



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

m e m o r a n d u m

**TO:** Mayor Diane Wolfe Marlin and City Council Members

**FROM:** Lorrie Pearson, AICP, Community Development Services Director  
Sheila Dodd, Manager, Grants Management Division

**DATE:** September 10, 2020

**SUBJECT:** AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE  
(BUDGET AMENDMENT #2 – OMNIBUS)

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**Introduction:** Attached is an Ordinance revising the FY2021 annual budget to provide for items described below. This budget amendment requires six affirmative votes, including the Mayor, in order to pass.

The Grants Management Division is working as the City's representative for grants. This Ordinance will amend the budget for the following grants.

On August 20, 2020, the CUPHD approved the City of Urbana work plans, scope of service, and budget to continue the Census grant through September 30, 2020. The new award will reimburse the City \$20,000 for staff time and materials to assist in those efforts.

The State of Illinois approved the City of Urbana serving as the administrator for an Emergency Solutions Grant – CV in the amount of \$188,595 to assist with homeless and shelter for low income individuals.

The unexpended Community Development Block Grant funds are being moved into the FY 2020/2021 budget. With the end of year being reconciled, moving these funds into the next fiscal year will assist in spending the funds to meet HUD's guidelines.

**Fiscal Impact:** The change in the General Fund is for one-time and does not have a significant fiscal impact on the General Fund.

**Alternatives:**

1. Forward the Ordinance amending the FY2021 Budget to City Council for approval
2. Amend one or more of the items before forwarding to Council for approval.

**Recommendation:** Approve the budget amendment authorizing these adjustments to the FY2021 budget for approval

**ORDINANCE NO. 2020-09-046**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE**

**(Budget Amendment #2- Omnibus)**

**WHEREAS**, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

**WHEREAS**, the corporate authorities of the City heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2020 and ending June 30, 2021; and

**WHEREAS**, the said corporate authorities find that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City’s government and affairs; and

**WHEREAS**, funds are available to effectuate the purpose of such revision; and

**WHEREAS**, the Budget Director may not may not make such revision under the authority so delegated to the Budget Director pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AND THE MAYOR, BEING THE CORPORATE AUTHORITIES OF THE CITY OF URBANA, ILLINOIS, as follows:**

**Section 1.**

The annual budget ordinance shall be and the same is hereby revised as set forth in the exhibit appended hereto and made a part hereof as if fully set forth herein.

**Section 2.**

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

**PASSED BY THE CORPORATE AUTHORITIES** this \_\_ Day of \_\_\_\_\_, 20\_\_.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

**APPROVED BY THE MAYOR** this \_\_ Day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor

**Budget Amendment 2019/20 - 02 - Exhibit A**

			<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
<b><u>GENERAL OPERATING FUND (100)</u></b>						
<u>Revenues</u>						
100-46350	50201-GENFUND	LOCAL GRANTS	-	7,500	7,500	census grant
<u>Total Revenues</u>			<u>33,724,627</u>	<u>33,732,127</u>	<u>7,500</u>	
<u>Ending Fund Balance (estimated)</u>			<u>6,827,416</u>	<u>6,834,916</u>	<u>7,500</u>	
<b><u>COMMUNITY DEVELOPMENT SPECIAL FUND (330)</u></b>						
<u>Revenues</u>						
330-46350	50201-CDSPCLFUND	LOCAL GRANTS	-	12,500	12,500	census grant
<u>Total Revenues</u>			<u>236,030</u>	<u>248,530</u>	<u>12,500</u>	
<u>Expenditures</u>						
33050530-52902	50201-POSTAGE	CD - POSTAGE & PRINTING	8,000	14,900	6,900	census grant
33050530-53440	50201-EQUIPMENT	CD - OTHER EQUIPMENT	-	600	600	census grant
<u>Total Expenditures</u>			<u>292,133</u>	<u>299,633</u>	<u>7,500</u>	
<u>Ending Fund Balance (estimated)</u>			<u>78,236</u>	<u>83,236</u>	<u>5,000</u>	
<b><u>COMMUNITY DEVELOPMENT GRANT FUND (331)</u></b>						
<u>Revenues</u>						
33150531-41340	50200-2019-FED	CDBG - FEDERAL GRANT	1,045,415	1,244,167	198,752	rebudget - CDBG
33150532-41340	50100-2019-FED	HOME - FEDERAL GRANT	1,222,390	1,402,952	180,562	rebudget - HOME
33150533-41340		EMERGENCY SOLUTIONS GRANT - FEDERAL GRANT	-	188,595	188,595	emergency solutions grant - covid
<u>Total Revenues</u>			<u>2,267,805</u>	<u>2,835,714</u>	<u>567,909</u>	
<u>Expenditures</u>						
33150531-52800	50200-2019-URBANA	CDBG - GRANT MIS SERVICE	502,700	701,452	198,752	rebudget - CDBG
33150532-52800	50100-2019-URBANA	HOME - GRANT MISC SERVICE	822,390	1,002,952	180,562	rebudget - HOME
33150533-52800	50300-CV	EMERGENCY SOLUTIONS GRANT - GRANTS MISC SERVICE	-	171,450	171,450	emergency solutions grant - covid
33150533-59330	50300-TFR	EMERGENCY SOLUTIONS GRANT - TFR TO CD SPECIAL FUND	-	17,145	17,145	emergency solutions grant - covid
<u>Total Expenditures</u>			<u>1,892,346</u>	<u>2,460,255</u>	<u>567,909</u>	
<u>Ending Fund Balance (estimated)</u>			<u>30,500</u>	<u>30,500</u>	<u>-</u>	