



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Elizabeth H. Tyler, FAICP, Community Development Director

FROM: John A. Schneider, Manager, Grants Management Division

DATE: May 21, 2010

SUBJECT: AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT (A Woman's Fund - A Woman's Place, Project No. 0910-AAP-01)

Description

Included on the agenda for the May 25, 2010 meeting of the Community Development Commission is an Amendment to the City of Urbana Community Development Block Grant Subrecipient Agreement (A Woman's Fund – A Woman's Place, Project No. 0910-AAP-01). The Amendment would extend the time frame allowed for completion of the project.

Issues

The issue is whether the Community Development Commission should approve the proposed Amendment.

Background

On April 20, 2009, the Urbana City Council passed Ordinance No. 2009-04-038 approving A Woman's Fund (AWF) application for funding for the renovation of two client bathrooms in order to make them more accessible to clients of all abilities, a project included in the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2009-2010.

On July 20, 2010, the Urbana City Council passed Ordinance No. 2009-07-076 approving the grant agreement, which was then signed between the City of Urbana and A Woman's Fund on November 17, 2009. The agreement stated the project would be completed by June 30, 2010.

Karla Peterson, Interim Executive Directive at A Woman's Place, contacted the City of Urbana for technical assistance during the Spring of 2010, with regard to questions concerning the bid packet and bid process for the project. While working with Ms. Peterson, it became clear that the project would not be completed within the required time frame, so Ms. Peterson requested that the time line for completion of the project be extended in order for the project to be completed.

Ms. Peterson also indicated that the Center for Women in Transition (CWT) will be acquiring A Woman's Place, effective July 1, 2010, so it is likely that after CWT completes the acquisition of A Woman's Fund, payment requests would be originated by CWT.

Options

1. Forward the Ordinance approving the proposed amendment to the Urbana City Council with a recommendation for approval.
2. Forward the Ordinance approving proposed amendment, with suggested changes, to the Urbana City Council with a recommendation for approval.
3. Do not recommend Urbana City Council approve the amendment.

Fiscal Impacts

This amendment would not have any direct fiscal impact as these monies have been previously budgeted. Changing the time frame for completion will not have a negative impact on the City's required expenditure of CDBG funds.

Recommendations

Community Development staff recommends that the proposed amendment be forwarded to the Urbana City Council for approval.

Memorandum Prepared By:

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

- (1) AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT (A Woman's Fund- A Woman's Place, Project No. 0910-AAP-01)
- (2) An Amendment to a City of Urbana Community Development Block Grant Program Subrecipient Agreement (A Woman's Fund – A Woman's Place, Project No. 0910-AAP-01)

ORDINANCE NO. _____

**AN ORDINANCE APPROVING AN AMENDMENT TO A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT**

**(A Woman's Fund - A Woman's Place
Project No. 0910-AAP-01)**

WHEREAS, on April 20, 2009, the Urbana City Council passed Ordinance No. 2009-04-038 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2009-2010 authorizing certain activities under the Public Facilities and Improvements Program.

WHEREAS, on July 20, 2009, the Urbana City Council passed Ordinance No. 2009-07-076, which provided Nineteen Thousand Twelve and 00/100 dollars (\$19,012.00) in Community Development Block Grant (CDBG) funds to complete the renovation of two (2) client bathrooms in order to make them more accessible to clients of all abilities at the shelter operated by A Woman's Place. On November 17, 2009, the City of Urbana executed an agreement with A Woman's Fund - A Woman's Place.

WHEREAS, due to new considerations with regard to the repair of two client bathrooms, at the shelter operated by A Woman's Place, located at 1304 East Main Street, Urbana, the City and A Woman's Fund now desire to make an amendment to the Community Development Block Grant (CDBG) Program Agreement to change the timeframe for completion of the project with regard to the Agreement; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the City of Urbana hereby approves AN AMENDMENT TO A CITY OF URBANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT (A WOMAN'S FUND - A WOMAN'S PLACE, PROJECT NO. 0910-AAP-01), a copy of which is attached hereto and incorporated herein by reference, and authorizes the Mayor of the City of Urbana to execute the same on behalf of the City of Urbana.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this _____ day of _____,
_____.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,
_____.

Laurel Lunt Prussing, Mayor

SUBRECIPIENT NAME: A Woman's Fund
PROJECT NO. 0910-AAP-01
CFDA No. 14.218

**AN AMENDMENT TO A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT**

**(A Woman's Fund – A Woman's Place)
Project No. 0910-AAP-01**

This Agreement is made this _____ day of June, 2010 between the City of Urbana, an Illinois Municipal Corporation (hereinafter referred to as the "City"), and A Woman's Fund, an Illinois Not-For-Profit Organization (hereinafter referred to as the "Subgrantee").

WITNESSETH:

WHEREAS, the City has been designated as an "Entitlement" by the U. S. Department of Housing and Urban Development under provisions of the Housing and Community Development Act of 1974, as amended, and the City has received an entitlement of funds during the period July 1, 2009 - June 30, 2010, pursuant to the Community Development Block Grant Program (hereinafter referred to as the "CDBG Program"); and

WHEREAS, the Urbana City Council adopted a CDBG Program and budget which authorized funding for the complete renovation of two client bathrooms in order to make them more accessible to clients of all abilities, at the shelter operated by A Woman's Place, located at 1304 East Main Street, Urbana); and

WHEREAS, the City has the right and authority under said CDBG Program to change the amount of funds allocated for CDBG Agreements; and

WHEREAS, on April 20, 2009, the Urbana City Council passed Ordinance No. 2009-04-038 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2009-2010.

WHEREAS, due to new considerations with regard to the renovation of two (2) client bathrooms at the shelter operated by A Woman's Place, located at 1304 East Main Street, Urbana, the City and A Woman's Fund now desire to make an amendment to the CDBG Agreement to extend the effective date of the Agreement; and

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Attachment C: Statement of Special Conditions of the Agreement is hereby amended to replace the existing Section 1 with a new Section 1 as follows:

This Agreement is contingent upon Subgrantee operating the Scope of Service herein initially outlined during the period July 1, 2009 - June 30, 2010, now extended during the period July 1, 2010 – September 30, 2010.

2. All other provisions of said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

CITY

SUBGRANTEE

By: _____

By: _____

Date: _____

Date: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

SEAL

SEAL