

MINUTES OF REGULAR MEETING

URBANA CIVILIAN POLICE REVIEW BOARD

DATE: June 25, 2008

TIME: 5:30 p.m.

PLACE: Urbana City Building
2nd Floor Conference Room
400 S. Vine Street
Urbana, IL 61801

MEMBERS PRESENT: Tom Costello, James McNeely, Scott Dossett, Grace Mitchell, Ivy Diane Gottheil

MEMBERS ABSENT: Phillip Shon, Ivy Williams

STAFF PRESENT: Todd Rent, Human Relations Officer, Ronald O'Neil, City Attorney, Mike Bily, Chief of Police, Patrick Connolly, Asst. Chief of Police, Anthony Cobb, Lieutenant, Mayor Prussing, Jolinda Ross, Secretary to Human Relations Officer

OTHERS PRESENT: Reporter from Daily Illini

1. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM

The meeting was called to order at 5:34 p.m. Roll call was taken, and a quorum was declared present.

2 APPROVAL OF MINUTES

The minutes of the meeting of May 28, 2008 were reviewed. A motion was made by Grace Mitchell to approve the minutes as submitted. The motion was seconded by Scott Dossett. All voted aye. The minutes of the meeting of May 28, 2008 were approved.

3. CHANGES TO THE AGENDA

There were no changes made to the agenda.

4. OLD BUSINESS

A. Review and Discuss Complaint Form

The revised complaint form was reviewed. It was recommended that the spaces be made a little smaller. A discussion followed.

It was agreed that with the minor changes suggested by the Board that the complaint form is complete.

B. Review and Discuss Rules and Procedures

The revised Rules and Procedures were reviewed. Chair Costello distributed a handout to serve as the “purpose” of the Board. A discussion followed.

It was agreed that the Rules and Procedures would be revised as discussed and adopted at the next meeting.

C. Review and Discuss Website Summary

There was a discussion that this document should be used for developing the content on the City’s web page. Chair Costello recommended spending more time on the Website Summary in the proposed format so that the Board can get an idea of what it will look like.

It was agreed that the Board will maintain and promote positive police community relations.

5. PUBLIC PARTICIPATION

Mayor Prussing addressed the Board and thanked them for their service. She reported that she recently spoke with the Mayor of Columbia, Missouri and they are considering a police review board.

6. STAFF REPORT

There was no report this month.

7. NEW BUSINESS

A. Closed Session: Review of Past Complaints Against Urbana Police Officers, 5ILCS 120/2(c) (1)

A motion was made by Grace Mitchell to go into closed session. Motion seconded by Scott Dossett. A roll call vote was taken as follows:

Costello	yes	Dossett	yes
Mitchell	yes	McNeely	yes

3

Gottheil	yes	Shon	absent
Williams	absent		

The motion to move into closed session was approved by a roll call vote (6-aye; 0-nay)

The Board moved to closed session at 6:40 p.m.

The Board resumed regular session at 7:20 p.m.

8. ADJOURNMENT

There being no further business to come before the Board, Chair Costello declared the meeting adjourned at 7:25 p.m.

Submitted,

Jolinda Ross
Recording Secretary