

MINUTES OF REGULAR MEETING

URBANA CIVILIAN POLICE REVIEW BOARD

DATE: October 22, 2008

TIME: 5:30 p.m.

PLACE: Urbana City Building
2nd Floor Conference Room
400 S. Vine Street
Urbana, IL 61801

MEMBERS PRESENT: Diane Gottheil, Grace Mitchell, James McNeely, Scott Dossett

MEMBERS ABSENT: Tom Costello, Ivy Williams

STAFF PRESENT: Todd Rent, Human Relations Officer, Jolinda Ross, Administrative Assistant to Human Relations Officer

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

The meeting was called to order at 5:40 p.m. by Vice Chair, Grace Mitchell. Roll call was taken, and a quorum was declared present.

2. CHANGES TO THE AGENDA

There were no changes made to the agenda.

3. APPROVAL OF MINUTES

The minutes of the meeting of September 24, 2008 were reviewed. A motion was made to approve the minutes as submitted. The motion was seconded. All voted aye. The minutes of the meeting of September 24, 2008 were approved.

4. OLD BUSINESS

A. Review and Discuss Website Summary

Todd Rent displayed the current website and showed the Board the various links for obtaining information about the Civilian Police Review Board.

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5. NEW BUSINESS

There was no new business.

6. PUBLIC PARTICIPATION

There was no public input.

7. STAFF REPORT

A. Cases Filed

Mr. Rent reported that there has been a new case filed. However, the complaint was filed on the wrong form and was not notarized. He indicated that he has discussed this issue with the Police Chief and has been told that the old forms have been pulled and replaced with the new ones.

Discussion followed.

Mr. Rent distributed a report on the complaints received year to date and also HRO inquiries. He stated that the report master will contain all information provided to Council as part of reporting requirements.

A discussion followed.

Mr. Rent indicated that he would add a field to indicate how the complaint was generated

Mr. Rent reported that Phillip Shon has resigned from the Board. Mr. Rent has spoken to the Mayor about a possible replacement.

8. ANNOUNCEMENTS

The meetings of the Civilian Police Review Board will now be held quarterly with the next meeting being on January 28, 2009 at 5:30 p.m. in the Urbana City Council Chambers.

9. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Scott Dossett to adjourn. Motion was seconded by Diane Gottheil. All voted aye. The meeting was adjourned at 6:40 p.m. The next meeting will be scheduled for January 28, 2009 at 5:30 p.m.

Submitted,

Jolinda Ross
Recording Secretary