



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Elizabeth Tyler, AICP, City Planner/Director

**FROM:** Erin J. Bullok, Interim Manager, Grants Management Division

**DATE:** June 24, 2005

**SUBJECT: A RESOLUTION APPROVING AND AUTHORIZING  
AN EXTENSION OF A CERTAIN NEIGHBORHOOD ORGANIZATION  
GRANT AGREEMENT  
(HEUNA 04-05 NOG Agreement Extension)**

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### **Description**

On the agenda for the June 28, 2005 meeting of the Community Development Commission is a Resolution to extend the NOG Agreement for Historic East Urbana Neighborhood Association to allow them to continue to expend the previously awarded funds until December 31, 2005.

### **Issues**

The issue is whether the Community Development Commission should recommend approval of the resolution to the Urbana City Council.

### **Background**

On September 20, 2004, Council passed an ordinance approving and authorizing the execution of a Neighborhood Organization Grant Agreement with Historic East Urbana Neighborhood Association (HEUNA). Since that time, HEUNA has spent nearly, but not quite all their NOG award on appropriate expenses. Under the provisions of the original agreement, all such funds must be expended by June 30, 2005.

HEUNA is currently working with the Public Works department to gain approval for special signs denoting their geographic area. Their intention was to help pay for these signs with the funds remaining in their NOG allotment. However, since they are not yet ready to make purchases related to their special signs project, HEUNA contacted Grants Management staff to inquire about encumbering those funds prior to the close of the fiscal year.

Instead, staff has recommended that, as provided for in the program guidelines, the original agreement be extended so that funds may be requested at the time that expenses are incurred.

## **Options**

1. Recommend the Resolution as written to City Council
2. Recommend the Resolution with amendments to City Council.
3. Do not recommend the Resolution to City Council.

## **Fiscal Impacts**

There would be no fiscal impact to the city budget. The NOG funds in question were allocated by the 2004-2005 Annual Action Plan.

## **Recommendations**

Staff recommends that the Community Development Commission forward a favorable recommendation to City Council for this document.

**Memorandum Prepared By:**

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**Erin J. Bullok  
Interim Manager  
Grants Management Division**

## **Attachments:**

A Resolution Approving and Authorizing the Extension of a Certain FY 2004-2005 Neighborhood Organization Agreement.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND AUTHORIZING AN EXTENSION OF A CERTAIN FY 2004-2005  
NEIGHBORHOOD ORGANIZATION GRANT AGREEMENT

(HEUNA 04-05 NOG Agreement Extension)

WHEREAS, on September 18, 2005, the Urbana City Council passed Ordinance No. 2004-09-121 approving and authorizing the execution of a Neighborhood Organization Grant Agreement with Historic East Urbana Neighborhood Association (HEUNA), and

WHEREAS, the provisions of said Agreement allow for, under appropriate circumstances, extension of the period of time during which the NOG funds may be expended, and

WHEREAS, Community Development staff has determined that such appropriate circumstances exist,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement described herein be extended for a period of six (6) months.

Section 2. That HEUNA may continue to utilize their NOG allocation until December 31, 2005.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

AYES:

NAYS:

ABSTAINS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Laurel Lunt Prussing, Mayor