



## MEMORANDUM

**TO:** Mayor Diane Wolfe Marlin and Members of the City Council  
**FROM:** William R. Gray, Public Works Director  
John Collins, Operations Manager  
**DATE:** November 9, 2017  
**RE:** An Ordinance Revising the Annual Budget Ordinance for FY2017/18  
(Budget Amendment #4 – Public Works Covered Material Storage Bin)

### **Introduction:**

During preparation for the FY2014/15 budget, Public Works staff identified the need to replace the old salt storage facility due to a number of issues that have weakened the structure. The old salt storage facility was over 25 years old. Based on the limited research that was completed at the time of the FY2014/15 budget preparation, an estimated amount of \$40,000 was requested for the construction of a new material storage bin. The project was approved and the budgeted amount of \$40,000 was placed in the FY2014/15 budget. This project was to be completed using Public Works staff to assemble the overhead roof structure and an outside contractor to perform the concrete wall work.

### **Discussion:**

To facilitate the completion of this project a budget transfer is requested to cover the unexpected increase in cost to form and pour the concrete walls, and to increase the wall thickness from 8” to 12” to meet building codes. The cost of the concrete walls was initially estimated at \$14,000. The lowest quote received from contractors to form and pour walls at the additional thickness is \$24,850.

### **Fiscal Impact:**

There is no impact on fund balance since funds are moving between projects.

### **Recommendation:**

This ordinance requires six affirmative votes. It is recommended that the attached budget amendment ordinance in the amount of \$11,000 be approved.

**ORDINANCE NO. 2017-11-067**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE  
FOR FY 2017/18**

**(Budget Amendment #4 – PW Covered Material Bins)**

**WHEREAS**, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2017, and ending June 30, 2018, (the “Annual Budget Ordinance”) has been duly adopted according to Sections 8-2-9.1 et seq. of the Illinois Municipal Code (the “Municipal Code”) and Division 2, entitled “Budget”, of Article VI, entitled “Finances and Purchases”, of Chapter 2, entitled “Administration”, of the Code of Ordinances, City of Urbana, Illinois (the “City Code”); and

**WHEREAS**, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

**WHEREAS**, funds are available to effectuate the purpose of such revision; and

**WHEREAS**, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Urbana, Illinois, as follows:

**Section 1.** That the Annual Budget for FY2017/18, as revised, is hereby revised to provide as outlined in the attached Exhibit A.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a meeting of the corporate authorities.

**PASSED BY THE CITY COUNCIL** this \_\_\_ day of \_\_\_\_\_, 2017.

AYES:

NAYS:

ABSTENTIONS:

\_\_\_\_\_  
Charles A. Smyth, City Clerk

**APPROVED BY THE MAYOR** this \_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor

**Budget Amendment 2017/18-02 - Exhibit A**

	<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
<b><u>Capital Replacement &amp; Improvement Fund</u></b>				
<u>Expenditures</u>				
A09-1-0300-0051 Pw Covered Material Bins	14,257	25,257	11,000	reallocate \$ for PW Covered Material Bins
A09-1-0400-0515 Brick Sidewalk Maint.	109,276	100,776	(8,500)	reallocate \$ for PW Covered Material Bins
A09-1-0400-0533 Lincoln Ave Property Taxes	2,500	-	(2,500)	reallocate \$ for PW Covered Material Bins
<u>Total Expenditures</u>	<u>5,176,880</u>	<u>5,176,880</u>	<u>-</u>	
<u>Ending Fund Balance (estimated)</u>	<u>125,741</u>	<u>125,741</u>	<u>-</u>	