

**URBANA HUMAN RELATIONS COMMISSION
MINUTES
October 10, 2001**

MEMBERS PRESENT: Naomi Jakobsson, Cope Cumpston, Lester Pritchard, Marion Knight, Willeta Donaldson, Myrna Golden, Ralph Langenheim, Jean Gomez Talley, Donna Dalton

STAFF PRESENT: Vacellia Clark

GUESTS: Amy Kummerow

I. CALL TO ORDER

The regular meeting of the Urbana Human Relations Commission was called to order at 5:35 p.m.

Lester Pritchard asked that an addition to the agenda be made under new business. He has a resolution to present.

II. INTRODUCTION OF NEW COMMISSIONER

New Commissioner Turhan Peacock was not present. An introduction will be made at the next meeting.

III. APPROVAL OF MINUTES

The minutes of the meeting of August 8, 2001 were reviewed. It was noted that the numbering of the minutes should be changed. Old Business should be listed as VIII. A motion was made by Jean Gomez Tally and seconded by Myrna Golden to approve the minutes as corrected.

All voted aye. The minutes of the meeting of August 8, 2001 were approved as corrected.

IV. PUBLIC INPUT

Amy Kummerow distributed copies of the new Who's Who in Government booklets to all the commissioners.

V. NEW BUSINESS

Lester Pritchard reported that he has drafted a resolution to be presented to former commissioner Shirley Hursey rather than a letter. The draft was read to the

commissioners. Lester Pritchard moved to approve the draft to be typed and signed by the Chair. Motion seconded by Naomi Jakobsson. All voted aye. A resolution will be prepared and presented to Shirley Hursey.

VI. OLD BUSINESS

A. HRC Retreat

Lester Pritchard distributed a draft agenda for the fall retreat and suggested that a date be set.

A date was agreed upon for Saturday, November 3, 2001 beginning at 10:00 a.m. in the Urbana City Building, 2nd Floor Conference Room.

VII. COMMISSIONERS' REPORT

A. Personnel Annual Report

Cope Cumpston reported that she and Lester Pritchard along with Vacellia Clark met with the Mayor to discuss the Personnel Annual Report. Ms. Cumpston stated that the Mayor was very responsive and indicated that hiring diversity will be made a part of the top 10 goals for the work plan. A memo was then drafted and included in Council packets to let them know the status of the Personnel Annual Report.

Ms. Clark reported that she was present at the Council meeting to answer questions and indicated to the Council that she would come back in a couple of months with a plan. She stated that staff needs to take a look at some of the internal systems, recruiting tools and the application process in order to have a clear working document to present to Council.

There was a discussion concerning the testing process for police and fire.

Ms. Clark agreed to give the Commission a monthly report updating them on the progress of working on diversity in the hiring process.

Cope Cumpston asked about the Affirmative Action Form that the City of Champaign sends out to businesses. She wondered if the City of Urbana uses anything similar. Ms. Clark indicated that the City of Champaign has a more extensive computer system for tracking EEOs than we do. She indicated that she has discussed this issue with the Comptroller about how we can do a better job of keeping up with vendors we do business with.

B. 2002 MLK Program

Vacellia Clark reported that the MLK Committee had its first meeting with representatives attending from Urbana, Champaign and the County. A date of January 17, 2002 has been established for the program and will be held at the Illinois Terminal building. She indicated that the MTD would also be a co-sponsor.

X. OFFICER'S REPORT

A. HRO Activity Report

Ms. Clark distributed the HRO Activity Report for the month of August and September.

B. Budget Report

Ms. Clark distributed a copy of the budget report.

XI. ADJOURNEMNT

There being no further business to come before the Commission, a motion was made by and seconded to adjourn. All voted aye. The motion carried.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Jolinda Ross
Recording Secretary