

MINUTES OF A REGULAR MEETING

HISTORIC PRESERVATION COMMISSION

APPROVED

DATE: November 7, 2012

TIME: 7:00 p.m.

PLACE: Council Chambers, 400 South Vine Street, Urbana, Illinois 61801

MEMBERS PRESENT: Scott Dossett, Gina Pagliuso, David Seyler, Trent Shepard, Kim Smith, Joan Stolz

MEMBERS EXCUSED: Alice Novak

STAFF PRESENT: Rebecca Bird, Planner II; Sukiya J. Robinson, Recording Secretary

OTHERS PRESENT: Carol McKusick, Joan Price

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

Urbana Historic Preservation Commission Vice-Chair, Kim Smith, called the meeting to order at 7:01 p.m. The roll call was taken, and a quorum was declared present.

2. CHANGES TO THE AGENDA

There were none.

3. APPROVAL OF MINUTES

The minutes of the October 3, 2012 Historic Preservation Commission Meeting were presented for approval. Mr. Shepard made a motion to approve the minutes as presented. Ms. Stolz seconded the motion. The October 3, 2012 minutes were approved by unanimous vote.

4. WRITTEN COMMUNICATIONS

There were none.

5. AUDIENCE PARTICIPATION

Carol McKusick, 1907 N. Cunningham Ave, Urbana, spoke about a few changes that she would like to see on the City’s website regarding boards and commissions.

6. CONTINUED PUBLIC HEARINGS

There were none.

7. OLD BUSINESS

There was none.

8. NEW PUBLIC HEARING

- **Case Nos. HP-2012-COA-06 and COA-07: 806 W. Main Street (West Main Street Historic District). Applications by Joan Price for a Certificate of Appropriateness to replace a window with a door onto a second-story balconette, reopen an enclosed rear porch, modify two rear windows, and construct a rear deck.**

Ms. Smith opened this agenda item and asked for City Staff report.

Ms. Bird then presented the staff report to the Commission, outlining staff's findings regarding the cases. Based on the findings provided, and without the benefit of considering additional evidence that might be presented at the public hearing, City staff recommended that the Historic Preservation Commission approve a Certificate of Appropriateness to allow the work described with the following conditions:

HP-2012-COA-06:

1. The opening shall be the same width as the existing opening.
2. The new door shall be wood with one light, as depicted in the application.

HP-2012-COA-07:

1. The deck shall be stained rather than left untreated.
2. All work shall be constructed as stated in the application and as presented at the public hearing.

Commission questions to the City staff were addressed.

Ms. Smith asked if Ms. Price would like to address the Commission.

Joan Price, 806 W. Main, Urbana, addressed the Commission. She gave more information regarding the proposed changes and answered questions from the Commission.

Ms. Smith asked if any proponents of the case wished to address the Commission. There were none.

Ms. Smith asked if there were any opponents who wished to speak. There were none.

Ms. Smith then opened up discussion from the Commission. The Commission briefly discussed the merits of the case.

Following discussion, Mr. Dossett made a motion that the Commission approve the requested Certificate of Appropriateness in Case No. HP-2012-COA-06 given it's adherence to section XII-6.C of the Urbana Zoning Ordinance. Ms. Stolz seconded the motion. Also added to the motion was the following:

1. The opening shall be the same width as the existing opening.
2. The new door shall be wood with one light, as depicted in the application
3. The glass for the door shall not be frosted.
4. Final approval for the door shall be presented to City Staff and Chair of the Commission before the work is completed.

With no further discussion of the case Ms. Smith asked for a roll call vote. Roll was taken and the votes were as follows:

Dossett- Yes
Pagliuso- Yes
Seyler- Yes
Shepard- Yes
Smith- Yes
Stolz- Yes

With all Commissioners voting in favor, the motion carried unanimously and the Certificate of Appropriateness for Case No. HP-2012-COA-06 was granted.

The Commission and Staff then discussed Case No. HP-2012-COA-07. Following discussion, Mr. Dossett made a motion to approve the requested Certificate of Appropriateness HP 2012-COA-07 given its adherence to section XII-6.C of the Urbana Zoning Ordinance with the following conditions:

1. The deck shall be stained rather than left untreated.
2. All work shall be constructed as stated in the application and as presented at the public hearing.
3. All windows shall be double-hung.

Mr. Shepard seconded the motion.

With no further discussion of the case, Ms. Smith asked for a roll call vote. Roll was taken and the votes were as follows:

Dossett- Yes
Pagliuso- Yes
Seyler- Yes
Shepard- Yes

Smith- Yes
Stolz- Yes

With all Commissioners present in favor, the motion carried and the Certificate of Appropriateness for Case No. HP-2012-COA-07 was granted.

With no further discussion, Ms. Smith closed the public hearing for Case Nos. HP-2012-COA-06 and COA-07.

9. NEW BUSINESS

There was none.

10. MONITORING OF HISTORIC PROPERTIES

Ms. Bird gave an update on 502 and 504 W. Elm. She stated that an inspection by a City Building Inspector would be scheduled for both properties. Ms. Bird stated that she would keep the Commission informed on the results of the inspections. She also reported that the owner had been contemplating selling the properties. A brief discussion of the matter by members of the Staff and Commission ensued.

11. STAFF REPORT

Ms. Bird reported on the following:

- **Certificate of Appropriateness (806 W. Main).** An application to replace the human door in the garage was reviewed and approved administratively on August 15th.
- **Urbana Historic Preservation Commission Award.** The Illinois Association of Historic Preservation Commissions in October awarded Urbana's Historic Preservation Commission its annual Preservation Award and recognized Rebecca Bird for her work in carrying out the Commission's outstanding educational programs.

12. STUDY SESSION

- **Update on CLG grant projects**

Ms. Bird provided an update on CLG grant projects. She reported that an update of the podcast for the 100 Most Significant Buildings list was not available at that time. She stated that the properties for the tours had been selected, but that they were in the process of getting documentation and filming completed. A rough draft of the scripts should be available by the end of the year.

- **Honorary Preservation Award**

Ms. Bird reported on an idea by Chair, Alice Novak to have some sort of honorary preservation award in honor of former HPC Commissioner, Art Zangerl. A brief discussion of the matter by members of the Staff and Commission ensued.

13. ANNOUNCEMENTS

There were none.

14. ADJOURNMENT

With no further business Mr. Shepard moved that the meeting be adjourned. Mr. Dossett seconded the motion. With all Commission members in favor, the meeting adjourned at 8:15 p.m.

Submitted,

Robert Myers, AICP
Planning Manager