

MINUTES OF A SPECIAL MEETING

HISTORIC PRESERVATION COMMISSION

APPROVED

DATE: August 10, 2010

TIME: 7:00 p.m.

PLACE: Council Chambers, 400 South Vine Street, Urbana, Illinois 61801

MEMBERS PRESENT: Scott Dossett, Alice Novak, Kim Smith, Joan Stolz, Mary Stuart

MEMBERS EXCUSED: Trent Shepard

MEMBERS ABSENT: None

STAFF PRESENT: Elizabeth Tyler, Director of Community Development Services Department; Rebecca Bird, Planner I

OTHERS PRESENT: Brian Albrecht, John Dorsey

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

Urbana Historic Preservation Commission Chair, Alice Novak, called the meeting to order at 7:00 p.m. The roll call was taken, and a quorum was declared present.

2. CHANGES TO THE AGENDA

There were none.

3. APPROVAL OF MINUTES

Mr. Dossett requested a correction to the minutes of July 7, 2010. On page 5, after Rev. Tatum addressed the Historic Preservation Commission, Mr. Dossett had stated that in terms of meeting the criteria for landmark designation, the Commission could not consider the finances or the costs of being a historic landmark. He would like this to be reflected in the minutes.

Mr. Dossett made a motion to approve the minutes from July 7, 2010 as corrected. Ms. Smith seconded the motion. The minutes, as corrected, were approved by unanimous vote.

4. WRITTEN COMMUNICATIONS

There were none.

5. AUDIENCE PARTICIPATION

Chair Novak mentioned that if anyone in the audience wished to speak about the landmark nomination for the Halberstadt House, it would appropriate to speak during the public hearing for this case.

No one indicated that they wished to provide public comments at this time.

6. CONTINUED PUBLIC HEARINGS

There were none.

7. OLD BUSINESS

There was none.

8. NEW PUBLIC HEARINGS

Case No. HP-2010-L-02: 104 North Central Avenue (Eli Halberstadt House). Public Hearing for a Historic Landmark Nomination, Brian Adams Applicant.

Rebecca Bird, Planner I, gave a brief staff report noting that the Urbana Historic Preservation Commission previously determined that the proposed property does qualify for designation as a local landmark. Section XII of the Urbana Zoning Ordinance requires that City staff hold a public hearing within 45 days of the preliminary determination and so the case is being opened. Glenn Stanko, legal counsel for the property owner, has requested in writing that the Historic Preservation Commission continue the public hearing until the regularly scheduled September 1, 2010 meeting. This is due to a scheduling conflict and to give legal counsel and Canaan Baptist Church more time to assess the application. City staff, including the City Attorney, therefore recommends that the Urbana Historic Preservation Commission continue this case and to defer any discussion or public testimony to the September 1, 2010 regular meeting.

Ms. Smith moved that the Historic Preservation Commission continue this case to the September 1, 2010 regular meeting in order to give legal counsel a full and fair opportunity to assess the issues of the case and advise the property owner. The motion was seconded by Mr. Dossett. The motion was approved unanimously by voice vote.

9. NEW BUSINESS

Elect a Vice-Chair for the Historic Preservation Commission

Mr. Dossett nominated Mary Stuart to serve as Vice-Chair for the Historic Preservation Commission. Ms. Stuart declined the nomination, and then she nominated Kim Smith. Mr. Dossett seconded the nomination. The nomination was unanimously approved by the Historic Preservation Commission by voice vote.

10. MONITORING OF HISTORIC PROPERTIES

There were none.

11. STAFF REPORT

Ms. Bird reported on the following:

- ▶ **A Certificate of Appropriateness for 612 West Green Street** was administratively reviewed and approved. The Certificate of Appropriateness was for the installation of a fence.
- ▶ **A City Council Study Session** will be held on September 13, 2010 to discuss landmarking properties and financial benefits.
- ▶ **The Historic Lincoln Hotel Landmark Nomination** was continued until the Committee of the Whole meeting on September 13, 2010.
- ▶ **City staff asked Kim Smith** if she would be interested in serving on the Design Review Board and on the MOR Development Review Board as the Historic Preservation representative.
- ▶ **Vacancies on Boards and Commissions** – Ms. Tyler noted that City staff is trying to find people who are interested in serving the City by filling the vacant seats on the various boards and commissions.
- ▶ **NAPC Conference** – Ms. Bird attended the National Alliance of Preservation Commissions training workshop in Grand Rapids, Michigan. She talked about the sessions that she attended and shared some information that she learned.

12. STUDY SESSION

There was none.

13. ANNOUNCEMENTS

There were none.

14. ADJOURNMENT

Mr. Dossett moved to adjourn the meeting at 7:20 p.m. Ms. Stuart seconded the motion. The meeting was adjourned.

Submitted,

Robert Myers, Planning Manager