson made a motion that the Commission approve the agenda as presented. Ms. Lamb Sobh seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

3. APPROVAL OF MINUTES

- a. Ms. Rigberg Baker made a motion that the Commission approve the draft minutes of the April 8, 2015 meeting and the draft minutes of the May 13, 2015 meeting in omnibus fashion. Mr. Bowersox-Johnson seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

4. PUBLIC PARTICIPATION

- a. There was none.

5. OLD BUSINESS

- a. Approval of Order of Dismissal for Case 1402-01
 - i. Following a brief discussion, Mr. Bowersox-Johnson made a motion that the Commission approve the Order of Dismissal for Human Relations Office Case #1402-01. Ms. Rigberg Baker seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

6. NEW BUSINESS

- a.** There was none.

7. STAFF REPORT

- a.** Approval of EEO Workforce Statistics
 - i.** The EEO Workforce Statistics were reviewed and staff recommendations for approval were as follows:
 - 1.** Schaeffer Systems International
 - a.** Recommend 2 years
 - 2.** ABC Sanitary Hauling
 - a.** Recommend 1 year
 - 3.** A & R Mechanical Contractors, Inc.
 - a.** Recommend 6 months
 - 4.** Baker Tilly Virchow Krause
 - a.** Recommend 6 months
 - 5.** Crawford, Murphy & Tilly
 - a.** Recommend 1 year
 - 6.** Health Alliance Medical Plans
 - a.** Recommend 1 year
 - 7.** Ray O'Herron Company, Inc.
 - a.** Recommend 1 year
 - 8.** Springfield Electric Supply Company
 - a.** Recommend 1 year
 - 9.** VCNA Prairie (d/b/a Prairie Material)
 - a.** Recommend 2 years
 - 10.** VEYA, Inc.
 - a.** Recommend 2 years

Mr. Bowersox-Johnson made a motion that the Commission approve new vendor Schaeffer Systems International for a period of two years. Ms. Lamb Sobh seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

With regards to renewal of existing contractor/vendor certifications, Mr. Bautista gave a brief presentation to the Commission on each. Mr. Bautista recommended that consideration of the workforce statistics of A & R Mechanical Contractors, Inc., be postponed while the Human Relations Office reviewed its minority hiring practices. There were no objections from the Commission. Discussion followed.

For all other renewals, Ms. Lamb Sobh made a motion that the Commission approve ABC Sanitary Hauling for a period of two years; Baker Tilly Virchow Krause for a period of six months; Crawford, Murphy & Tilly for a period of one year; Health Alliance Medical Plans for a period of one year; Ray O'Herron Company, Inc., for a period of six months; Springfield Electric Supply Company for a period of one year; VCNA Prairie (d/b/a Prairie Material) for a period of two years; and VEYA, Inc. for a period of two years. Ms. Rigberg Baker seconded the motion. Chair Resnick called for a voice vote. All were in favor. The motion carried unanimously.

- b.** HRO Activity Report
 - i.** Mr. Bautista reviewed the monthly activity report with the Commission, addressing Commission comments and questions during the course of his review.

- c. Budget Report
 - i. Recording Secretary Tony Weck reported to the Commission that as of the time of publication of the packet for this meeting, budgetary information for fiscal year 2015-2016, which began on July 1, 2015, was not yet available.

8. ANNOUNCEMENTS

- a. Mr. Bautista announced a formal call for nominations for new Commission members in order to fill vacancies.
- b. Mr. Bautista announced that the Human Relations Office had launched a research project looking into diversity in unionized labor.
- c. Mr. Bautista announced that he would be attending a meeting of the United States Minority Contractors Association on July 9, 2015 at the Champaign Public Library.
- d. Chair Resnick announced that the Preliminary Findings Report of the Urbana IDOT Traffic Stop Data Task Force, of which he serves as chair, had been published.

9. ADJOURNMENT

- a. There being no further business to come before the Commission, Chair Resnick declared the meeting to be adjourned at 6:15 p.m.

Respectfully submitted,

Tony Weck
Recording Secretary