



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Elizabeth H. Tyler, FAICP, Community Development Director

**FROM:** Kelly S. Hartford, Interim Manager, Grants Management Division

**DATE:** June 24, 2011

**SUBJECT:** **A RESOLUTION CERTIFYING A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION FOR THE URBANA HOME CONSORTIUM FOR FY 2011-2012 (Champaign County Neighborhood Alliance for Habitat)**

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### **Description**

Included on the agenda of the June 28, 2011 meeting of the Urbana Community Development Commission is a resolution to certify the Champaign County Neighborhood Alliance for Habitat (Neighborhood Alliance) as a Community Housing Development Organization (CHDO) for the Urbana HOME Consortium for Fiscal Year (FY) 2011-2012. Neighborhood Alliance has met all of the Federal HOME Program requirements for certification as a CHDO for FY 2011-2012.

### **Issues**

The issue is whether the Community Development Commission should forward the resolution certifying Neighborhood Alliance as an Urbana HOME Consortium CHDO to the Urbana City Council with a recommendation for approval.

### **Background**

In order to receive CHDO Project and Operating funds from the Urbana HOME Consortium, an organization must be organized according to HOME Program regulations. This includes requirements pertaining to board make-up, nonprofit status, history of serving the community, and a number of other criteria. Staff has worked with Neighborhood Alliance over the past year to meet each of the requirements. On June 17, 2011, Neighborhood Alliance officially received its nonprofit determination letter from the Internal Revenue Service, which was the final qualification needed in order to be eligible for CHDO designation.

No funding has been allocated to Neighborhood Alliance at this time. Staff is awaiting the HOME Technical Committee's review of all FY 2011-2012 CHDO Project and Operating applications before drawing up agreements with any of the Consortium's eligible CHDOs. The HOME Technical Committee includes representatives from the City of Urbana, the City of

Champaign, and the Champaign County Regional Planning Commission. The next meeting is scheduled for July 8, 2011, and the Committee will review each of the HOME applications for FY 2011-2012 funds. Staff will return to CDC with the HOME Technical Committee's funding recommendations with regards to Neighborhood Alliance.

## **Options**

1. Forward the resolution certifying Champaign County Neighborhood Alliance for Habitat as a Community Housing Development Organization to the Urbana City Council with a recommendation for approval.
2. Forward the resolution with suggested changes to the Urbana City Council with a recommendation for approval.
3. Do not recommend approval of the resolution.

## **Fiscal Impacts**

There will be no new fiscal impact to the city budget. HOME Program funding for CHDO Project and Operating Funds has been earmarked in the City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2011-2012 and is included in the FY 2011-2012 City of Urbana budget.

## **Recommendations**

Staff recommends that the Community Development Commission forward the resolution to the Urbana City Council with a recommendation for approval.

**Memorandum Prepared By:**

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**Jen Gonzalez  
HOME Grant Coordinator  
Grants Management Division**

## **Attachments:**

1. A RESOLUTION CERTIFYING A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION FOR THE URBANA HOME CONSORTIUM FOR FY 2011-2012 (Champaign County Neighborhood Alliance for Habitat)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION CERTIFYING A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION  
FOR THE URBANA HOME CONSORTIUM FOR FY 2011-2012

(Champaign County Neighborhood Alliance for Habitat)

WHEREAS, the City Council of the City of Urbana, Illinois, has found and determined that certification of the Champaign County Neighborhood Alliance for Habitat as a Community Housing Development Organization for the Urbana HOME Consortium for FY 2011-2012 is desirable and necessary to carry out one of the corporate purposes of the City of Urbana, to wit: implementation of Strategies and Objectives to Address the Affordable Housing Needs of Low and Moderate Income Households described in the *City of Urbana and Urbana HOME Consortium FY 2010-2014 Consolidated Plan*,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Champaign County Neighborhood Alliance for Habitat (Neighborhood Alliance) be identified and certified as a Community Housing Development Organization (CHDO) for the Urbana HOME Consortium for FY 2011-2012, and as such, be eligible to request specific HOME funds set aside for use by CHDOs, under regulations set forth by the U.S. Department of Housing and Urban Development.

Section 2. That said certification and the benefits afforded by it be in effect until June 30, 2012, or until such time that Council be informed of conditions necessitating a change in the status of Homestead Corporation as a CHDO.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

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Laurel Lunt Prussing, Mayor