

MINUTES OF A REGULAR MEETING

HISTORIC PRESERVATION COMMISSION

DRAFT

DATE: April 6, 2005

TIME: 7:00 p.m.

PLACE: Council Chambers, 400 South Vine Street, Urbana, Illinois 61801

MEMBERS PRESENT: Rich Cahill, Scott Dossett, Alice Novak, Trent Shepard, Mary Stuart, Art Zangerl

MEMBERS EXCUSED: Bill Rose

MEMBERS ABSENT:

STAFF PRESENT: Rob Kowalski, Planning Division Manager; Rebecca Guest, Planning Division Intern; Tony Weck, Recording Secretary

OTHERS PRESENT: G. D. Brighton

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

Urbana Historic Preservation Commission Chair, Alice Novak, called the meeting to order at 7:00 p.m. The roll call was taken, and a quorum was declared present.

2. CHANGES TO THE AGENDA

There were none.

3. APPROVAL OF MINUTES

Mr. Dossett made a motion to approve the minutes from January 5, 2005. Mr. Zangerl seconded the motion. The minutes were accepted by unanimous vote, with the minor change that Commissioner Rose be listed only as “excused” and not as being both “excused” and “absent”, as his name was on the draft presented.

4. WRITTEN COMMUNICATIONS

There were none.

5. AUDIENCE PARTICIPATION

There was none.

6. CONTINUED PUBLIC HEARINGS

There were none.

7. OLD BUSINESS

There was none.

8. NEW PUBLIC HEARINGS

There were none.

9. NEW BUSINESS

Discussion of Stucco Workshop

The Commission discussed conducting a workshop regarding the repair and upkeep of stucco for historic homes. Possible modes of presentation – such as indoor/outdoor, oral presentations, posters, Power Point presentations, et cetera, were discussed as well as appropriate times of the year in which such a workshop could be held. It was the general consensus of the Commission and City Staff that early autumn would be the best time for such a workshop, in light of the milder weather. The duration of the workshop was also discussed, with thoughts from Commissioners and City Staff ranging from 1 ½ hours to four hours. Further, possible venues were also discussed, with such ideas arising as the Philips Recreation Centre and a part of the First Presbyterian Church.

10. MONITORING OF HISTORIC PROPERTIES

11. STAFF REPORT

Mr. Kowalski gave a brief update on the status of the adoption of the 2005 Comprehensive Plan Update. It was reported that the Plan was still under consideration by the Urbana City Council.

12. STUDY SESSION

There was none.

13. ANNOUNCEMENTS

14. ADJOURNMENT

Mr. Cahill moved to adjourn the meeting at 8:30 p.m. Mr. Shepard seconded the motion. The meeting was adjourned.

Submitted,

Rob Kowalski, Planning Manager