

URBANA HUMAN RELATIONS COMMISSION
MINUTES
April 13, 2011

MEMBERS PRESENT: Frances Rigberg Baker, Daniel Larson, Lisa Mosley, Peter Resnick, Aisha Lamb Sobh, Rizwan Uddin

MEMBERS NOT PRESENT: Carol Bradford, Rita Haber, Eric Smith

STAFF PRESENT: Todd Rent

I. CALL TO ORDER AND ROLL CALL

Chair Larson called the meeting of the Urbana Human Relations Commission to order at 5:35 p.m.

II. APPROVAL OF AGENDA

Mr. Resnick made a motion to approve the agenda. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All voted aye. The motion carried unanimously.

III. APPROVAL OF MINUTES

The minutes of the meeting of March 9, 2011 were reviewed. Mr. Resnick made a motion to approve the minutes. Ms. Mosley seconded the motion. Mr. Resnick noted changes necessary to the draft minutes, which he submitted in writing. There were no objections and no further changes were proposed. Chair Larson called for a voice vote. All voted aye. The motion carried unanimously and the minutes of March 9, 2011 were approved as amended.

IV. PUBLIC PARTICIPATION

There was none.

V. OLD BUSINESS

A. Status report – IDOT Traffic Stop Study

Mr. Rent updated the Commission on the progress of review of the IDOT Traffic Stop Study. Efforts to coordinate with the Commission, the Board and community stakeholders were ongoing.

B. Status report – UC2B Project EEO Compliance Issues

Mr. Rent and Mr. Resnick updated the Commission on the progress of EEO Compliance with regards to the UC2B project. A general discussion of the project among members of the Commission ensued. Mr. Rent and Mr. Resnick addressed questions from the Commission.

VI. NEW BUSINESS

A. Provisional Certification Letter – new language

Mr. Rent provided an example of the new Provisional Certification Letter to be sent to vendors and/or contractors who receive six-month or one-year provisional certifications from the Commission. He reviewed the language that was newly added to the letter. It was the consensus of the Commission that the new language was acceptable.

B. Discrimination Law Update Seminar

Mr. Rent provided background on this topic to the Commission. He requested permission to use Commission funds to hire a consultant on this issue to hold a seminar with City staff and the Commission on issues relating to discrimination law. Input from the Commission was heard; by consensus, the Commission was in favor of using funds from the Commission's budget to hold such a seminar.

VII. STAFF REPORT

A. Approval of EEO Workforce Statistics

The EEO Workforce Statistics were reviewed for the following:

- Joe Coleman Salvage & Demolition
 - Recommend 1 year
- Open Road Paving & Asphalt
 - Recommend 2 years
- Ray O'Herron Co., Inc.
 - Recommend 1 year
- Birkey's Farm Store
 - Recommend 1 year
- Cross Construction
 - Recommend 2 years
- Duce Construction
 - Recommend 1 year
- Hanson Professional Services
 - Recommend 1 year
- Municipal Emergency Services
 - Recommend 1 year

Mr. Rent noted that the EEO Workforce Statistics form for Open Road Paving & Asphalt had received the day prior to the meeting and was added after packets for this meeting had been distributed to the Commission members.

The Commission briefly discussed the pending approvals. Questions from the Commission were addressed by Mr. Rent.

Mr. Resnick made a motion that the Commission approve all vendors/contractors as per staff recommendations. Mr. Uddin seconded the motion. A brief discussion ensued, following which Chair Larson called for a voice vote. All voted aye. The motion carried unanimously.

B. Budget Report

Mr. Rent made a request to the Commission that funds from the Commission's budget be used to pay for half the cost of a Black History Month advertisement that the City had placed in the News-Gazette in February. The total cost of said advertisement was \$550.00.

Mr. Resnick made a motion that the Commission approve the expenditure of \$225.00 from the budget to support said advertisement for Black History Month. Ms. Rigberg Baker seconded the motion. Chair Larson called for a voice vote. All voted aye. The motion carried unanimously.

C. HRO Activity Report

Mr. Rent reviewed the status of the Human Relations Office's pending cases. Questions and comments from the Commission were addressed during the review.

VIII. ANNOUNCEMENTS

There were none.

IX. ADJOURNMENT

There being no further business to come before the Commission, Chair Larson declared the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Tony Weck
Recording Secretary