



MEMORANDUM

TO: Mayor Diane Wolfe Marlin and City Council Members
FROM: Carol Mitten, City Administrator
DATE: January 13, 2021
SUBJECT: An Ordinance Amending City Code Chapter 2, Section 2-27

Introduction: Councilmembers Miller and Roberts offered a proposed Resolution for consideration by the Council that would change the City Council and Committee of the Whole Rules to provide an opportunity for members to respond to community input and/or make announcements at those meetings. This Ordinance amendment would make the necessary associated changes to City Code.

Discussion: The draft Ordinance would insert into the order of the agenda for each City Council meeting an item labelled Council Input and Communications. Further, the item labelled Additions to the Agenda would be moved from preceding Presentations and Public Input to following the new item, Council Input and Communications.

Recommendation: I recommend that City Council approve the attached Ordinance.

Attachment: Draft Ordinance

ORDINANCE NO. 2021-01-002

**AN ORDINANCE AMENDING CITY CODE CHAPTER 2, SECTION 2-27
(Change Council Rules by Adding an Item to Agendas for Council Member
Comments and Communications)**

WHEREAS, the City of Urbana ("City") is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, including the power to regulate for the protection of the public health, safety, and welfare; and

WHEREAS, the City Council heretofore did enact Urbana City Code Section 2-27 to adopt rules for the deliberations of the City Council; and

WHEREAS, the City Council, after due consideration, finds that amending such sections as herein provided is in the best interests of the City and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Urbana, Champaign County, Illinois, as follows:

Section 1.

Urbana City Code Chapter 2, "Administration"; Article II, "Elected Officials"; Division 2, "City Council"; Section 2-27, "Rules for deliberations." shall be and hereby are amended as follows with underlined language signifying inclusions and with ~~strike-through~~ language signifying deletions as set forth hereinafter.

Sec. 2-27. - Rules for deliberations.

The following rules for the government of the deliberations of the city council are hereby adopted:

- (1) The city council shall determine its own rules of proceeding, which rules must be adopted and approved by a two-thirds ($\frac{2}{3}$) vote of all the members of the council, and no such rule may be repealed, annulled, amended, abridged, modified or suspended except by a two-thirds ($\frac{2}{3}$) vote of all the members of the council. On all points of order not otherwise specifically provided for in such rules of proceeding, "Robert's Rules of Order," as may from time-to-time be revised, is adopted and made the law governing the deliberations of the city council.
- (2) The order of business of all regular meetings of the city council shall be as follows:
 - a. Call to order and roll call.
 - b. Approval of minutes of the proceedings of regular and special meetings.

- c. ~~Additions to agenda.~~ Presentations and public input.
- d. ~~Presentations and public input.~~ Council input and communications.
- e. ~~Unfinished business.~~ Additions to the agenda.
- f. ~~Reports of standing committees.~~ Unfinished business.
 - 1. ~~Consent agenda.~~
 - 2. ~~Regular agenda.~~
- g. ~~Reports of special committees.~~ Reports of standing committees.
 - 1. Consent agenda.
 - 2. Regular agenda.
- h. ~~Reports of officers.~~ Reports of special committees.
- i. ~~New business.~~ Reports of officers.
- j. ~~Adjournment.~~ New business.
- k. Adjournment.

The above order of business for any meeting may be altered by a majority vote of the city council members in attendance at the meeting.

- (3) Whenever it shall become necessary for a number smaller than a majority of the city council to compel the attendance of absentee members in order to constitute a quorum to do business, a fine of two hundred dollars (\$200.00) may be imposed upon any such absentee member for failure to so attend.
- (4) At any meeting of the city council, upon the making of and second to a motion to defer (whether phrased as a “motion to defer” or otherwise), the effect of which would be to postpone consideration of any agenda item to the next regular meeting of the council, which such agenda item is then before the city council for the first time by motion made and seconded, any such agenda item shall be automatically deferred for final action thereon to the next regular meeting of the city council, unless upon the making of and second to a subsequent motion, three-fourths ($\frac{3}{4}$) of those ~~aldermen/alderwomen~~ council members present vote to consider such deferred item at a special meeting to be called and held before the date of the next regular meeting.

Section 2.

Those sections, paragraphs, and provisions of the Urbana City Code that are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the Urbana City Code other than those expressly set forth as amended or repealed in this Ordinance. The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

Section 3.

This Ordinance shall not be construed to affect any suit or proceeding pending in any court, or any rights acquired, or a liability incurred, or any cause or causes of action acquired or existing prior to the effective date of this Ordinance; nor shall any right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 4.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage. This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a meeting of said Council.

PASSED BY THE CITY COUNCIL this ____ day of _____, _____.

AYES:

NAYS:

ABSENT:

ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, _____.

Diane Wolfe Marlin, Mayor