



**HUMAN RESOURCES &
FINANCE DEPARTMENT**

MEMORANDUM

TO: Mayor Diane Wolfe Marlin and City Council Members
FROM: Elizabeth Hannan, Human Resources & Finance Director
DATE: May 28, 2020
SUBJECT: **Civilian Police Review Board (CPRB) Reports to City Council**

Introduction: This report includes a summary of required Civilian Police Review Board (CPRB) reports and the status of those reports, as requested by the City Council on May 19, 2020.

Discussion: The following reports are required by Article III of Chapter 19 of the Urbana City Code, which pertains to the CPRB.

Annual Report: Section 19-27(2) of the Urbana City Code requires an annual report from the CPRB to the Mayor and City Council.

Collect data and provide an annual report to the mayor and city council which shall be public and shall set forth the general types and numbers of complaints, location of the incident(s) giving rise to the complaints, disposition of the complaints, the discipline imposed, if any, and complainants' demographic information. The report shall contain a comparison of the CPRB's findings and conclusions with the results of investigations and actions taken by the police department. Public reports shall not include the names of complainants or police officers.

Status: This report was last provided in 2014 for calendar year 2013. Staff is working to provide a report for 2019 as soon as possible. That report will be reviewed by the CPRB prior to presentation to the City Council because CPRB is responsible for reporting this information to the City Council. In the future, staff plans to provide these reports to CPRB within the first quarter of the calendar year for the preceding year, followed by presentation of the report to the City Council.

Quarterly Report on Pending Internal Investigations: Section 19-28 (l) requires that the CPRB provide the Mayor and City Council with a quarterly report of all open or pending internal investigations.

The CPRB shall provide the mayor and council with a quarterly report of all open or pending internal investigations.

Status: This is understood to mean open police complaints and related investigations. Staff is not aware that this report has ever been provided, but will develop a standard format and begin providing this on a regular basis as soon as possible. Staff intends to provide these reports to CPRB within one month following the end of each quarter, and share with City Council following CPRB review.

Copies of CPRB Taser Display Reports: Section 19-48 requires that the Human Relations Officer provide the Mayor and City Council with copies of CPRB taser display reports.

The human relations officer shall provide the mayor and the city council with copies of each CPRB TASER display report and recommendation and the police chief's written review and comments on each such CPRB report regarding TASER displays.

Status: Based on the context of this section of the City Code, this has been interpreted to mean that reports would be provided only if the CPRB took exception to an incidence of taser usage. Thus far, the CPRB has agreed with every incidence of taser usage and no reports have been provided to the City Council. These reports would be provided as needed, in the future, within one month following CPRB review of taser usage.

There have been a total of fifty-four taser displays and seven taser discharges since February 2015. Thirty-six displays and three discharges have been reviewed by CPRB. The number of displays reviewed is less than the total because CPRB voted on September 25, 2019 to routinely review only taser discharges and not taser displays. Four discharges have not yet been reviewed because they are related to pending court cases. They will be reviewed when the pending court cases are completed. In no case reviewed so far did CPRB take exception to either display or discharge of a taser.

Evaluation of Review of Taser Displays: Section 19-53 requires an evaluation of Division 4, which pertains to taser displays, 12 months after its effective date. The effective date was in February 2015.

The CPRB and the police department shall conduct a thorough evaluation of this Division 4 twelve (12) months after its effective date. The review process shall include an analysis of this Division 4's strengths, weaknesses and effectiveness. The CPRB and the police department shall tender written reports to the mayor and the city council summarizing their respective findings and recommendations. The report provided for in this section shall be tendered in a timely manner but not later than three (3) months after the commencement of the review and evaluation process.

Status: A draft report has been prepared by Deputy Police Chief, Rich Surles, and a subcommittee of the CPRB is working on a separate report. The CPRB subcommittee will present its report to the full CPRB at its meeting in July. Following that, both reports will be presented to the City Council.

Recommendation: No action is required. Staff has begun working on providing current annual and quarterly reports. Police Department staff and members of the CPRB will provide the evaluation of the review of taser displays.

Urbana Police Department Taser Incidents February 2015 – March 2020

61 Total Taser Incidents
In Urbana

54 Displays

7 Discharges

36 Reviewed

18 Unreviewed
pending resolution
of cases, or occurred
since September
2019

3 Reviewed

4 Unreviewed
pending resolution
of cases