



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Elizabeth H. Tyler, FAICP, Community Development Director

FROM: John A. Schneider, Manager, Grants Management Division

DATE: June 26, 2009

SUBJECT: Community Development Block Grant Public Facilities Subrecipient Agreements for FY 2009-2010:
A Woman's Fund – A Woman's Place
Disabled Citizens Foundation

Description

Included on the agenda of the June 30, 2009 Community Development Commission meeting are agreements for projects to be undertaken by not-for-profit agencies and organizations using Community Development Block Grant (CDBG) funds during the fiscal year beginning July 1, 2009 and ending June 30, 2010. The proposed agreements are for Public Facilities and Improvements projects included in the City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year (FY) 2009-2010.

Issues

The issue is whether the Community Development Commission should forward the ordinances approving the agreements to the Urbana City Council with a recommendation for approval.

Background

On April 20, 2009, the Urbana City Council passed Ordinance No. 2009-04-038 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) FY 2009-2010. The approving resolution defined the actions necessary for the implementation of the CDBG Program. The FY 2009-2010 AAP was submitted to the U.S. Department of Housing and Urban Development (HUD) on May 14, 2009 for approval.

As required by HUD, environmental reviews for the above activities were completed, and a Finding of No Significant Impact on the Environment was published on May 30, 2009 in the News-Gazette. A Request for Release of Funds was submitted to HUD on Monday, June 15, 2009. After the fifteen-day comment period is completed, and upon approval of the FY 2009-2010 AAP, HUD will provide an Authority to Use Grant Funds. Once the AAP is approved by HUD, the City may proceed with executing agreements for the projects included in the plan.

The proposed agreements are for projects that received CDBG allocations in the AAP as follows:

1. A Woman's Fund - A Woman's Place: For complete renovation of two client bathrooms in order to make them more accessible to clients of all abilities
(Total funds allocated: **\$19,012**).
2. Disabled Citizens Foundation: To support renovations for the DSC Scovill Group Home, located at 2504 Scovill Circle, Urbana
(Total funds allocate: **\$32,821**).

Options

1. Forward the ordinances approving the agreements with A Woman's Fund and Disabled Citizens Foundation to the Urbana City Council with a recommendation for approval.
2. Forward the ordinances approving the agreements, with changes, to the Urbana City Council with a recommendation for approval.
3. Do not recommend Council approval of the Ordinance.

Fiscal Impacts

There is no impact to the City budget because CDBG funding for the Public Facilities and Improvements is included in the City of Urbana and Urbana HOME Consortium FY 2009-2010 Annual Action Plan.

The City's major investments in the CDBG Program for FY 2009-2010 are identified in the Annual Action Plan. Forwarding the agreements to City Council within a reasonable period of time will allow for the timely expenditure of CDBG funds as required by HUD.

Recommendations

Staff recommends that the Community Development Commission forward the Ordinance approving the proposed amendment to the agreement to the Urbana City Council with a recommendation for approval.

Memorandum Prepared By:

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

1. AN ORDINANCE APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT (A Woman's Fund – A Woman's Place, Project No. 0910-AAP-01)
2. City of Urbana Community Development Block Grant Agreement (A Woman's Fund – A Woman's Place, Project No. 0910-AAP-01)
3. AN ORDINANCE APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT (C-U Independence, Project No. 0910-AAP-02)
4. City of Urbana Community Development Block Grant Agreement (C-U Independence, Project No. 0910-AAP-02)

ORDINANCE NO. _____

AN ORDINANCE APPROVING A CITY OF URBANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AGREEMENT

(A Woman's Fund - A Woman's Place
Project No. 0910-AAP-01)

WHEREAS, on APRIL 20, 2009, the Urbana City Council passed Ordinance No. 2009-04-038 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2009-2010 authorizing certain activities under the Public Facilities and Improvement Activity Program.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That an Agreement providing \$19,012.00 in Community Development Block Grant funds to complete the renovation of two (2) client bathrooms in order to make them more accessible to clients of all abilities at the shelter operated by A Woman's Place, in substantially the form of the copy of said Agreement attached hereto and hereby incorporated by reference be and the same, is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this _____ day of

_____, _____.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of
_____, _____.

Laurel Lunt Prussing, Mayor

SUBRECIPIENT NAME: A Woman's Fund
PROJECT NO. 0809-AAP-01
CFDA No. 14.218

**AN AMENDMENT TO A CERTAIN AGREEMENT
BETWEEN THE CITY OF URBANA AND A WOMAN'S FUND**

This Agreement is made this _____ day of July, 2009 between the City of Urbana, an Illinois Municipal Corporation (hereinafter referred to as the "City"), and A Woman's Fund, an Illinois Not-For-Profit Organization (hereinafter referred to as the "Subgrantee").

WITNESSETH:

WHEREAS, the City has been designated as an "Entitlement" by the U. S. Department of Housing and Urban Development under provisions of the Housing and Community Development Act of 1974, as amended, and the City has received an entitlement of funds during the period July 1, 2008 - June 30, 2009, pursuant to the Community Development Block Grant Program (hereinafter referred to as the "CDBG Program"); and

WHEREAS, the Urbana City Council adopted a CDBG Program and budget which authorized funding for the repair of a chimney, site grading, and sanding/refinishing the dining room floor, at the shelter operated by A Woman's Place, located at 1304 East Main Street, Urbana); and

WHEREAS, the City has the right and authority under said CDBG Program to change the amount of funds allocated for CDBG Agreements; and

WHEREAS, on April 21, 2008, the Urbana City Council passed Resolution No. 2008-04-028 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for Program Year 2008-2009.

WHEREAS, due to new considerations with regard to the repair of the chimney, site grading, and sanding/refinishing the dining room floor, at the shelter operated by A Woman's Place, located at 1304 East Main Street, Urbana, the City and A Woman's Fund now desire to make an amendment to the CDBG Agreement to extend the effective date of the Agreement; and

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants and agreements herein contained, the parties agree as follows:

1. Attachment C: Statement of Special Conditions of the Agreement is hereby amended to replace the existing Section 1 with a new Section 1 as follows:

This Agreement is contingent upon Subgrantee operating the Scope of Service herein initially outlined during the period July 1, 2008 - June 30, 2009, now extended during the period July 1, 2009 – December 31, 2009.

2. All other provisions of said Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and corporate seals affixed hereto, all on the day and year first above written.

CITY

SUBGRANTEE

By: _____

By: _____

Date: _____

Date: _____

Attest: _____

Attest: _____

Date: _____

Date: _____

SEAL

SEAL