

Memo

To: Mayor Marlin and City Council Members
From: Lt. Joel R. Sanders
Date: March 26, 2018
Re: IDOT Distracted Driving Grant

Introduction: The purpose of this memorandum is to inform the Mayor and City Council of a grant the Illinois Department of Transportation (IDOT) has offered to the City of Urbana Police Department (UPD). The grant, in the amount of \$6,300, is through IDOT and is titled Distracted Driving Grant. IDOT has awarded the grant to UPD and is awaiting acceptance by UPD.

Action Requested: I respectfully ask the Council to approve the resolution to accept the grant.

Background: IDOT has selected the Urbana Police Department as a partner to focus on distracted driving. Between April 16, 2018 and April 30, 2018, the Urbana Police Department will utilize five STEP details consisting of four officer each to focus on incidents of distracted driving, and officers will take appropriate enforcement action.

Budget Impact: There will be no budget impact, as there is no local match required for this grant.

Staffing Impact: The STEP coordinator will monitor the details, which will be scheduled during normal STEP detail dates and times.

RESOLUTION NO. 2018-03-012R

**A RESOLUTION ACCEPTING A DISTRACTED DRIVING
GRANT FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION**

WHEREAS, , the City of Urbana (the “City”) is an Illinois home rule unit of local government pursuant to Section 6 of Article VII of the Illinois Constitution of 1970 and the statutes of the State of Illinois; and

WHEREAS, the City recognizes that it is appropriate and beneficial for the City and its departments to apply for and receive grants from private, state and federal agencies; and

WHEREAS, the City Council and the City’s Police Department are aware that distracted driving (e.g., driving while using a handheld cellphone) and driving without wearing a seatbelt have led to accidents and personal injuries; and

WHEREAS, the Illinois Department of Transportation has established a program and is awarding grants to local governments so that their respective law enforcement agencies can undertake one or more studies on the issues of distracted driving and driving without using a seatbelt; and

WHEREAS, the City has applied for and been offered a grant pursuant to the grant program established by the Illinois Department of Transportation to undertake a study on the issues of distracted driving and driving without using a seatbelt; and

WHEREAS, the City Council deems it appropriate to accept the aforesaid grant and undertake the work required thereby.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

Section 1.

The Mayor of the City of Urbana, Illinois, shall be and hereby is authorized to accept, on behalf of the City, the Illinois Department of Transportation grant as attached hereto and made a part hereof as an exhibit.

Section 2.

The Mayor of the City of Urbana, Illinois, shall be and hereby is authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, shall be and hereby is authorized to attest to said execution of any and all documents required by the Illinois Department of Transportation in order for the City to receive the aforesaid grant.

PASSED BY THE CITY COUNCIL this ____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Charles A. Smyth, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, _____.

Diane Wolfe Marlin, Mayor

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STATE OF ILLINOIS GRANT INFORMATION	
State Award Identification	Name of State Agency (Grantor): Department Of Transportation Department/Organziation Unit: BSPE
State Award ID Number (SAIN)	343-5820
State Program Description	A state may use these grant funds only for highway safety purposes. Encourage States to address national priorities for reducing highway deaths and injuries through occupant protection programs, state traffic safety information system improvements, impaired driving countermeasures, passage of effective laws to reduce distracted driving, implementation of motorcyclist safety programs, and the implementaiton of graduated driving licensing laws.
Annoucnment Type	Initial
Agency (Grantor) Contact Information	Name: Adam Gabany Phone: 217-785-1582 Email: Adam.Gabany@illinois.gov

GRANTEE INFORMATION	
Grantee / Subrecipient Information	Name: City of Urbana Address: 400 S. Vine Street, Urbana, IL 61801 Phone: Email:
Grantee Identification	GATA: 673579 DUNS: 111969957 FEIN: 376000524
Period of Performance	Start Date: 4/16/2018 End Date: 4/30/2018

FUNDING INFORMATION			
FUND	CSFA	CFDA	AMOUNT
405e	494100343	20.616	\$6,300.00
TOTAL			\$6,300.00

(M) Currently used by State of Illinois for "Match" or "Maintenance of Effort" (MOE) requirements on Federal Funding. Funding is subject to Federal Requirements and may not be used by Grantee for other match requirements on other awards.

TERMS AND CONDITIONS	
Grantee Indirect Cost Rate Information	Rate: 0 Base: 0 Period: 0
Research & Development	No
Cost Sharing or Matching Requirements	No
Uniform Term(s)	CODE of FEDERAL REGULATIONS Title 2: Grants and Agreements PART 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200) Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 Illinois Administrative Code
Grantor-Specific Term(s)	
Program-Specific Term(s)	

SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - FISCAL AND ADMINISTRATIVE

The nature of the additional requirements

GATA Conditions:

02 - Quality of Management System (2 CFR 200.302)

Requires more detailed reporting;

03 - Financial and Regulatory Reporting (2 CFR 200.327)

Requires more detailed reporting;

06 - Audit (2 CFR 200.500)

Requires desk review of the status of implementation of corrective actions;

09 - Procurement Standards (2 CFR 200.317 - 326)

Requires additional prior approvals;

10 - Subrecipient Monitoring and Management (2 CFR 200.330 - 332)

Requires technical support in the form of required training; Requires additional prior approvals;

11 - Fraud, Waste and Abuse

Requires technical assistance including required training;

Agency Adjustments / Explanation:

None

The reason why the additional requirements are being imposed

GATA Conditions:

02 - Quality of Management System (2 CFR 200.302)

Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

03 - Financial and Regulatory Reporting (2 CFR 200.327)

Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

06 - Audit (2 CFR 200.500)

Medium to high risk will result in repeated audit findings, potential questioned cost and increase of administrative and programmatic specific conditions that will increase the cost or managing the grant program.

09 - Procurement Standards (2 CFR 200.317 - 326)

Medium to high risk increases the likelihood of non-compliance resulting in audit findings, questioned cost and fraud, waste and abuse.

10 - Subrecipient Monitoring and Management (2 CFR 200.330 - 332)

Medium to high risk increases the likelihood that subrecipients are not compliant with grant requirements and could result in fraud, waste and abuse occurring without being detected on a timely basis.

11 - Fraud, Waste and Abuse

Medium to high risk increases the likelihood of fraud, waste and abuse occurring and not being identified in the normal course of employees duties, also decreases the likelihood of employees or clients not reporting fraud, waste and abuse.

Agency Adjustments / Explanation:

None

The nature of the action needed to remove the additional requirement, if applicable

GATA Conditions:

02 - Quality of Management System (2 CFR 200.302)

Implementation of new or enhanced system, mitigating controls or a combination of both.

03 - Financial and Regulatory Reporting (2 CFR 200.327)

Implementation of new or enhanced system, mitigating controls or a combination of both.

06 - Audit (2 CFR 200.500)

Completion of corrective action plan implementation.

09 - Procurement Standards (2 CFR 200.317 - 326)

Implementation of corrective action including new or enhanced controls over procurements of activities.

10 - Subrecipient Monitoring and Management (2 CFR 200.330 - 332)

Implementation of corrective action to enhance the subrecipient monitoring and management.

11 - Fraud, Waste and Abuse

Corrective action including implementing a fraud awareness program including information on how to report fraud, waste and abuse without fear of retaliation.

Agency Adjustments / Explanation:

None

The time allowed for completing the actions, if applicable

GATA Conditions:

02 - Quality of Management System (2 CFR 200.302)

One year.

03 - Financial and Regulatory Reporting (2 CFR 200.327)

One year.

06 - Audit (2 CFR 200.500)

When corrective action is complete.

09 - Procurement Standards (2 CFR 200.317 - 326)

One year from the implementation of corrective action.

10 - Subrecipient Monitoring and Management (2 CFR 200.330 - 332)

One year from the implementation of corrective action.

11 - Fraud, Waste and Abuse

One year after implementation of corrective action.

Agency Adjustments / Explanation:

None

The method for requesting reconsideration of the additional requirements imposed

GATA Conditions:

02 - Quality of Management System (2 CFR 200.302)

One year.

03 - Financial and Regulatory Reporting (2 CFR 200.327)

One year.

06 - Audit (2 CFR 200.500)

When corrective action is complete.

09 - Procurement Standards (2 CFR 200.317 - 326)

One year from the implementation of corrective action.

10 - Subrecipient Monitoring and Management (2 CFR 200.330 - 332)

One year from the implementation of corrective action.

11 - Fraud, Waste and Abuse

One year after implementation of corrective action.

Agency Explanation:

None

SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - MERIT-BASED REVIEW
<p>The nature of the additional requirements Agency Adjustments / Explanation: N/A.</p>
<p>The reason why the additional requirements are being imposed Agency Adjustments / Explanation: N/A.</p>
<p>The nature of the action needed to remove the additional requirement, if applicable Agency Adjustments / Explanation: N/A.</p>
<p>The time allowed for completing the actions, if applicable Agency Adjustments / Explanation: N/A.</p>
<p>The method for requesting reconsideration of the additional requirements imposed Agency Explanation: N/A.</p>

SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - PROGRAMMATIC
The nature of the additional requirements Agency Adjustments / Explanation: N/A.
The reason why the additional requirements are being imposed Agency Adjustments / Explanation: N/A.
The nature of the action needed to remove the additional requirement, if applicable Agency Adjustments / Explanation: N/A.
The time allowed for completing the actions, if applicable Agency Adjustments / Explanation: N/A.
The method for requesting reconsideration of the additional requirements imposed Agency Explanation: N/A.

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SIGNATURE PAGE

Circle one: Accept NOSA / Reject NOSA

Institution / Organization

Signature

Name of Official

Title (Chief Financial Officer or equivalent)

Date of Execution



Distracted Driving Attachment



Email

NOFO# 18-0343-03

Applicant Agency Name

Urbana Police Department

Personnel (Salaries & Wages) Budget	Distracted Driving Enforcement
Distracted Driving Crackdown Officer Hireback Total	\$6,300.00

Campaign Breakdown

Distracted Driving Crackdown (April 16-30, 2018)						
Distracted Driving	# of officers	# of hours	# of details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime	5	4	5	100	\$63.00	\$6,300.00
Nighttime						
TOTAL						\$6,300.00

FY 2018 Distracted Driving Grant
Enforcement Campaign Dates

Campaign	Paid Advertising Campaign	Potential Kickoff Press Release Dates	Enforcement	Post Enforcement Media Release	Grant Data Collection Form Due
Distracted Driving Awareness Month	Yes	April 16-18, 2018	April 16-30, 2018	May 1-3, 2018	May 14, 2018

Internal Use Only

Project Number	Received By
<input type="text"/>	<input type="text"/>