



MEMORANDUM

TO: Mayor Diane Wolfe Marlin and Members of City Council
FROM: Carol J. Mitten, Interim Public Works Director
Bradley M. Bennett, Interim Co-City Engineer
DATE: May 29, 2019
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 2019-2020 Budget

Action Requested

Approval of a resolution approving the CUSWDS budget for the 2019-2020 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976 when both cities consolidated solid waste disposal operations with an intergovernmental agreement. CUSWDS is responsible for certain post closure monitoring activities at the closed Urbana Landfill Complex. The CUSWDS chairpersons are the Champaign City Manager and the Urbana City Administrator. Staff support is provided by the CUSWDS co-directors who are one of Champaign's Assistant City Engineers and one of Urbana's Interim Co-City Engineers.

The CUSWDS Intergovernmental Agreement provides that the two cities annually approve the budget. The proposed budget was approved by the CUSWDS Chairpersons at the November 19, 2018 meeting. Expenditures for the proposed budget total \$44,710. Administrative costs amount to \$13,210. Operational expenses are budgeted in the amount of \$31,500. The budget for administrative costs reflects a reimbursement to the City of Urbana for 10% of the Urbana co-director's salary and benefits, and related minor office costs.

Since the CUSWDS account was projected to have a balance of \$104,572 at the end of FY 2019-2020, it was decided that no contributions from the cities or University would be required that fiscal year. Member agency contributions would resume in FY 2020-2021. With those assumptions, the CUSWDS account balance on hand at the end of FY 2019-2020 year would be \$60,037.

Details of the proposed operational expenses are as follows:

Water sampling and analysis	\$ 6,000
Professional Services	\$14,000
Contractual Repairs/Services	\$10,000
Miscellaneous supplies	\$ 1,000
Leachate Disposal	\$ 500

Attached is a copy of Resolution #1920-01 that approves CUSWDS's budget.

Fiscal Impact

No financial contribution is required from the City in Fiscal Year 2019-2020.

Recommendation

It is recommended that **A RESOLUTION APPROVING THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET (FY 2019-2020) be approved.**

Attachments:

Resolution
CUSWDS Resolution 1920-01
CUSWDS 19-20 Budget

RESOLUTION NO. 2019-06-016R

A RESOLUTION APPROVING THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET

(Fiscal Year 2019 – 2020)

WHEREAS, the Cities of Champaign and Urbana heretofore have entered into the Champaign-Urbana Solid Waste Disposal System Agreement (“Agreement”) to engage jointly in the planning and development of facilities for disposal of solid waste generated in Champaign County; and

WHEREAS, the Agreement establishes an agency comprised of the Cities of Champaign and Urbana (“System”); and

WHEREAS, the Agreement provides that the System is managed by the Champaign-Urbana Solid Waste Disposal System Management Group (“Management Group”); and

WHEREAS, on behalf of the System, the Management Group annually prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each member city and the total amount of funds to be used by the System under the Management Group’s direction to pay the System’s operating expenses; and

WHEREAS, in System Resolution No. 1920-01, the Management Group has adopted an annual budget for fiscal year 2019 – 2020 for the consideration and approval of the member cities; and

WHEREAS, the City Council, after due consideration, finds that approving the Champaign Urbana Solid Waste Disposal System annual budget for fiscal year 2019 – 2020 is in the best interests of the residents of the City and is desirable for the welfare of the City’s government and affairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

The Champaign-Urbana Solid Waste Disposal System annual budget for fiscal year 2019 – 2020, in substantially the form of the copy of said budget attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

PASSED BY THE CITY COUNCIL this Date day of Month, Year.

AYES:

NAYS:

ABSTENTIONS:

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this Date day of Month, Year.

Diane Wolfe Marlin, Mayor

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 1920-01

A Resolution Approving the Annual Budget for the 2019-20 Fiscal Year

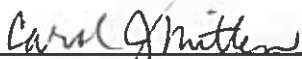
BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2019-20 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: November 19, 2018

APPROVED:



Carol Mitter
CUSWDS Co-Chairperson



Dorothy David
CUSWDS Co-Chairperson

2019-2020

Annual Budget

Budget Summary

Budget Item	2016-17 Actual	2017-18 Actual	2018-19 Proposed Budget	2019-2020 Proposed Budget
Beginning Fund Balance	\$ 93,917	\$ 108,446	\$ 124,536	\$ 104,572
Revenues:				
Interest	\$ 146	\$ 168	\$ 100	\$ 175
City of Urbana	\$ 19,776	\$ 19,494	\$ 19,494	\$ -
City of Champaign	\$ 18,027	\$ 17,619	\$ 17,619	\$ -
University of Illinois	\$ 8,982	\$ 8,810	\$ 8,810	\$ -
Total Revenues	\$ 46,930	\$ 46,091	\$ 46,023	\$ 175
Total Expenditures	\$ 32,401	\$ 30,001	\$ 65,987	\$ 44,710
Revenues (under) Expenses	\$ 14,529	\$ 16,090	\$ (19,964)	\$ (44,535)
Ending Fund Balance	\$ 108,446	\$ 124,536	\$ 104,572	\$ 60,037

Budget Detail

Budget Item	2016-17 Actual	2017-18 Actual	2018-19 Proposed Budget	2019-2020 Proposed Budget
Administration:				
Manager	\$ 7,532	\$ 7,532	\$ 7,532	\$ 10,094
Employee Insurance	\$ 731	\$ 731	\$ 731	\$ 706
IMRF/Social Security	\$ 1,507	\$ 1,507	\$ 1,507	\$ 1,934
Workers Compensation	\$ 79	\$ 79	\$ 79	\$ 56
City Insurance	\$ 360	\$ 360	\$ 360	\$ 292
Telephone	\$ 158	\$ 158	\$ 158	\$ 77
Postage/Copying	\$ 120	\$ 120	\$ 120	\$ 51
Subtotal	\$ 10,487	\$ 10,487	\$ 10,487	\$ 13,210
Operations:				
Water Sampling/Analysis	\$ 7,430	\$ 6,992	\$ 12,000	\$ 6,000
Professional Services	\$ 10,344	\$ 9,056	\$ 14,000	\$ 14,000
Contractual	\$ 3,298	\$ 2,140	\$ 10,000	\$ 10,000
Monitoring Well 4G105 Replacement			\$ 18,000	\$ -
Leachate Disposal	\$ 380	\$ 315	\$ 500	\$ 500
Banking Fees	\$ 21	\$ -	\$ -	\$ -
Misc. Supplies/Materials	\$ 441	\$ 1,012	\$ 1,000	\$ 1,000
Subtotal	\$ 21,914	\$ 19,514	\$ 55,500	\$ 31,500
Grand Total	\$ 32,401	\$ 30,001	\$ 65,987	\$ 44,710