

**CITY OF URBANA  
COMMITTEE OF THE WHOLE – Monday, July 23, 2018  
CITY COUNCIL CHAMBERS - 400 SOUTH VINE STREET, URBANA, IL**

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The City Council Committee of The Whole of the City of Urbana, Illinois, met in regular session Monday, July 23, 2018, in the Council Chambers of the Urbana City Building.

**ELECTED OFFICIALS PHYSICALLY PRESENT:** Aaron Ammons; Bill Brown; Eric Jakobsson; Dean Hazen; Jared Miller; Dennis Roberts; Maryalice Wu; Diane Wolfe Marlin

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** None

**ELECTED OFFICIALS ABSENT:** Charles A. Smyth, City Clerk

**STAFF PRESENT:** Elizabeth Beaty; Brandon Boys; Vacellia Clark; James Eggert; Kris Francisco; William Gray; Melissa Haynes; Elizabeth Hannan; Don Ho; Elizabeth Horwitz; Wendy Hundley; Carol Mitten; Sylvia Morgan; John Schneider; Craig Shonkwiler; James Simon

**OTHERS PRESENT:** Paris Baldarotta; Jayne DeLuce; Durl Kruse; Rev. Dr. Evelyn Underwood; Members of the Media

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1. **Call to Order and Roll Call**

There being a quorum, Chair Maryalice Wu called the meeting of the Committee of the Whole to order at 7:00pm.

2. **Approval of Minutes of Previous Meeting**

Alderman Jakobsson made a motion to approve the minutes from the meeting held on July 9, 2018. Alderman Hazen seconded. Motion carried by unanimous voice vote.

3. **Additions to the Agenda**

There were none.

4. **Public Input**

Durl Kruse addressed the board to express his concerns regarding the information being presented this evening about IDOT traffic stops update.

Bishop King James Underwood and Rev. Dr. Evelyn Underwood did not wish to speak but wanted their concerns about the Dr. Ellis Subdivision sewer problems entered into the record.

5. **Presentations**

a. **IDOT Update**

City Administrator Carol Mitten, Police Chief Sylvia Morgan, and Crime Analyst Melissa Haynes presented this item.

Ms. Haynes presented an overview of number of stops, motivation for stops, reason for stops, racial disparities, and outcome of traffic stops. The following were noted as significant changes during Q1 and Q2 reporting:

- Fewer traffic stops
- A higher percentage of STEP traffic stops

- A higher percentage of moving violation stops, lower percentage of equipment violation stops
- Lower racial disparities for stops of African American and Asian drivers, higher racial disparity for stops of Caucasian drivers
- Lower racial disparity in citations issued for African American drivers, higher for Caucasian drivers.
- A higher racial disparity in warning issued for African American drivers, lower for Caucasian drivers.

The focus points of the report were as follows:

- Number of Stops

She presented a chart that showed the number of stops and percentage of traffic stops conducted as part of the Selective Traffic Enforcement Program (STEP)

- Motivation for Stops

- The Motivation for stop categories are as follows –

- Traffic problem, targeted patrol, and community caretaking

- Traffic Problem – With the motive of reducing the number and severity of motor vehicle crashes, an officer conducts a static patrol in an area with a disproportionate number of accidents.

- Targeted Patrol – With the motivation of investigating a specific incident, an officer conducts a targeted stop.

- Community Caretaking – With the motivation of educating a driver, an officer stops a vehicle.

A pretextual stop can be defined as a stop conducted for a legitimate reason such as (observed violation) for investigating further a suspected criminal activity.

- Reason for Stops

- For each traffic citation or warning, an officer must indicate not only his or her motivation for initiating the stop, but also the reason for the stop. These reasons include moving violations, equipment violations, license/registration violations, and commercial violations.

- Racial Disparities

- Racial disparities are calculated by dividing the percentage of stops of drivers of a race by the percentage of the estimated driving population of that race on Urbana city streets. This chart showed that African American are 41% more likely to be stopped than any other race.

- Outcomes of Stops

- The final outcome of a traffic stop can be the issuance of a citation or a warning, or an outcome more serious than a traffic violation alone.

After Ms. Haynes presentation, City Administrator Carol Mitten announced that the next IDOT update will be the annual report, and will be presented sometimes in February 2019. Ms. Mitten said that Melissa is currently working on a commitment with the National Institute of Justice (NIJ), reducing her availability time. Ms. Mitten has also requested some of Ms. Haynes' time to analyze gun violence.

Some of the concerns expressed by committee members were as follows:

- Concerns expressed about disparities for African American.
- Can age and gender be added to the report?
- Can committee receive an update on the grant project.
- Is there a way to calculate disparity for motivation?

Ms. Haynes, Ms. Mitten, and Chief Morgan addressed all of the concerns expressed by committee members. Discussion ensued.

After discussions, Mayor Marlin thanked Chief Morgan for her service to the City and the Urbana Police department, her leadership, leadership team, and every single officer who has committed to making significant changes as she retires at the end of August. She also thanked Ms. Haynes for her role in helping everyone understand the information collected.

Mayor Marlin also announced a facilitated Community Police discussion that will take place Wednesday, August 1, 2018 at the Civic Center from 6:00pm-8:00pm.

Alderman Brown expressed his gratitude to the Urbana Police department for their response to the shooting event that took place this past Friday.

6. **Staff Report**

There was none.

7. **Resolution No. 2018-07-035R:** A Resolution Approving and Authorizing the Execution of a Promotional and Marketing Agreement (Urbana Business Association, FY 2018-2019)

Community Development Coordinator Elizabeth Horwitz presented Resolution No. 2018-07-035R with the recommendation for approval. She said that this year's agreement is consistent with the language of prior years. However, the proposed budget request is \$57,815, which is a reduction of \$ 5,000 from the previous fiscal year. Ms. Horwitz pointed out to committee that funding for UBA has been decreasing since FY 2014-2015.

Executive Director Paris Baldarotta gave a presentation emphasizing the importance of UBA mission statement. She also showed a timeline outlining current activities, sponsored events, and future plans. She announced a Connection over Cocktails hosted by Lincoln Square Mall at Lincoln Square Mall that will take place Tuesday, July 24, 2018 from 5:30pm -7:30pm. She said the 2018 Sweetcorn Festival will take place August 24-25, and volunteers are needed. Mayor Marlin encouraged council member and others to get involved by volunteering.

After discussion, Alderman Roberts made a motion to send Resolution No. 2018-07-035R to council with the recommendation for approval. Alderman Ammons seconded. Motion carried by a unanimous voice vote.

8. **Resolution No. 2018-07-036R:** A Resolution Approving and Authorizing the Execution of a Promotional and Marketing Agreement (Visit Champaign County, FY 2018-2019)

Community Development Coordinator Elizabeth Horwitz presented Resolution No. 2018-07-036R with the recommendation for approval. Ms. Horwitz said that this agreement mirrors the agreement from FY 2017.

Jayne DeLuce, President and CEO of Visit Champaign County handed out literature about the many venues of advertisement to help promote Champaign County. She showed a promotional video that will be used to further promote Champaign County and its resources.

Ms. DeLuce addressed questions and suggestions from committee members regarding the past and future events, such as an African parade, wedding venues, Gus Macker Basketball Tournament, and IHSA Basketball Tournament. She also spoke about staff diversity within the organization.

After discussion, Alderman Jakobsson made a motion to send Resolution No. 2018-07-036R to council with the recommendation for approval. Alderman Miller seconded. Motion carried by a unanimous voice vote.

9. **Ordinance No. 2018-07-051:** An Ordinance Amending Schedule J of Section 23-183 of the Urbana Local Traffic Code Prohibiting Parking at all Times on Certain Streets (Federal Drive)

Assistant City Engineer Craig Shonkwiler presented Ordinance No. 2018-07-051 with the recommendation for approval. The proposed ordinance prohibits parking on Federal Drive south of Cardinal Court. Businesses along the southern end of Federal Drive expressed concerns about parking and access for large trucks to loading docks. City staff looked into the situation and presented it to the traffic commission. After addressing everyone's concerns, a compromise was reached among all businesses involved.

There being no questions or discussion, Alderman Miller made a motion to send Ordinance No. 2018-07-051 to council with the recommendation for approval. Alderman Ammons seconded. Motion carried by unanimous voice vote.

10. **Ordinance No. 2018-07-052:** An Ordinance Amending Urbana City Code Chapter 26 Regarding Vehicles for Hire (2018)

Administrative Services Manager Elizabeth Beaty presented Ordinance No. 2018-07-052 with the recommendation for approval. She provided background information about the process involved in Vehicle for Hire licensing. She noted the proposed changes to Chapter 26 include updating terminology, removing unnecessary language, retitling sections, and clarifying process procedures.

**The proposed changes are as follows:**

- Section 26-26(4) and Section 26-41(b) – Change the license application renewal submission dates to October 25 and the existing license lapse to October 31.
- Section 26-27 and Section 26-42(5) – Remove application requirement in reference to whether or not the applicant has ever been convicted of a felony.
- Section 26-263(a)(3) – Add provision preventing an applicant from obtaining a vehicle for hire driver's license who has had more than three moving violations in the prior three-year period, or at least one major violation in the prior three-year period including but not limited to attempting to evading the police, reckless driving, or driving on a suspended or revoked license.
- Section 26-28(a)(4) – Remove blanket felony conviction provision preventing an applicant from obtaining a vehicle for hire driver's license within a four year period and replace with conviction of a felony within the past four years for driving under the influence of drugs or alcohol, fraud, sexual offenses, use of a motor vehicle to commit a felony, a crime involving property damage or theft, acts of violence, or acts of terror.
- Section 26-28(a)(5) – Add provision prohibiting any applicant from obtaining a vehicle for hire driver's license who is a match in the National Sex Offenders Registry database.

- Section 26-28(d) – Add an applicant’s right to appeal a denial decision for reasons listed in subsection (a)(4) of Section 26-28.
- Section 26-43(a)(1) – Remove blanket felony conviction provision preventing an applicant from obtaining a vehicle for hire business license within a four year period and replace with conviction of a felony within the past four years for driving under the influence of drugs or alcohol, fraud, sexual offenses, use of a motor vehicle to commit a felony, a crime involving property damage or theft, acts of violence, or acts of terror.
- Section 26-43(a)(2) - Add provision prohibiting any applicant from obtaining a vehicle for hire business license who is a match in the National Sex Offenders Registry database.
- Section 26-43(c) - Add an applicant’s right to appeal a denial decision for reasons listed in subsection (a)(1) of Section 26-43.
- Section 26-88(a) – Add provision for every operator that requires passengers to pay fares in cash to have the words “Cash Only” visibly inside the rear of the vehicle and inform passengers prior to the start of any trip that a cash payment is the only acceptable method of payment.

Ms. Beaty, Ms. Clark, and Mr. Simon addressed questions and concerns from committee members about the new language and eligibility for an appeal process.

After the discussion, Alderman Ammons made a motion to send Ordinance No. 2018-07-052 to council with the recommendation for approval, with the changes made in Section 26-28(a)(4) after felony, to read, “a felony crime involving the following”. Alderman Hazen seconded the motion with changes. Motion carried by a unanimous voice vote.

11. **Ordinance No. 2018-07-053:** An Ordinance Revising the Annual Budget Ordinance (Budget Amendment #1 - Omnibus)

Finance Director Elizabeth Hannan introduced Don Ho as the new Financial Analyst. Don Ho presented Ordinance No. 2018-07-053 with the recommendation for approval.

Mr. Ho made a correction to his memo pointing out that the Sewer Televising Truck expense was already included in the annual budget.

Mr. Ho presented the following changes:

- Re-budget Funds for Windsor road Project – Funds for the project were unspent. The remaining funds would be used to pay expenses related to the project in FY 2019.
- Re-budget Funds for Items in Vehicle and Equipment Replacement Fund (VERF) -
- FOP Labor Agreement – Adjustment for wage increases and retro pay.
- Vehicle Motor Pool – Shared cost among participating departments.
- Development Incentives in Central TIF – Oversight correction of funds
- Copier Supplies and Maintenance – Oversight corrections

Ms. Hannan and Mr. Ho addressed all questions and concerns expressed by council members regarding the changes to the FOP income changes and the Windsor Road Project.

There being no further questions, Alderman Miller made a motion to send Ordinance No. 2018-07-053 to council with the recommendation for approval. Alderman Jakobsson seconded. Motion carried by unanimous voice vote.

12. **Adjournment**

With no further business before the committee, Chair Wu adjourned the meeting at 9:33pm.

*Wendy M. Hundley*

Recording Secretary

Deputy City Clerk

This meeting was video recorded on cable television, and website link to view documents and video is:  
<https://www.urbanillinois.us/node/7284>

Minutes Approved: August 13, 2018