



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Elizabeth H. Tyler, FAICP, Community Development Director

FROM: Kelly H. Mierkowski, Manager, Grants Management Division. *KHM*

DATE: April 20, 2012

SUBJECT: **AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT (Center for Women in Transition-AWP Sprinklers, Project No. 1112-AAP-02)**

Description

Included on the agenda of the April 24, 2012 meeting of the Community Development Commission is an Ordinance Approving an Amendment to a City of Urbana Community Development Block Grant Subrecipient Agreement (Center for Women in Transition-AWP Sprinklers, Project No. 1112-AAP-02). The proposed Amendment changes the amount of time allotted to complete the project at the domestic violence shelter (formerly A Woman's Place) operated by Center for Women in Transition (CWT).

Issues

The issue is whether the Community Development Commission should forward the proposed Amendment to the Urbana City Council with a recommendation for approval.

Background

On April 11, 2011, the Urbana City Council passed Ordinance No. 2011-04-023 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2011-2012, which included funding to Center for Women in Transition for the expansion of the sprinkler system at 1304 East Main Street, Urbana, the domestic violence shelter (formerly A Woman's Place) operated by Center for Women in Transition (CWT).

On July 11, 2011, the Urbana City Council passed Ordinance No. 2011-07-064 approving the grant agreement, which was then signed by the City of Urbana and Center for Women in Transition on August 09, 2011. On March 16, 2012, the City of Urbana received a request from the Center for Women in Transition for a time extension to complete the project by June 30, 2013. The Center for Women in Transition requested sealed bids on two occasions for this project: February 13, 2012 and March 5, 2012. No bids were submitted for the proposed scope of work on either date, causing a delay in project completion. The Center for Women in

Transition has made contact with other contractors that would be able to complete the work, and can complete the project by June 30, 2013.

Options

1. Forward the Ordinance approving the proposed amendment to the Urbana City Council with a recommendation for approval.
2. Forward the Ordinance approving proposed amendment, with suggested changes, to the Urbana City Council with a recommendation for approval.
3. Do not recommend Urbana City Council approve the amendment.

Fiscal Impacts

This amendment would not have any direct fiscal impact as these monies have been previously budgeted. Changing the deadline will not have a negative impact on the City's timely expenditure of CDBG funds for the current fiscal year, as we have expended the required amount of funds to meet our timeliness requirement for this year.

Recommendations

Community Development staff recommends that the proposed amendment be forwarded to the Urbana City Council for approval.

Memorandum Prepared By:


Jenell L. Hardy

**Grants Coordinator
Grants Management Division**

Attachments:

- (1) AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT (Center for Women in Transition – AWP Sprinkler System, Project No. 1112-AAP-02)
- (2) An Amendment to a City of Urbana Community Development Block Grant Program Subrecipient Agreement (Center for Women in Transition – AWP Sprinkler System, Project No. 1112-AAP-02)

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT

(Center for Women in Transition - AWP Sprinkler System
Project No. 1112-AAP-02)

WHEREAS, on April 11, 2011, the Urbana City Council passed Ordinance No. 2011-04-023 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2011-2012.

WHEREAS, On July 11, 2011, the Urbana City Council passed Ordinance No. 2011-07-064 approving the grant agreement, which provided Eleven Thousand Eight Hundred Fifty-one and 00/100 dollars (\$11,851.00) in Community Development Block Grant (CDBG) funds towards the expansion of the fire suppression system, at the domestic violence shelter (formerly A Woman's Place) operated by the Center for Women in Transition.

WHEREAS, the City and Center for Women in Transition now desire to amend the Community Development Block Grant (CDBG) Program Agreement to revise the time allotted to complete the fire suppression system expansion project at the domestic violence shelter operated by the Center for Women in Transition; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That an Amendment to a City Of Urbana Community Development Block Grant Program Agreement (Center For Women In Transition-Domestic Violence Program, Project No. 1112-AAP-02), in substantially the form of the copy of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said

execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this _____ day of _____,
_____.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,
_____.

Laurel Lunt Prussing, Mayor

SUBRECIPIENT NAME: Center for Women in Transition
PROJECT NO. 1112-AAP-02
CFDA No. 14.218

**AN AMENDMENT TO A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT**

**(Center for Women in Transition—A Woman's Place)
Project No. 1112-AAP-02**

This Agreement is made this _____ day of _____, 2012 between the City of Urbana, an Illinois Municipal Corporation (hereinafter referred to as the "City"), and Center for Women in Transition, an Illinois Not-For-Profit Organization (hereinafter referred to as the "Subgrantee").

WITNESSETH:

WHEREAS, the City has been designated as an "Entitlement" by the U. S. Department of Housing and Urban Development under provisions of the Housing and Community Development Act of 1974, as amended, and the City has received an entitlement of funds during the period July 1, 2011 - June 30, 2012, pursuant to the Community Development Block Grant Program (hereinafter referred to as the "CDBG Program"); and

WHEREAS, the Urbana City Council adopted a CDBG Program and budget which authorized funding for the expansion of the fire suppression system, at the domestic violence shelter (formerly A Woman's Place) operated by Center for Women in Transition, located at 1304 East Main Street, Urbana; and

WHEREAS, the City has the right and authority under said CDBG Program to change the amount of funds allocated for CDBG Agreements; and

WHEREAS, on April 11, 2011, the Urbana City Council passed Ordinance No. 2011-04-023 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2011-2012; and

WHEREAS, on March 16, 2012, the City of Urbana received a request from the Center for Women in Transition, for a time extension to complete the project. The Center for Women in Transition requested sealed bids on two occasions for this project: February 13, 2012 and March 5, 2012. No bids were submitted for the proposed scope of work on either date. The Center for Women in Transition has subsequently made contact with other contractors that would be able to complete the work, and can complete the project by June 30, 2013.

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Page 2, No. 10 of the CDBG Agreement is hereby amended to replace the existing No. 10 with a new No. 10 as follows:

The Subgrantee represents to the City that the Project shall begin on July 1, 2012 and shall terminate on June 30, 2013, unless otherwise extended in a written modification to this contract executed by the City and Subgrantee.

2. Attachment C: Statement of Special Conditions – No. 1 is hereby amended to replace the existing No. 1 with a new No. 1 as follows:

This agreement is contingent upon Subgrantee operating the Scope of Services herein outlined during the period July 1, 2012 – June 30, 2013.

3. All other provisions of said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

CITY

SUBGRANTEE

By: _____

By: _____

Date: _____

Date: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

SEAL

SEAL