



# Application for Certificate of Appropriateness

## Historic Preservation Commission

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### APPLICATION AND REVIEW FEE – NO CHARGE

Although there is no fee to file an application for Certificate of Appropriateness, the Applicants are responsible for paying the cost of any legal publication fees. The fees usually run from \$75.00 to \$125.00. The applicant will be billed separately by the News-Gazette, if applicable.

#### DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY

Date Application Filed \_\_\_\_\_ Case No. \_\_\_\_\_

#### PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION

##### 1. APPLICANT CONTACT INFORMATION

Name of Applicant(s): JOE AND PHYLLIS WILLIAMS Phone: 344-8100  
Address (street/city/state/zip code): 810 W MAIN ST.  
Email Address: jdwillia@illinois.edu  
Property interest of Applicant(s) (Owner, Contract Buyer, etc.): OWNERS

##### 2. OWNER INFORMATION

Name of Owner(s): JOE & PHYLLIS WILLIAMS Phone: 344-8100  
Address (street/city/state/zip code): 810 W MAIN, U -  
Email Address: jdwillia@illinois.edu

##### 3. PROPERTY INFORMATION

Location of Subject Site: 810 W MAIN ST.  
PIN # of Location: 91-21-08-353-015  
Lot Size: 51.17 X 161.25  
Current Zoning Designation:  
Current Land Use (vacant, residence, grocery, factory, etc): RESIDENCE  
Legal Description: LOT 9, COL. M.W. BUSEY'S HEIRS ADDITION

#### 4. CONSULTANT INFORMATION

Name of Architect(s):

Phone:

Address (street/city/state/zip code):

Email Address:

Name of Engineers(s):

Phone:

Address (street/city/state/zip code):

Email Address:

Name of Surveyor(s):

Phone:

Address (street/city/state/zip code):

Email Address:

Name of Professional Site Planner(s):

Phone:

Address (street/city/state/zip code):

Email Address:

Name of Attorney(s):

Phone:

Address (street/city/state/zip code):

Email Address:

Historic Designation (Check One) -  Landmark  District

#### PROPOSED WORK FOR WHICH CERTIFICATE OF APPROPRIATENESS IS BEING REQUESTED

1. Describe and/or illustrate fully the proposed work to be done: (Plans associated with building permit applications can be referenced. If approval of an addition or detached accessory building is requested, submit a site plan showing the measurements of the lot, the existing buildings and proposed changes and the front, back and side yard setbacks. If approval of a demolition is being requested, submit a site plan of the property and the structure(s) to be demolished.)

N. W CORNER OF HOUSE, <sup>CONCRETE</sup> A REAR ENTRY STOOP IS DETERIORATED, HAND RAILS VERY LOOSE. SUPPORTING BLOCK HAS LOST SKIM COAT OF CONCRETE AND LARGE AMOUNTS OF MORTAR.

2. Describe how the proposed work will change, destroy, or affect any external feature of the structure or site:

WE PROPOSE TO HIRE PANKAU MASONRY TO REMOVE OLD TOP SLAB AND REPOUR A NEW SLAB. HANDRAILS (NOT ORIGINAL) WILL BE RE-ANCHORED. SUPPORTING BLOCK WILL BE TUCK POINTED AND RE-SKIM COATED. AS THE CONCRETE STEPS ARE SEPERATE AND SOUND, THEY WILL REMAIN UNTOUCHED.

3. How will the proposed work affect the preservation, protection, perpetuation and economic use of the structure or district?

THIS PROVIDE A SAFE STOOP FOR THE HOME AND HALT FURTHER DETERIORATION OF THE SUPPORTING BLOCKS

4. Attach a statement indicating how the proposed work meets each applicable criterion provided in "EXHIBIT A", which is attached to this application form.

1. THIS WORK REPLACES EXACTLY THE DETERIORATED EXISTING STOOP,

2. a. NO CHANGE IN HEIGHT 2b. FRONT FACADE NOT AFFECTED.

2c. NO CHANGE TO EXISTING OPENINGS, 2d. NO CHANGE IN MASS →

5. State any additional information which you feel the Zoning Administrator or the Historic Preservation Commission should consider in issuing a Certificate of Appropriateness for the proposed work:

WE ARE SUBMITTING ATTACHED PHOTOS.

**NOTE:** If additional space is needed to accurately answer any question, please attach extra pages to the application.

**By submitting this application, you are granting permission for City staff to post on the property a temporary yard sign announcing the public hearing to be held for your request.**

**CERTIFICATION BY THE APPLICANT**

I certify all the information contained in this application form or any attachment(s), document(s) or plan(s) submitted herewith are true to the best of my knowledge and belief, and that I am either the property owner or authorized to make this application on the owner's behalf.

Joe Williams Phyllis Williams  
Applicant's Signature

April 18, 2016  
Date

## Exhibit "A"

(Please respond to the Criteria a through h, indicated by the underlined text)

### Review Criteria for Certificate of Appropriateness.

In making a determination whether to issue or deny a Certificate of Appropriateness, if the proposed activities cannot be considered "minor works" as identified in Table XII-1 and Table XII-2, the Historic Preservation Commission shall consider, among other things, the effect of the proposed alteration, relocation, construction, removal or demolition upon the exterior architectural features and upon the historic value, characteristics and significance of the landmark or of the historic district.

The criteria to be used by the Preservation Commission in making its determination shall include, but not be limited to:

1. The maintenance of the significant original qualities or character of the buildings, structures, sites or objects including, if significant, its appurtenances. The removal or alteration of any historic or distinctive architectural features should be avoided whenever possible.
2. The compatibility of proposed new additions and new construction to the original architecture or the landmark or styles within the historic district shall be evaluated against the following general guidelines:
  - a. *Height*: The height of the proposed building or structure or additions or alterations should be compatible with surrounding buildings or structures.
  - b. *Proportions of structure's front façade*: The proportion between the width and height of the proposed building or structure should be compatible with nearby buildings or structures.
  - c. *Proportions of openings into the facility*: The proportions and relationships between doors and windows should be compatible with existing buildings and structures.
  - d. *Relationship of building masses and spaces*: The relationship of a building or structure to the open space between it and adjoining buildings or structures should be compatible.
  - e. *Roof shapes*: The design of the roof should be compatible with that of adjoining buildings and structures.
  - f. *Appurtenances*: Use of appurtenances should be sensitive to the individual building or structure, its occupants and their needs.
  - g. *Scale of building or structure*: The scale of the building or structure should be compatible with that of surrounding buildings or structures.
  - h. *Directional expression of front elevation*: Street façades should blend in with other buildings and structures with regard to directional expression when adjacent buildings or structures have a dominant horizontal or vertical expression.

**FOR OFFICE USE ONLY:**

**ZONING ADMINISTRATOR AND CHAIR REPORT**

**Minor Works Determination:**

- The proposed work described in Section 3 of this application, and/or illustrated in drawings or plans attached as part of this application constitute minor works as defined by the Zoning Ordinance.
- The proposed work described in Section 3 of this application, and/or illustrated in drawings or plans attached as part of this application do not constitute minor works as defined in the Zoning Ordinance. This application for Certificate of Appropriateness is hereby forwarded to the Urbana Historic Preservation Commission for review and determination.

Zoning Administrator (or designee) *Kent G...* Date April 29, 2016

**DESIGN REVIEW DETERMINATION FOR MINOR WORKS:**

- The minor works described in Section 3 of this application, and/or illustrated in drawings or plans attached as part of this application conform to the review criteria established in the Zoning Ordinance in the manner described.

A certificate of Appropriateness is hereby issued for work described in this application only.

- The minor works described in Section 3 of this application, and/or illustrated in drawings or plans attached as part of this application do not conform to the review criteria established in the Zoning Ordinance in the manner described.

A Certificate of Appropriateness is hereby denied. At the request of the applicant, this application may be forwarded to the Historic Preservation Commission for review and consideration.

Zoning Administrator (or designee) *Kent G...* Date April 29, 2016  
Commission Chair *Michelle Z...* Date 29 April 2016

JOE + PHYLLIS WILLIAMS, 870 W MAIN



PHOTOS TAKEN  
LAST SUMMER.

LARGE CRACKS  
~~SEEP~~ ACROSS  
THE CONCRETE -



SKIM COAT  
WILL BE REDONE.

STEPS WILL  
REMAIN



VIEW FROM THE STREET