

**MINUTES OF A REGULAR MEETING**

**HISTORIC PRESERVATION COMMISSION**

**APPROVED**

**DATE:** January 8, 2014

**TIME:** 7:00 p.m.

**PLACE:** Council Chambers, 400 South Vine Street, Urbana, Illinois 61801

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**MEMBERS PRESENT:** Scott Dossett, Alice Novak, Gina Pagliuso, David Seyler, Kim Smith

**MEMBERS EXCUSED:** Trent Shepard

**STAFF PRESENT:** Jeff Engstrom, Planner II; Rebecca Nathanson, Planning Intern; Sukiya J. Reid, Recording Secretary

**OTHERS PRESENT:** Josh Daly, Mode 3 Architecture Inc.

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**1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

Urbana Historic Preservation Commission Chair, Alice Novak, called the meeting to order at 7:01 p.m. The roll call was taken, and a quorum was declared present.

**2. CHANGES TO THE AGENDA**

There were none.

**3. APPROVAL OF MINUTES**

The minutes of the June 5, 2013 Historic Preservation Commission Meeting were presented for approval. With no changes proposed, Ms. Smith made a motion to approve the minutes. Mr. Dossett seconded the motion. All Commission members present were in favor of approval and the minutes were unanimously approved as presented.

**4. WRITTEN COMMUNICATIONS**

There were none.

**5. AUDIENCE PARTICIPATION**

There was none.

**6. CONTINUED PUBLIC HEARINGS**

There were none.

**7. OLD BUSINESS**

There was none.

**8. NEW PUBLIC HEARINGS**

- **Case No. HP-2013-COA-05: An Application for a Certificate of Appropriateness to replace a side porch; 504 W. Elm Street; Josh Daly representing Freeman Sutton Mansions LLC, applicant.**

Ms. Novak opened the public hearing regarding this case and asked for City Staff report.

Ms. Nathanson then presented the staff report to the Commission, outlining staff's findings regarding the case. Based on the findings provided, and without the benefit of considering additional evidence that might be presented at the public hearing, City staff recommended that the Historic Preservation Commission approve a Certificate of Appropriateness to allow the work described herein with the following conditions:

1. All work WITH THE EXCEPTION OF THE PORCH FLOOR shall be constructed as stated in the application.
2. Porch floor shall be constructed so that floor boards run vertically (east/west) rather than how they are currently rendered (north/south).

Commission questions to the City staff were addressed.

Ms. Novak asked if the architect would like to address the Commission.

Josh Daly, with Mode 3 Architecture, 301 N. Neil St. Suite 400, Champaign addressed the Commission. He gave more information regarding the background of the house and the proposed changes, and answered questions from the Commission.

Ms. Novak asked if any proponents of the case wished to address the Commission. There were none.

Ms. Novak asked if there were any opponents who wished to speak. There were none.

Ms. Smith asked if the Commission had any questions. There were none. She then opened up discussion from the Commission.

Ms. Pagliuso asked if there was any thought given to putting a storm door on to protect the floor, since it's not clear what the original door looked like. Josh Daly, architect, answered her question.

Following discussion, Mr. Dossett made a motion that in Case No. HP-2013-COA-05, the Historic Preservation Commission grant the applicant's request for a Certificate of Appropriateness to replace a side porch on a local landmark under authority given in Section XII-6.C of the Urbana Zoning Ordinance, with the understanding that the porch boards run perpendicular with the house not parallel.

Ms. Smith seconded the motion.

With no further discussion, Ms. Novak called for a roll call vote. Roll was taken and the votes were as follows:

Mr. Dossett- yes  
Ms. Novak-yes  
Ms. Pagliuso- yes  
Mr. Seyler- yes  
Ms. Smith- yes

With all Commissioners in favor, the motion carried unanimously. Ms. Smith closed the public hearing for HP-2013-COA-05.

**9. NEW BUSINESS**

There was none.

**10. MONITORING OF HISTORIC PROPERTIES**

There were none.

**11. STAFF REPORT**

Ms. Nathanson briefly spoke on the IAHPC conference in Springfield. She stated that she was working on completing a progress report and would send a copy to the Commission prior to submittal. Ms. Nathanson also reported that 4 historic plaques that were ordered arrived in mid-December for the Sutton, Smith-Russell, Colvin, and Eli Halberstadt Houses.

**12. STUDY SESSION**

There was none.

**13. ANNOUNCEMENTS**

There were none.

**14. ADJOURNMENT**

With no further business Mr. Dossett moved that the meeting be adjourned. Mr. Seyler seconded the motion. With all Commission members in favor, the meeting adjourned at 7:54 p.m.

Submitted,

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Sukiya Reid,  
Recording Secretary