
DATE: Monday, April 13, 2020

TIME: 7:00 P.M.

PLACE: Urbana City Council Chambers (Virtual), 400 S. Vine St, Urbana, IL 61801

The City Council of the City of Urbana, Illinois, met in regular session April 13, 2020, at 7:00 p.m. in the Council Chambers at the Urbana City Building. *Due to Coronavirus, this meeting was held virtually via Zoom to maintain social distancing as required per Governor's State Order.

ELECTED OFFICIALS PHYSICALLY PRESENT: None

ELECTED OFFICIALS PRESENT VIA TELECONFERENCE: City Council Members (CM) Bill Brown, Bill Colbrook, Shirese Hursey, Eric Jakobsson, Jared Miller, Dennis Roberts, Maryalice Wu; Diane Wolfe Marlin, Mayor; Charles A. Smyth, City Clerk

ELECTED OFFICIALS ABSENT: None

STAFF PRESENT VIRTUALLY: Jason Liggett, Carol Mitten, James Simon, Justin Swinford, Scott Tess, Katherine Trotter

OTHERS PRESENT: Tamala Green, Byron Clark, Various members of the public joined the electronic meeting via Zoom

A. CALL TO ORDER AND ROLL CALL

There being a quorum virtually present, Mayor Marlin called the meeting of the Urbana City Council to order at 7:12pm following Cunningham Township Board and City Council Public Hearing.

B. APPROVAL OF MINUTES OF PREVIOUS MEETING

CM Wu made a motion to approve minutes from the March 23, 2020. Motion seconded by CM Roberts and carried by unanimous voice vote.

C. ADDITIONS TO THE AGENDA

There were no additions.

D. PRESENTATIONS AND PUBLIC INPUT

1. Input Cards

No public input emails received and no one joined the meeting.

Mayor Marlin read a proclamation declaring the week of April 13-17, 2020 as Community Development week. Additionally, Mayor Marlin acknowledged and thanked Community Development staff for maintaining the day-to-day operations during this critical times.

E. UNFINISHED BUSINESS

There was none.

F. REPORTS OF STANDING COMMITTEES

There were none

G. REPORTS OF SPECIAL COMMITTEES

There were none

H. REPORTS OF OFFICERS

There were none

I. NEW BUSINESS

1. **Resolution No. 2020-04-018R:** Resolution for Improvement Under the Illinois Highway Code for the Allocation of Motor Fuel Tax Funds

City Engineer Justin Swinford presented Resolution No. 2020-04-018R with the recommendation for approval. This resolution will allow allocation of Motor Fuel Tax (MFT) to MCORE projects.

Mr. Swinford gave a background summary of intergovernmental agreements between the City, the City of Champaign, Urbana Mass Transit District, and the University of Illinois, to participate in the Multimodal Corridor Enhancement Project (MCORE). This resolution will allow an allocation from the state motor fuel tax (MFT) to MCORE.

After presentation and discussion, CM Hursey made a motion to approve Resolution No. 2020-04-018R as presented. CM Miller seconded. Motion carried by roll call vote. Votes were as follows: (7-Aye:0-Nay)

Aye: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu

Nay: None

2. **Ordinance No. 2020-04-017:** An Ordinance Revising The Annual Budget Ordinance (Budget Amendment #7 – Capital Improvement Plan)

City Administrator Carol Mitten and City Engineer Justin Swinford presented this item. The budget amendment will allocate State Motor Fuel Tax (SMFT) to projects that already require Illinois Department of Transportation (IDOT) review. The two projects are MCORE Project 5 and the Vine and Washington Resurfacing Project.

Ms. Mitten and Mr. Swinford addressed all questions and concerns about the proposed changes to each fund. They also explained that to offset the transfer from the MCORE Project 5 account in the General Fund, transfers within the City's SMFT will be necessary, but will not affect the projected schedule for construction of the projects with depleted balances.

After presentation, CM Roberts made a motion to approve Ordinance No. 2020-04-017 as presented. CM Jakobsson seconded. Motion carried by roll call vote. Votes were as follows: (7-Aye:0-Nay)

Aye: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu, Marlin

Nay: None

3. **Ordinance No. 2020-04-018:** An Ordinance Authorizing the Lease of Certain Real Estate (A Portion of a Real Estate Parcel with Permanent Index Number 91-21-10-151-007, Located at 901 N. Smith Rd. / Solar Star Urbana Landfill Central, LLC)

Environmental and Sustainability Manager Scott Tess presented Ordinance No. 2020-04-018 and 2020-04-019 with recommendation for approval. Mr. Tess said that at the March 23, 2020 the City Council approved these items under resolutions. However, before approving a lease of more than two years involving City real property, Urbana City Code Section 2-118 requires a public hearing to consider such a lease and publication of a 15-day notice of the hearing.

Mr. Tess addressed questions and concerns about Plan Commission approval, expected construction date, ground lease and incentive term length.

After presentation and discussion, CM Miller made a motion to approve Ordinance No. 2020-04-018 as presented. CM Brown seconded. Motion carried by roll call vote. Votes were as follows: (7-Aye:0-Nay)

Aye: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu, Marlin

Nay: None

4. **Ordinance No. 2020-04-019:** An Ordinance Authorizing the Lease of Certain Real Estate (Portions of Real Estate Parcels with Permanent Index Numbers 91-21-10-151-006 and 91-21-10-151-007, Located at 901 N. Smith Rd. / Solar Star Urbana Landfill East, LLC)

Environmental and Sustainability Manager Scott Tess presented this item. No additional discussion.

CM Miller made a motion to approve Ordinance No. 2020-04-019 as presented. CM Brown seconded. Motion carried by roll call vote. Votes were as follows: (7-Aye:0-Nay)

Aye: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu, Marlin

Nay: None

5. **Ordinance No. 2020-04-020:** An Ordinance Approving a Special Use Permit (1906 Federal Drive Champaign Social Equity Growers – Plan Case 2397-SU-20)

Katherine Trotter, Associate Planner, presented Ordinance No. 2020-04-020 with recommendation for approval. Tamala Green of Champaign Social Equity Growers requested a Special Use Permit to allow a craft grower cannabis business at 1906 Federal Drive. A Special Use Permit is required when the location is within 300 feet of residential zoning.

Clark Solutions and Investment President Byron Clark and Associate Tamala Green were present to address questions and concerns from council. Some of the concerns voiced by council were the statics of the location, security procedures, staffing levels, and commercial traffic.

After presentation, CM Wu made a motion to approve Ordinance No. 2020-04-020 as presented. CM Miller seconded. Motion carried by roll call vote. Votes were as follows: (7-Aye:0-Nay)

Aye: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu

Nay: None

6. **Ordinance No. 2020-04-021:** Ratification of Emergency Order 20-02 Ambulance Services Staffing and Response Times Issued on March 31, 2020

Mayor Marlin presented Ordinance No. 2020-04-021 with recommendation for approval. She said that ambulance services are required to staff an ambulance with one Emergency Medical Technician (EMT) and one Advanced Provider or two Advanced Providers. Currently, two ambulance services alternate their time stationed at the Urbana Fire Station at the city building. This ordinance will give these providers flexibility during the Covid-19 Pandemic. Typically, the ambulances are required to respond to 90% of their calls within 8-12 minutes, and if they do not, they are subject to a penalty fee. This ordinance will waive any penalty fees during this time.

After presentation and discussion, CM Wu made a motion to approve Ordinance No. 2020-04-021 and to change the language from section one to be consistent with the language of the original emergency order ordinance in section three. Motion carried by roll call vote. Votes were as follows: (7-Aye:0-Nay)

Aye: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu

Nay: None

J. ADJOURNMENT

With no further business to come before the council, Mayor Marlin adjourned the virtual meeting at 9:00 p.m.

Wendy M. Hundley
Deputy City Clerk

This meeting was video recorded and is viewable [on-demand](#).

Minutes Approved: April 27, 2020