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TO: City Council Members and Mayor Marlin
DATE: February 1, 2018
SUBJECT: Adoption of Closed Session Minutes Resolution

Since Resolution 2018-02-004R is coming straight to council without passing through the Committee of the Whole, the resolution on resolutions rule applies and this needs a supermajority approval to suspend the rule before consideration of the actual resolution.

The resolution itself reflects the work of city council reviewing minutes at last meeting's closed session releasing additional minutes per state statute. It is also in the same form and language as the resolution passed last year following the previous review of Closed Meeting Minutes.

-Charlie



RESOLUTION NO. 2018-02-004R

**RESOLUTION REGARDING THE RELEASE
OF CLOSED SESSIONS MINUTES**

(For the period ending January 31, 2018)

WHEREAS, the City of Urbana, Illinois (hereinafter, the “City”, or “Lessee”) is a home rule unit of local government pursuant to Section 6 of Article VII of the State of Illinois Constitution of 1970; and

WHEREAS, the City Council of the City of Urbana, Illinois has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, pursuant to the requirements of 5 ILCS 120/2.06(c), the City Council has met in closed session to review all closed session minutes; and

WHEREAS, the City Council has determined that the minutes of the meetings listed on Schedule A, attached hereto, no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, the City Council has further determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule B, attached hereto; and

WHEREAS, Schedule C attached hereto contains a list of closed sessions for which neither minutes nor verbatim recordings could be found or for which minutes have not been made; and

WHEREAS, Illinois Compiled Statutes 5 ILCS 120/2.06(c), provides that the verbatim record may be destroyed after 18 months after approval by the public body and if the public body approves the minutes of the closed meeting that meet the minutes requirements applicable to open meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS as follows:

Section 1. The closed session minutes from those meetings set forth on Schedule A, attached hereto, shall be and are hereby released.

Section 2. The City Clerk is hereby authorized and directed to make said minutes listed in Schedule A available for posting on the City of Urbana’s website, for inspection and copying in accordance with the standing procedures of the Clerk’ office.

Section 3. The closed session minutes from those meetings set forth on Schedule B, attached hereto, shall be and hereby are retained as confidential pending further review in the future to determine their eligibility for release.

Section 4. Pursuant to Section 2.06(c) of the Open Meetings Act, the Clerk is further authorized to destroy the verbatim records of all Closed Meetings that have occurred more than 18 months from the date of this Resolution, the Council having approved written Minutes of all such meetings.

Section 5. This resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS

this ___ day of _____, 2018 by a roll call vote as follows:

AYES:

NAYS:

APPROVED:

Mayor

ATTEST:

City Clerk

EXAMINED and APPROVED

Corporate Counsel

SCHEDULE "A"

Closed Session Minutes Recommended for release:

9/5/2017	City Council	Review of Closed Minutes	5 ILCS 120/2(c)(21)
3/12/2007	COW Special	Appointment/Employment	5 ILCS 120/2(c)(1)
3/26/2007	Special Meeting	Appointment/Employment	5 ILCS 120/2(c)(1)
10/1/2007	Special Meeting	Appointment/Employment	5 ILCS 120/2(c)(1)
10/15/2007	Special Meeting	Property Acquisition Issues	5 ILCS 120/2(c)(5)
10/15/2007	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
5/22/2006	Special Meeting	Property Acquisition Issues	5 ILCS 120/2(c)(5)

SCHEDULE "B"

Closed Minutes not Eligible for Release Due to a Need for Confidentiality as of January 31, 2018:

8/22/2005	City Council	Appointment/Employment	5 ILCS 120/2(c)(1)
5/8/2006	COW	Collective Bargaining	5 ILCS 120/2(c)(2)
5/22/2006	Special Meeting	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
7/10/2006	COW	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
8/2/2006	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
8/14/2006	COW	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
8/21/2006	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
9/18/2006	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
10/23/2006	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
11/6/2006	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
12/20/2006	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
4/16/2007	City Council	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
5/7/2007	City Council	Appointment/Employment	5 ILCS 120/2(c)(1)
6/11/2007	Special Meeting	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
7/9/2007	Special Meeting	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
8/13/2007	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
5/28/2008	Special Meeting	Appointment/Employment	5 ILCS 120/2(c)(1)
12/15/2008	City Council	Property Acquisition Issues, A	5 ILCS 120/2(c)(5)
2/1/2010	City Council	Pending Litigation issues	5 ILCS 120/2(c)(11)
4/5/2010	City Council	Collective Bargaining issues	5 ILCS 120/2(c)(2)
5/24/2010	COW	Collective Bargaining issues	5 ILCS 120/2(c)(2)
9/27/2010	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
5/23/2011	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
6/13/2011	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
9/6/2011	City Council	Collective Bargaining issues	5 ILCS 120/2(c)(2)
10/24/2011	City Council	Collective Bargaining issues	5 ILCS 120/2(c)(2)
11/7/2011	City Council	Collective Bargaining issues	5 ILCS 120/2(c)(2)
4/2/2012	City Council	Property Acquisition Issues	5 ILCS 120/2(c)(5)
7/2/2012	City Council	Pending Litigation	5 ILCS 120/2(c)(11)
9/17/2012	City Council	Property Acquisition Issues, B	5 ILCS 120/2(c)(5)

1/28/2013	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
3/25/2013	COW	Property Acquisition Issues	5 ILCS 120/2(c)(5)
5/13/2013	Special Meeting	Security Procedures	5 ILCS 120/2(c)(8)
5/28/2013	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
6/17/2013	City Council	Appointment/Employment	5 ILCS 120/2(c)(1)
7/8/2013	Special Meeting	Appointment/Employment	5 ILCS 120/2(c)(1)
9/16/2013	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
1/13/2014	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
4/22/2014	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
6/2/2014	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
7/21/2014	City Council	Pending Litigation issues	5 ILCS 120/2(c)(11)
9/22/2014	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
12/1/2014	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
12/15/2014	City Council	Pending Litigation issues	5 ILCS 120/2(c)(11)
5/4/2015	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
2/22/2016	City Council	Property Acquisition Issues	5 ILCS 120/2(c)(5)
9/26/2016	Special Meeting	Imminent Litigation	5 ILCS 120/2(c)(11)
10/24/2016	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
3/27/2017	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
4/10/2017	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
5/22/2017	Special Meeting	Security Procedures	5 ILCS 120/2(c)(8)
7/10/2017	City Council	Sale of Property	5 ILCS 120/2(c)(6)
8/28/2017	Special Meeting	Collective Bargaining issues	5 ILCS 120/2(c)(2)
1/16/2018	City Council	Property Sale	5 ILCS 120/2(c)(6)

SCHEDULE "C"

Closed Minutes Missing, Not Located, or Not Reviewed, as of January 31, 2018:

10/9/2006	COW	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
5/19/2008	Special Meeting	Pending Litigation issues	5 ILCS 120/2(c)(11)
1/22/2018*	City Council Special	Collective Bargaining Issues	5 ILCS 120/2(c)(2)
1/22/2018*	City Council Special	Review of Closed Minutes	5 ILCS 120/2(c)(21)

*Minutes have not yet been reviewed by City Council