
DATE: Monday, April 18, 2022
TIME: 7 pm
PLACE: 400 South Vine Street, Urbana, IL 61801

The City Council Committee of The Whole of the City of Urbana, Illinois, met in regular session Monday, April 18, 2022, at 7:00pm.

ELECTED OFFICIALS PRESENT: Diane Wolfe Marlin, Mayor; CM Maryalice Wu, CM Christopher Evans, CM Shirese Hursey, CM Jaya Kolisetty, CM Chaundra Bishop, CM Grace Wilken, CM James Quisenberry

ELECTED OFFICIALS ABSENT: Phyllis D. Clark, City Clerk

STAFF PRESENT: Darcy Sandefur, Carol Mitten, Bourema Ouedraogo, Dave Wesner, Sheila Dodd, Breden Belcher, John Zeman, Carla Boyd, William Kolschowsky, Sanford Hess, Elizabeth Hannan

OTHERS PRESENT: None;

Chair: *Maryalice Wu, Ward 1*

1. Call to Order and Roll Call

With a quorum present, Chair Wu called the meeting of the Committee of the Whole to order at 7:00 PM.

2. Approval of Minutes of Previous Meeting

None

3. Additions to the Agenda

Motion to move presentation on CDAP Contracting Efforts to before item 10 on agenda by CM Bishop and seconded by CM Kolisetty.

Voice Vote:

AYE: Wu, Evans Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

4. Public Input and Presentations

a. Public Input

Tracy expressed frustration in regards to the communication to the public regarding the City adopting a hybrid meeting model and an explanation to residents. Asked about City designation of FOIA requesters as recurrent requesters. *James Kilgore* shared the original intent of ARPA fund disbursements and advised on how the City could honor the original intent of the funds. Expressed concerns about the allocation of ARPA standard allowance. Urged City to adhere to plan previously set to allocate and expend ARPA funds. *Brandi McCoy presented input via email (see attached).*

b. CDAP Contracting Efforts Presentation

Presented by Carla Boyd the Human Rights and Equity Officer for the City of Urbana. Boyd shared a PowerPoint information regarding diversity procurement practices. The City of Urbana currently expends \$16 million annually in procurement out of expenditures and excluding grants which are separately reported to HUD. Since 2018 the City has procured at least \$1,157,064 in goods and services from Women and Minority Owned Businesses. There are 22 CDAP firms which are the only firms currently tracked. This does not account for MBE or WBE subcontractor firms who are utilized and untracked. Shared the portions of CDBG and HOME funds that are expended to MBE and WBE contractors as these funds are bound by different reporting criteria. CDAP is the Champaign Diversity Advancement Program which is utilized by many local area governments to track contractors. Provided a breakdown of services and goods represented in the CDAP contractors. Carol Mitten announced upcoming networking event for contractors the week of May 23rd. Questions and discussion ensued.

5. Staff Report

Carol Mitten shared that the Dr. Ellis subdivision presentation by Public Works staff will be at the meeting on May 2, 2022. Questions and discussions regarding the future presentation ensued.

6. Ordinance No. 2022-04-013: An Ordinance Amending Schedule J of Section 23-183 of the Urbana Local Traffic Code Prohibiting Parking at all Times on Certain Streets (Cottage Grove Avenue) – PW

Presented by John Zeman the City Engineer. Item will prohibit parking on the North side of Cottage Grove Avenue to prevent any inhibitions on the Urbana Sanitary District in accessing their plant. After reaching out, no residents offered opposition.

Motion to approve to consent agenda by CM Hursey and seconded by CM Quisenberry.

Voice vote:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

7. Resolution No. 2022-04-033R: A Resolution Authorizing Acceptance of a Grant for Market at the Square (USDA Pandemic Relief and Protection Program – 2022) – CD

Presented by Sheila Dodd Interim Director of Community Development. Item allows City to receive Grant awarded through the U.S. Department of Agriculture to assist in covering COVID-19 costs incurred as part of managing the Market at the Square program.

Motion to approve to consent agenda by CM Kolisetty and seconded by CM Bishop.

Voice vote:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

8. Resolution No. 2022-04-034R: A Resolution Approving the City of Urbana HOME Consortium (Champaign/Urbana/Champaign County) Annual Action Plan for Fiscal Year 2022-2023 – CD

Presented by Breaden Belcher of the Community Development department. Belcher shared a PowerPoint presentation with proposed allocation of HOME funds. Annual action plan is due by May 15th and funding will become available to the City July 1st. Belcher shared the public process in drafting the plan and provided a timeline of the draft. Shared the dollar amounts awarded in previous years as the upcoming award year award amount has not yet been released. Questions and discussion ensued.

**Discussion of tech issues and sound quality available at home.*

Motion to approve to regular agenda by CM Wilken and seconded by CM Kolisetty.

Voice vote:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

9. Resolution No. 2022-04-035R: A Resolution Appointing the Interim Human Resources Manager as the Authorized Agent for the Illinois Municipal Retirement Fund (2022) – HRF

Presented by Elizabeth Hannan the Human Resources and Finance Director. Item designates staff member Femi Fletcher the interim Human Resources director to be the authorized agent to manage the Illinois Municipal Retirement Fund (IMRF). Designation must be done by Council per IMRF.

Motion to approve to consent agenda by CM Bishop and seconded by CM Hursey.

Voice vote:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

10. Resolution No. 2022-04-036R: A Resolution Approving an Intergovernmental Agreement with the Housing Authority of Champaign County for Media Production Services – IT/Exec

Presented by Sanford Hess the Information Technology Director. Hess explained that this agreement would resume operations from pre-COVID that allowed the Housing Authority of Champaign County (HACC) to contract with UPTV to provide recording of HACC meetings and broadcasting on UPTV's channel. Contract also allows HACC to contract for further services with UPTV on an as needed basis and would be billed hourly. Questions and discussion ensued.

Motion to approve to the consent agenda by CM Hursey and seconded by CM Quisenberry.

Voice vote:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

11. Resolution No. 2022-04-037R: A Resolution Approving the Allocation of the ARPA Standard Allowance – Exec

Presented by Will Kolschowsky of the executive department. Mayor Marlin provided an introduction to the ARPA standard allowance item and explained the changes to the ARPA plan process. Marlin explained that this item is to be used to cover shortfalls in revenue experienced by the City directly because of COVID. A separate vote by the Council will need to occur for any of these funds to be expended later on. Kolschowsky explained what the standard allowance calculation method is. Elizabeth Hannan shared a PowerPoint presentation demonstrating the forecasted revenue and recurring expenditures comparison and the amount needed in revenue replacement to continue current levels of operations. The gap is forecasted to be \$3.2 Million from FY 23 to FY 27. Revenue replacement can provide for any governmental services ordinarily expended out of the general fund. Council has options on how much, if any, ARPA funds they would like to allocate towards the standard allowance. Questions and discussion ensued.

Motion to approve to regular agenda by CM Bishop and seconded by CM Hursey.

Voice vote:

AYE: Wu, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: Evans

12. Ordinance No. 2022-04-014: An Ordinance Repealing Ordinance 2020-04-021 Pertaining to Ratification of Emergency Order 20-02 – Exec

Presented by Mayor Marlin. Item repeals emergency order that required a specific response time for ambulances as well as staffing requirements for private ambulances. Emergency order was considered previously necessary to accommodate staffing concerns during the pandemic. This item will repeal this emergency order and require ambulance providers to return to pre-pandemic requirements in terms of response time and staffing. Questions and discussion ensued.

Motion to approve to consent agenda by CM Quisenberry and seconded by CM Hursey.

Voice Vote:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

13. Council Input and Communications

CM Wilken asked for clarification on Dr. Ellis subdivision presentation and history of previous petition on behalf of residents requesting the City provide funds to cover costs for full replacement and repair. *CM Kolisetty* shared concerns about how APRA discussion was framed in this evening’s memo and the importance to adhering to the ARPA allocation plan previously proposed. Appreciated the level of detail in the memo and it’s helpfulness in expressing the necessity of deviation from the previous ARPA plan. *CM Quisenberry* thanked South East Urbana Neighborhood organization for their cleanup efforts on Colorado Avenue. *CM Evans* shared that previous staff members listed in concerns shared by Tracy were not his appointments and asked if resident is currently being designated as a recurrent requester. Thanked Carla and Carol for their CDAP presentation. *Mayor Marlin* shared that she rejected claims made by resident Tracy regarding hybrid meeting models. Provided clarity on remote meetings and the history of the City addressing this topic based on information available.

**Chair Wu inquired about quorum and attendance at next meeting.*

14. Adjournment

With no further business before the committee of the whole Chair Wu adjourned the meeting at 9:21 PM

Darcy Sandefur

Recording Secretary

This meeting was video recorded and is viewable on-demand [HERE](#).

Minutes approved: 05-16-2022

Sandefur, Darcy

From: Brandi MV McCoy
Sent: Monday, April 18, 2022 7:47 PM
To: ! Kolisetty, Jaya; !City Council
Subject: Fwd: PUBLIC COMMENT 4-18-2022

***** Email From An External Source *****

Use caution when clicking on links or opening attachments.

In the below email I state it is easier to hear those who speak directly into the microphone. I want to clarify that it is only a slight improvement, and still an inaccessible volume level.

----- Forwarded message -----

From: Brandi MV McCoy
Date: Mon, Apr 18, 2022 at 7:44 PM
Subject: PUBLIC COMMENT 4-18-2022
To: <citycouncil@urbanillinois.us>

Good evening,

In streaming the council meeting tonight, I'm finding the volume very difficult to hear. Even with bluetooth headphones in, if there is any noise happening in my home (laundry, or dishwasher, etc.) I cannot hear the meeting.

While it is easier to hear those who are speaking directly into their microphone, the current volume level for viewers is not accessible as a means of viewing a public meeting.

Individuals with any hindrance to their hearing abilities surely would not be able to hear, and people with families, kids, etc. are surely unable to listen to the meeting.

It was addressed that tech is trying to compensate for the feedback loop. While I couldn't hear everyone's commentary, I assume this feedback loop issue stems from the update/upgrade of mics mentioned when we returned to in-person meetings. This is understandable for a couple, or maybe a few weeks. But I sincerely hope that the issue can be addressed quickly so that the meeting is accessible to those who cannot attend in person.

Thank you,

Brandi MV McCoy