C I T Y   O F
URBANA

DATE:	**Thursday, May 21, 2020**
TIME:	**3:00 P.M.**
PLACE:	*** to be held virtually via Zoom**

A G E N D A

1. **Call to Order and Roll Call**

2. **Additions to the Agenda**

3. **Approval of Minutes of Previous Meeting:** February 20, 2020.

4. **Public Input**

5. **Staff Report**

   - Development – recent activities
   - SQL Server Reporting Project – update
   - NIBRS Grants and Programming work

6. **Reports of committees and officers**

7. **Unfinished business**

   - Planning for a new RMS
     - Anticipated Budget Amounts
     - Host Agency Discussion

8 **New business**

9. **Adjournment**

 *Due to the Governor's shelter in place order, the Urbana City Building will be not be open to the public during this meeting. For those wishing to provide public input, please email your statement to sfhess@urbanaillinois.us by the start time on the date of the meeting. Your statement will be read into the record during public input. Public input also may be provided via Zoom. Anyone can attend virtually via Zoom. Additional instructions are attached.

Persons with disabilities needing special services or accommodations for this meeting should contact the City of Urbana's Americans with Disabilities Coordinator at 384-2466.

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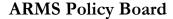|	
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Meeting Information

Zoom Meeting
https://us02web.zoom.us/j/88111452603?pwd=ajJabVJUdXVYcU5VK2dGUkprME55dz09
Meeting ID: 881 1145 2603
Meeting Password: 906409

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
Find your local number: https://us02web.zoom.us/u/kiN2QiOUR

Public Input and Viewing for the ARMS Policy Board

Anyone can attend virtually via Zoom. We will not be monitoring or using the Chat window for meetings. The Zoom meeting information is listed on the agenda above.   Additional Instructions may be provided by the Chair.

Providing Public Input

Providing Public Input by e-mail:

We ask that if you possibly can, submit your public comments by email by the start of the meeting to the email address listed on the agenda (sfhess@urbanaillinois.us). Email must be received by the start of public input at the meeting and will only be taken during the public input portion of the agenda.

Providing Public Input from a computer browser or the Zoom app on a mobile device:

· The link to join by computer is listed on the agenda.

· You do not need to install software on a computer to use Zoom. You can click "Join from your browser." It appears Zoom prefers for users to download and install their meeting client software on your computer. Choose the option you are comfortable with and note, these may be browser specific. There is a Zoom app for smartphones.

· Make sure you have a microphone on your computer if you wish to speak. Please identify yourself with first and last name in Zoom for the record if you wish to speak*.

· We will be muting participants except during public input, when they will be recognized to speak after raising their hand (see the next bullet point). Video will remain off for all members of the public, even while they are speaking.

· Per city code you must identify yourself to provide public input with your first and last name*. During Public Input, if you wish to speak, please "Raise your hand" using the option as shown in the Participant window (if using the Phone App, this option is shown by touching your name). When called on by the chair or host, you will be un-muted.

Persons with disabilities needing special services or accommodations for this meeting should contact the City of Urbana's Americans with Disabilities Coordinator at 384-2466 or TTY at 384-2447.

You can find tutorials and help information here: https://support.zoom.us/hc/en-us/articles/201362193How-Do-I-Join-A-Meeting-

Providing Public Input by phone:

· Join by calling the phone number shown in the agenda. · Callers will then be asked to enter the Meeting ID number followed by the # key. The Meeting ID number is listed on the agenda.

· All callers are muted by default.

· If you wish to speak, please "Raise your hand" **by pressing *9 once** - this toggles the raise/lower hand option. When called on by the chair or host by your phone number, you will be un-muted and you should state your name for the record per city code*. When you are done, the host will "lower your hand" and mute you - there is no need to press any more buttons.

As a reminder, public input can be received and is encouraged before the meeting via email as listed above.

This is a work in progress, a learning situation for all involved, so we ask for your patience as we move forward. We are unable to provide computer and technical assistance and will move forward during the meeting as necessary. Thank you for your understanding in this difficult situation.

Two websites with some additional tips and tricks:

https://www.groovehq.com/blog/zoom-tips-and-tricks

https://www.colorado.edu/ocg/ocg-staff-resources/meeting-resources/zoom-meeting-tips-tricks

* Public Meetings **-** Ordinances No. 2011-05-033 & 2019-08-051, ILCS 120/2.06(g)

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