

MINUTES OF REGULAR MEETING

URBANA CIVILIAN POLICE REVIEW BOARD

DATE: July 23, 2008

TIME: 5:30 p.m.

PLACE: Urbana City Building
2nd Floor Conference Room
400 S. Vine Street
Urbana, IL 61801

MEMBERS PRESENT: Diane Gottheil, Scott Dossett, James McNeely, Phillip Shon

MEMBERS ABSENT: Grace Mitchell, Ivy Williams, Tom Costello

STAFF PRESENT: Todd Rent, Human Relations Officer, Jolinda Ross, Secretary to Human Relations Officer

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

The meeting was called to order at 5:40 p.m. Roll call was taken, and a quorum was declared present. A vote was taken to name Phillip Shon as Chair Pro Tem for the day.

2 APPROVAL OF MINUTES

The minutes of the meeting of June 25, 2008 were reviewed. A motion was made by Diane Gottheil to approve the minutes as submitted. The motion was seconded by Scott Dossett. All voted aye. The minutes of the meeting of June 25, 2008 were approved.

3. CHANGES TO THE AGENDA

There were no changes made to the agenda.

4. OLD BUSINESS

A. Review and Discuss Rules and Procedures

The policies were reviewed with suggestions discussed and made.

Phillip Shon expressed his concern that the complaint was required to be notarized.

B. Review and Discuss Website Summary

This item was tabled until the next meeting.

5. PUBLIC PARTICIPATION

There was no public input.

6. STAFF REPORT

Mr. Rent reported that he has had someone come into his office to file a complaint. The complaint is currently being investigated.

7. NEW BUSINESS

There was no new business brought before the Board.

8. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Diane Gottheil to adjourn. Motion was seconded by James McNeely. All voted aye. The meeting was adjourned at 7:05 p.m.

Submitted,

Jolinda Ross
Recording Secretary