



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Elizabeth H. Tyler, FAICP, Community Development Director

FROM: John A. Schneider, Manager, Grants Management Division

DATE: March 23, 2011

SUBJECT: AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT (Center for Women in Transition-Domestic Violence Program, Project No. 1011-AAP-01)

Description

Included on the agenda of the March 29, 2011 meeting of the Community Development Commission is an Ordinance Approving an Amendment to the City of Urbana Community Development Block Grant Agreement (Center for Women in Transition-A Woman's Place, Project No. 1011-AAP-01). The proposed Amendment changes the scope of work for this project from repair of the foundation, drainage and grading work, and the installation of a new HVAC system, to instead the renovation of the kitchen at the domestic violence shelter (formerly A Woman's Place) operated by Center for Women in Transition (CWT).

Issues

The issue is whether the Community Development Commission should recommend Council approval of the Ordinance approving the Amendment.

Background

On April 19, 2010, the Urbana City Council passed Ordinance No. 2010-04-024 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2010-2011, which included funding to A Woman's Fund (AWF) for the repair of the foundation, installation of proper drainage and grading on the grounds, and installation of a new HVAC system at the shelter operated by A Woman's Place (AWP).

On July 1, 2010, Center for Women in Transition (CWT) and A Woman's Fund (AWF) merged, due to the financial crisis caused by the lack of payments to AWF from the State of Illinois. A Woman's Fund, the umbrella organization over AWP, was dissolved and AWP then became a part of CWT, who reorganized and designated AWP as their domestic violence program. On July 19, 2010, the Urbana City Council passed Ordinance No. 2010-07-061 approving the agreement between the City of Urbana and Center for Women in Transition for the project.

On January 21, 2011 the City of Urbana received a letter from John Sullivan, Executive Director at the Center for Women in Transition, requesting that the grant funds be used for a different project at the same location, as the original project had been completed through donations. The revised scope of work will be to renovate the kitchen.

On March 29, 2011, before the regular Community Development Commission meeting, there will be a Public Hearing at 7:00 pm, as this is a minor amendment to the Annual Action Plan, in addition to an amendment to the grant agreement.

Options

1. Forward the Ordinance approving the proposed amendment to the Urbana City Council with a recommendation for approval.
2. Forward the Ordinance approving the proposed amendment, with suggested changes, to the Urbana City Council with a recommendation for approval.
3. Do not recommend Urbana City Council approve the Ordinance.

Fiscal Impacts

This amendment would not have any direct fiscal impact as these monies have been previously budgeted. Changing the scope of work will not have a negative impact on the City's timely expenditure of CDBG funds.

Recommendations

Community Development staff recommends that the proposed amendment be forwarded to the Urbana City Council for approval.

Memorandum Prepared By:

**Kelly Hartford
Grants Coordinator
Grants Management Division**

Attachments:

- (1) AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT (Center for Women in Transition-Domestic Violence program, Project No. 1011-AAP-01)
- (2) An Amendment to a City of Urbana Community Development Block Grant Agreement (Center for Women in Transition-Domestic Violence Program, Project No. 1011-AAP-01)
- (3) City of Urbana and Urbana HOME Consortium Minor Amendment to FY 2010-2011 Annual Action Plan.

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT**

**(Center for Women in Transition - Domestic Violence Program
Project No. 1011-AAP-01)**

WHEREAS, on April 19, 2010, the Urbana City Council passed Ordinance No. 2010-04-024 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2010-2011.

WHEREAS, on July 1, 2010, the Center for Women in Transition (CWT) and A Woman's Fund, the umbrella organization over A Woman's Place, merged, and A Woman's Place became a program under the Center for Women in Transition.

WHEREAS, On July 19, 2010, the Urbana City Council passed Ordinance No. 2010-07-061 approving the agreement, which provided Thirty-One Thousand Eight Hundred Forty-Six and 00/100 dollars (\$31,846.00) in Community Development Block Grant (CDBG) funds towards the repair of the foundation, installation of proper drainage and grading on the grounds, and installation of a new HVAC system, at the domestic violence shelter (formerly A Woman's Place) operated by the Center for Women in Transition.

WHEREAS, the City and Center for Women in Transition now desire to amend the Community Development Block Grant (CDBG) Agreement to revise the scope of work to the renovation of the kitchen at the domestic violence shelter operated by the Center for Women in Transition; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the City of Urbana hereby approves AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT (CENTER FOR WOMEN IN TRANSITION-DOMESTIC VIOLENCE PROGRAM, PROJECT NO. 1011-AAP-01), a copy of which is attached hereto and incorporated herein by reference, and authorizes

the Mayor of the City of Urbana to execute the same on behalf of the City of Urbana.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this _____ day of _____,
_____.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,
_____.

Laurel Lunt Prussing, Mayor

SUBRECIPIENT NAME: Center for Women in Transition
PROJECT NO. 1011-AAP-01
CFDA No. 14.218

**AN AMENDMENT TO A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT**

**(Center for Women in Transition–Domestic Violence Program)
Project No. 1011-AAP-01**

This CDBG Agreement is made this _____ day of April, 2011 between the City of Urbana, an Illinois Municipal Corporation (hereinafter referred to as the "City"), and Center for Women in Transition, an Illinois Not-For-Profit Organization (hereinafter referred to as the "Subgrantee").

WITNESSETH:

WHEREAS, the City has been designated as an "Entitlement" by the U. S. Department of Housing and Urban Development under provisions of the Housing and Community Development Act of 1974, as amended, and the City has received an entitlement of funds during the period July 1, 2010 - June 30, 2011, pursuant to the Community Development Block Grant Program (hereinafter referred to as the "CDBG Program"); and

WHEREAS, the Urbana City Council adopted a CDBG Program and budget which authorized funding for the repair of the foundation, installation of proper drainage and grading on the grounds, and installation of a new HVAC system, at the domestic violence shelter (formerly A Woman's Place) operated by Center for Women in Transition, located at 1304 East Main Street, Urbana; and

WHEREAS, the City has the right and authority under said CDBG Program to change the amount of funds allocated for CDBG Agreements; and

WHEREAS, on April 19, 2010, the Urbana City Council passed Ordinance No. 2010-04-024 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2010-2011.

WHEREAS, on January 21, 2011, the City of Urbana received a letter from the Center for Women in Transition requesting a change in the scope of work at the domestic violence shelter, to use the funds to renovate the kitchen instead of repairing the foundation, as the original work was completed due to a donation from a contractor.

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Page 1, No. 2 of the CDBG Agreement is hereby amended to replace the existing No. 2 with a new No. 2 as follows:

The purpose of this CDBG Agreement is to pledge FY 2010-2011 CDBG program funds to: Renovate the kitchen at the domestic violence shelter (formerly A Woman’s Place), operated by Center for Women in Transition.

2. Attachment C: Statement of Special Conditions – Program Delivery is hereby amended to replace the existing Program Delivery with a new Program Delivery as follows:

The Subgrantee shall provide a suitable living environment which includes increasing access to quality public and private facilities and services. Renovation of the kitchen at the domestic violence shelter (formerly AWP) will increase the quality of the building, thus providing those residing there a better quality of life.

3. All other provisions of said CDBG Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

CITY

SUBGRANTEE

By: _____

By: _____

Date: _____

Date: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

SEAL

SEAL

City of Urbana and Urbana HOME Consortium



Minor Amendment to FY 2010-2011 Annual Action Plan

(FY 2010-2011 CDBG Subrecipient Agreement)

Prepared by:
City of Urbana
Community Development Services
Grants Management Division
400 South Vine Street
Urbana, IL 61801
217.384.2447

MINOR AMENDMENT TO CITY OF URBANA and URBANA HOME CONSORTIUM FY 2010-2011 ANNUAL ACTION PLAN

The City of Urbana proposes to amend the scope of work for the Center for Women in Transition in the FY 2010-2011 Annual Action Plan (AAP). Originally, the funds were to be used for the repair of the foundation, installation of proper drainage/grading on the grounds, and installation of a new HVAC system, at the shelter previously operated by **A Woman's Place, located on East Main Street, Urbana**. The funding is no longer needed for this particular project, as it was completed with a donation from a local contractor. The Center for Women in Transition sent a letter to the City of Urbana requesting a change in the scope of work for the funding to be used to renovate the kitchen.

Following is the change in the scope of work for the City of Urbana CDBG Public Facilities Program to be added in the FY 2010-2011 Annual Action Plan:

CHANGE IN THE SCOPE OF WORK:

~~A Woman's Fund Center for Women in Transition:~~ Funds will be used towards the repair of the foundation, installation of proper drainage and grading on the grounds, and installation of a new HVAC system for the renovation of the kitchen at the domestic violence shelter operated by ~~A Woman's Place~~ the Center for Women in Transition, located on East Main Street in Urbana.

~~\$31,846~~

Goal 5, Strategy 9; Goal 6, Strategy 1; Goal 6, Strategy 2

Citation – [24 CFR 570.201(c)]

Environmental – CATEGORICALLY EXCLUDED

Objective: Create Suitable Living Environment by providing access to services and counseling for homeless domestic violence victims with children to assist with transition into more permanent housing.

Outcomes: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of persons who will benefit from this project, with increased access to this shelter (estimated: 400).