




MEMORANDUM

TO: Mayor Diane Wolfe Marlin and Members of City Council
FROM: Todd E. Rent, Sr., Human Resources Director 
DATE: June 20, 2019
RE: A Resolution Relating to the Participation of Elected Officials in the Illinois Municipal Retirement Fund (IMRF)

Background

The City of Urbana's mayor and city clerk are eligible to participate in the Illinois Municipal Retirement Fund (IMRF) as elected positions. IMRF Board Resolution 2017-02-13 requires member bodies whose elected officials are eligible to participate in the fund to adopt the attached resolution on a biannual basis. The resolution certifies that the duties and responsibilities of the eligible elected positions continue to require the officeholders to perform a minimum of 1000 hours of qualifying work each year. For the purposes of this requirement, qualifying work includes but is not limited to time spent in meetings, in preparation for meetings, in the office, and conferring with constituents.

The City Council previously passed a similar resolution in August 2017. This resolution is identical except for dates of passage to reflect 2019.

This year's recertification must be completed by September 1, 2019.

Recommendation

Staff recommends the approval of the attached resolution.

RESOLUTION NO. 2019-06-025R

**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN
THE ILLINOIS MUNICIPAL RETIREMENT FUND**

(2019)

WHEREAS, the City of Urbana, IMRF Employer Number 3394, is a participant in the Illinois Municipal Retirement Fund (“IMRF”); and

WHEREAS, members of an elected governing body may elect to participate in the IMRF if they are in positions normally requiring performance of duty for 1,000 hours or more per year; and

WHEREAS, the City Council can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the IMRF; and

WHEREAS, on February 17, 1986, the City Council passed Resolution No. 8586-R21, excluding from participation in the IMRF all officials and employees in positions normally requiring performance of duty for less than 1,000 hours per year; and

WHEREAS, the City Council finds that the Mayor and City Clerk are in positions normally requiring performance of duty for 1,000 hours or more per year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Urbana, Illinois, as follows:

Section 1.

The following elected positions qualify for membership in IMRF:

<u>Title of elected position</u>	<u>Date position became qualified</u>
Mayor	May 1, 1989
City Clerk	May 3, 1993

Section 2.

Upon approval of this Resolution, the City Clerk is directed to transmit a certified copy to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337.

PASSED BY THE CITY COUNCIL this ___ day of ____, 2019.

AYES:

NAYS:

ABSTENTIONS:

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, 2019.

Diane Wolfe Marlin, Mayor