

MINUTES OF A REGULAR MEETING

URBANA HISTORIC PRESERVATION COMMISSION

APPROVED

DATE: January 6, 2010

TIME: 7:00 p.m.

PLACE: City Council Chamber, 400 South Vine Street, Urbana, Illinois

MEMBERS PRESENT: Scott Dossett, Kim Smith, Joan Stolz, Mary Stuart, Art Zangerl

MEMBERS EXCUSED: Alice Novak, Trent Shepard

STAFF PRESENT: Robert Myers, Planning Division Manager; Rebecca Bird, Planner; Tony Weck, Recording Secretary

OTHERS PRESENT: none

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

The meeting was called to order at 7:01 p.m. by acting Historic Preservation Commission Chair, Art Zangerl. Roll was taken and a quorum was declared.

2. CHANGES TO THE AGENDA

There were none.

3. APPROVAL OF HISTORIC PRESERVATION COMMISSION MINUTES

The Commission reviewed the draft minutes of the July 14, 2009 meeting. Mr. Dossett made a motion to approve the minutes as presented. Ms. Stolz seconded the motion. Upon a vote, the Commission unanimously approved the July 14 minutes as presented.

4. WRITTEN COMMUNICATIONS

There were none.

5. AUDIENCE PARTICIPATION

There was none.

6. CONTINUED PUBLIC HEARINGS

There were none.

7. OLD BUSINESS

There was none.

8. NEW PUBLIC HEARINGS

There were none.

9. NEW BUSINESS

- **West Main Street Historic District sign design preferences**

Ms. Bird stated that the City of Urbana intends to make and install signs for each end of the West Main Street Historic District. She asked for input on both sign design and location and presented two alternatives for sign design. Following brief discussion, the Commission by general consensus indicated a preference for one of the two designs. In terms of sign location, several commissioners spoke in favor of installing a sign in the right-of-way near the northwest corner of Main St./Busey Ave. Although on the west end of the district the Commissioners discussed placement of a sign in the right-of-way on the south side, based on locations of driveways and noncontributing buildings several recommended not installing a sign there. City staff will take this input into consideration when installing historic district signage.

10. MONITORING OF HISTORIC PROPERTIES

There was nothing to report.

11. STAFF REPORT

- **Certified Local Government (CLG) grant application**

Ms. Bird reported to the Commission that City staff had submitted an application to Illinois Historic Preservation Agency for a Certified Local Government (CLG) grant to create a “Most Significant Structures” list for Urbana. Ms. Bird showed the Commission a similar list on the City of Rock Island’s website. The process of researching historic properties and discussing their relative architectural merits in public forums is valuable in that it helps the public understand historical significance and learn about our community’s heritage.

- **Mumford House design charrette**

Ms. Bird attended a design charette for the Mumford House on October 20, 2009. The charette was hosted by the University of Illinois as a way to come up with alternatives for future rehabilitation and reuse of the property.

- **Certificates of Appropriateness issued administratively**

Ms. Bird reported to the Commission that Certificates of Appropriateness had been administratively issued to the following local historic landmarks since the last meeting:

- Tiernan's Block (115 W. Main St.)
- Bills House (508 W. Elm St.). Front porch steps.
- 810 W. Main St. Rear storm door.

- **Work updates on 809 W. Main St. & 508 W. Elm St.**

Ms. Bird reported on the work completed at both of these local landmarks.

12. STUDY SESSION

There was none.

13. ANNOUNCEMENTS

An announcement was made by Ms. Bird.

14. ADJOURNMENT

With no further business, Mr. Dossett moved that the meeting be adjourned. Ms. Stolz seconded the motion. With all Commission members in favor, the meeting was adjourned at 7:46 p.m.

Submitted by:

Robert Myers, AICP
Planning Division Manager