



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

### GRANTS MANAGEMENT DIVISION

**TO:** Community Development Commission Members  
**FROM:** Kelly H. Mierkowski, Manager, Grants Management Division  
**DATE:** June 23, 2015  
**SUBJECT:** Staff Briefing

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*Updates, activities and accomplishments since May 27, 2015:*

#### **Department of Housing and Urban Development (HUD) Activity**

- ❑ Received email from HUD regarding review of the Consolidated Plan and Annual Action Plan.

#### **Overview of Major Grants Management Division Activities & Accomplishments**

##### ❑ **Grants Management Division Manager**

##### • **HOME Program**

- ◆ Presented Habitat for Humanity HOME subrecipient agreement to Council; approved 6-15-2015, working on getting agreement signed.
- ◆ Working on response to HUD regarding ConPlan and AAP
- ◆ Facilitated HOME Technical Committee meeting.
- ◆ Continuing to monitor grant budgets for FY 2014-2015 and FY 2015-2016; review and update as needed.

##### • **Community Development Block Grant (CDBG)**

- ◆ Closing out old activities in IDIS.
- ◆ Processing payouts, completing drawdowns for CDBG activities.

##### • **Emergency Solutions Grant (ESG)**

- Submitted FY 2015 ESG grant renewal application to IL DHS in May 2015, waiting on approval
- Working on final payouts to agencies/grant reports to DHS for current year.

##### • **Supportive Housing Program/Homeless Families in Transition**

- ◆ Submitted Annual Performance Report (APR) for expired grant, worked with Courage Connection to complete.
- ◆ Submitted signed grant agreement to HUD.

##### • **Other**

- ◆ Working with Habitat on documents to IHDA for Blight Reduction Program
- ◆ Reconfiguring Division, working on new job descriptions (i.e. Community Development Coordinator/Specialist and Grants Compliance Specialist.)
- ◆ Working on releases for past mortgages in Whole House Program and older grant programs

□ **Community Development Associate:**

• **Consolidated Social Service Funding (CSSF):**

- ◆ Ongoing Council discussion re FY1516 CSSF funding and applications.
- ◆ Working on closing out FY 1415 CSSF grants; managing payouts for Subrecipients

• **Community Development Block Grant (CDBG)**

- ◆ Managing utility payments at Transitional Housing properties.
- ◆ Working on refurbishing TH units, with Manager and Rehab Coordinator
- ◆ Helping to finalize the CDBG portion of the Consolidated Plan and respond to feedback from HUD representatives.

• **HOME Program**

- ◆ Helping to finalize the HOME portion of the Consolidated Plan and respond to feedback from HUD representatives.

• **Other**

- ◆ Kerr Avenue rezoning
- ◆ Zoning Ordinance enforcement
- ◆ Boneyard Creek Permit support
- ◆ Miscellaneous Planning and Zoning assistance
- ◆ Miscellaneous Grants Management assistance

□ **Housing Rehabilitation Coordinator**

• **FY 14-15 Rehab Projects**

- ◆ Emergency Grant /Access Grant projects to date: 5 applications, 3 complete, 2 in progress.
- ◆ Senior Repair Service Projects to date: 13 application have been taken 10 are complete 3 in progress and processing 1 application for participation.
- ◆ Whole House Rehabilitation Projects to date: 2 applications approved, 2 complete. Currently taking applications for participation in the Whole House Rehabilitation Program.

• **FY 14-15**

- ◆ Property acquisition of 1306 ½ W Dublin complete, scheduling inspections and demo process
- ◆ Barnes Mobile Home Park – 8 out of the 9 residents have been relocated still coordinating efforts for final resident
- ◆ Blight Production Program (BRP) & Illinois Attorney General’s Grant - will work with Habitat for Humanity on these programs.

□ **OTHER GRANTS MANAGEMENT DIVISION ACTIVITIES**

- ◆ Staff attended regular meetings of the Continuum of Care & CoC Executive Committee, Council of Service Providers to the Homeless, Housing Authority of Champaign Co. (HACC) Board of Commissioners, Senior Task Force, and Community Reinvestment Group (CRG).