

**URBANA HUMAN RELATIONS COMMISSION  
MINUTES  
May 10, 2006**

**MEMBERS PRESENT:** Marion Knight, Peter Resnick (by telephone), Daniel Larson, Lisa Mosley, Rachael Dietkus

**STAFF PRESENT:** Vacellia Clark

**I. CALL TO ORDER AND ROLL CALL**

Chair Knight called the meeting of the Urbana Human Relations Commission to order at 5:35 p.m.

**II. APPROVAL OF AGENDA**

Peter Resnick asked to add to Old Business. He would like to discuss people applying for grants to the commission.

There being no objection, this will be added to Old Business.

**III. APPROVAL OF MINUTES**

The minutes of the meeting of April 12, 2006 were reviewed. Motion by Lisa Mosley to approve the minutes as submitted. Motion seconded by Daniel Larson. All voted aye. The minutes of the meeting of April 12, 2006 were approved.

**IV. PUBLIC PARTICIPATION**

There was no public participation.

**V. OLD BUSINESS**

Requests for Grants and Sponsorships to the Commission

Peter Resnick suggested that a form be developed for anyone requesting a grant or sponsorship from the Commission. He indicated that this would alleviate the Commission trying to decide how the group making the request fits into the Commission's mission. Mr. Resnick volunteered to develop such a form.

**V. NEW BUSINESS**

A. Approval of EEO Workforce Statistics

Vacellia Clark reported that the Commissioners should have received several of the new EEO Workforce Statistic Forms that have been completed by vendors who would like to be approved under the pre-certification process.

Pete Resnick indicated that there were some changes that were to be made to the forms and he does not see them included.

Ms. Clark reported that it looked like the forms distributed were copies of the draft before the changes were made. She indicated that she will see that the corrected forms are being used.

A discussion followed.

Chair Knight suggested that there are not any standards for the Commissioners to know what they are looking at or approving, he would like to designate the Human Relations Officer to approve any bids until guidelines are put into place.

Peter Resnick indicated that he would like to hold any approval on these forms that the Commission was given until guidelines are developed.

Chair Knight asked Peter Resnick and Daniel Larson to work with Ms. Clark to develop some guidelines for next months meeting.

## **VII. OFFICER'S REPORT**

### **A. HRO Activity Report**

Ms. Clark reported that the 2<sup>nd</sup> Annual Human Resources workshop has been scheduled for June 9<sup>th</sup> and letters have gone out to the people who attended last year.

Rachael Dietkus reported that now that she is back in town, her subcommittee will reconvene to discuss a workshop on expungements.

Ms. Clark distributed her activity report for the month of April.

### **B. Budget Report**

The budget report was reviewed.

## **VIII. STUDENT REPORT**

There was no student report.

## **IX. ANNOUNCEMENTS**

Ms. Clark reported that Mike Bily is the new Chief of Police. She also reported that Pat Connolly has been chosen as the Assistant Chief of Police.

Chair Knight asked about having the Personnel Director come and give the Commission an update. Ms. Clark suggested having her come to the August meeting.

**X. ADJOURNMENT**

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Jolinda Ross  
Recording Secretary