

**URBANA HUMAN RELATIONS COMMISSION
MINUTES
August 14, 2002**

MEMBERS PRESENT: Marion Knight, Lester Pritchard, Ralph Langenheim, Ivon Ridgeway, Carl Reisman, Turk Peacock, Tatiana Camargo-Schrader, Anne Grabow, Student Representative

MEMBERS ABSENT: Cope Cumpston, Naomi Jakobsson

STAFF PRESENT: Vacellia Clark

GUESTS: Ruth Fliegel, Esther Patt, Amy Kummerow, Dave Krchak

I. CALL TO ORDER AND ROLL CALL

There being a quorum, Chair Pritchard called the meeting of the Urbana Human Relations Commission to order at 5:35 p.m.

An introduction was made of the new commissioners: Ivon Ridgeway, Carl Reisman, Tatiana Camargo-Schrader and Anne Grabow, student representative.

II. ADDITIONS TO THE AGENDA

There were none.

III. DISPOSITION OF JOHNSON VS. GUARDIAN WEST CASE

Dave Krchak, Special Prosecutor for the City of Urbana, made a presentation to the Commission regarding the Johnson vs. Guardian West case.

Following a discussion Marion Knight made a motion for Mr. Krchak to continue discussions with Guardian West and to bring an agreement back to the Commission for review and approval. Motion seconded by Turk Peacock. All voted aye. Motion carried.

IV. PUBLIC INPUT

There was none.

V. NEW BUSINESS

A. Revisions to Public Hearing Procedures

Chair Pritchard indicated that there needs to be further language put into the hearing procedures as to what constitutes a quorum for public hearings. He recommended that a Committee be formed to report back in September or

October. Chair Pritchard indicated that the Committee should consist of Carl Reisman, Cope Cumpston and himself.

B. Training for All Commissioners on Public Hearing Cases

Vacellia Clark reported that she and Chair Pritchard have discussed training needs for the Commission. Ms. Clark indicated that she has spoken to an attorney from Peoria who does labor law and employment and she has discussed the possibility of having him do a half-day training on a Saturday for the Commission. She stated that she would like the Commission to be comfortable hearing cases and to know how to weigh the evidence and decide what has value to the case. She asked that all Commissioners contact her or Jolinda Ross to let them know what Saturday in September would be convenient for them. The training would run from 10:00 a.m. to 3:00 p.m. with lunch provided.

Ms. Clark indicated that Phyllis Clark has agreed to do the “ABC of Parliamentary Procedures” training at the next meeting.

VI. OLD BUSINESS

A. Progress Report on City of Urbana Workforce Diversity

Ms. Clark distributed a copy of a report, for new commissioners that was distributed at the June meeting. She also gave the new commissioners some background on hiring practices.

Ms. Clark reported that firefighter recruitment and testing has begun and a study guide was given at the orientation.

B. Procedures for Selecting Martin Luther King Award Recipients

Marion Knight referred the Commission to the materials distributed in the packet and the Bylaws distributed. He indicated that Page 4 of the Bylaws discuss the MLK Awards. The Commission also reviewed the draft of the MLK Award Recipient Procedures.

A motion was made by Marion Knight to approve the nominating criteria as presented in the draft. Motion seconded by Ralph Langenheim. All voted aye. The motion carried.

Mr. Knight asked that a discussion of the MLK Program be placed on the agenda for the September 11th meeting.

C. Set Date for Appearance of Chief Adair

It was suggested to have Chief Adair attend the October or November meeting. Vacellia Clark will check the Chief’s calendar to see which date would be most convenient for him.

VII. OFFICER’S REPORT

A. HRO Activity Report

Ms. Clark distributed a copy of the HRO Activity Report for the months of June and July. She explained to the new commissioners how the report is compiled.

Marion Knight asked that all commissioners be aware that Ms. Clark is also currently the Interim Personnel Manager and that her hands are pretty full.

VIII. ADJOURNMENT

There being no further business to come before the Commission, a motion was made by Marion Knight and seconded by Turk Peacock to adjourn. All voted aye. The motion carried.

The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Jolinda Ross
Recording Secretary