

1 **Bicycle and Pedestrian Advisory Commission (BPAC)**

2 *Meeting Minutes*

3
4 **Date: Tuesday, September 17, 2019**

5 **Time: 7:00 p.m.**

6 **Place: City Council Chambers, 400 South Vine Street, Urbana, IL**

7 **Members Present:** Bill Brown (Chair), Annie Adams, Leonardo Covis, Kara Dudek, Cynthia
8 Hoyle, Audrey Ishii, Susan Jones, Jeff Marino, Craig Shonkwiler, Nancy
9 Westcott, Morgan White

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11 **Staff Present:** Lily Wilcock

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13 **Members Absent:**

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15 **1. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM**

16 Bill Brown called the meeting to order at 7:02 p.m. Roll call was taken. A quorum of members was
17 present.

18

19 **2. APPROVAL OF AGENDA**

20 Morgan White moved to approve the agenda.

21

22 Susan Jones seconded the motion.

23

24 The motion carried.

25

26 **3. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

27 The minutes from the August 20, 2019 meeting were presented.

28

29 Audrey Ishii moved to approve the minutes.

30

31 Susan Jones seconded the motion.

32

33 The Commission approved the minutes from the June meeting.

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35 **4. PUBLIC INPUT**

36 Cynthia Hoyle asked staff about delivery trucks parking in bus and bike lanes while making deliveries
37 downtown. Craig Shonkwiler said he would look into it.

38

39 **5. UNFINISHED BUSINESS**

40 **a. Vision Zero - Subcommittee**

41 The Vision Zero subcommittee gave an update on their efforts to implement this program in the City of
42 Urbana.

43

44 Audrey Ishii shared the action plan from Charlotte, North Carolina for the commission to use as an
45 example.

46

1 Cynthia Hoyle read a rough draft of the resolution recommending that the City of Urbana adopt a Vision
2 Zero Policy. Commission members discussed changes and alterations to the resolution. The subcommittee
3 will come back to the next meeting with an updated draft.
4

5 Commission members discussed creating a communications plan to spread the word about Vision Zero.
6

7 Bill Brown shared the open data page of the City's website and statistics from it.
8

9 **b. Background and Status of Complete Streets in Urbana – Bill Brown**

10 Bill Brown shared background information on the complete streets ordinance and goals the City Council
11 had when it was passed in 2011. He included goals and amendments that were added to the comprehensive
12 plan. He said nothing has been done to accomplish those goals since then and would like to see things
13 resurface again and move forward. Mr. Brown mentioned a specific goal that was added to the plan to
14 include complete street concepts when designing, constructing, and maintaining roadways and public right-
15 of-ways. The implementation strategy listed in the plan was to update documents such as the Urbana
16 Subdivision and Land Development Code to reflect the complete streets policy. Cynthia Hoyle reinforced
17 those findings. She suggested staff keep this in mind when looking at updating this code.
18

19 Lily Wilcock gave insight on the status of amendments and updates to these documents and plans. Morgan
20 White asked if any of the big updates planned are related to bicycle and pedestrian safety. Ms. Wilcock said
21 she would need to consult with staff. She will return to a future meeting with more information.
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23 Ms. Hoyle suggested including IDOT in future communications as well. Mr. Brown said he would like to
24 see staff get back to putting more effort into this cause.
25

26 **6. NEW BUSINESS**

27 There was no new business
28

29 **7. ANNOUNCEMENTS**

- 30 • Morgan White asked everyone to fill out the University's League of American Bicyclists
31 survey if they haven't already. It can be found at bike.illinois.edu .
- 32 • Cynthia Hoyle asked commission members to volunteer for Walk N Roll to School Day
33 October 2.
- 34 • Audrey Ishii reviewed the Champaign Urbana Urban Safety Plan.
- 35 • Light the Night will take place October 3.
36

37 **8. FUTURE TOPICS**

- 38 **a. Vision Zero – Subcommittee**
- 39 **b. Bicycle Wayfinding Plan – Regional Planning Commission**
- 40 **c. Pedestrian Master Plan – Regional Planning Commission**
- 41 **d. Subdivision Development Requirements for the Installation of Bicycle and Pedestrian**
42 **Facilities**
- 43 **e. Bicycle Friendly Community Report Card – Craig Shonkwiler**
- 44 **f. Urbana Bike Racks – Annie Adams**
- 45 **g. BPAC Webpage Content – Subcommittee**
- 46 **h. Update on Bikeshare Program – Morgan White**
- 47 **i. Park District Strategic Plan – Kara Dudek**

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9. ADJOURNMENT

The meeting adjourned at 8:59 p.m.

Respectfully submitted,
Tamra Jane Corbin
Recording Secretary