



Office of the Mayor  
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November 5, 2015

To: Urbana City Council

From: Laurel Prussing

Re: Budget Transfer to Restore Human Relations Officer to Full-time

Dear Diane, Mike, Dennis, Bill, Aaron, Eric and Charlie,

After the retirement of Vacellia Clark we reduced the Human Relations Officer to half-time as part of the budget cuts. The issue of human relations has come to the forefront both nationally and locally and I believe it is critical for us to restore this position to full-time.

We are extremely fortunate to have hired Alex Bautista who has been doing an excellent job and is widely recognized for his high level of professionalism representing Urbana in working with other governments on these issues and in staffing the Civilian Review Board and the IDOT Traffic Study as well as interacting with local employers in enforcing Urbana's Human Relations ordinance.

I recommend that we restore this position to full-time by a transfer in my office from the outside legal counsel appropriation to his salary line item and the related personnel line items in the total amount of \$32,588 as outlined in the attached budget transfer.

Thank you for your consideration of this request.



ORDINANCE NO. 2015-11-110

AN ORDINANCE REVISING THE FISCAL YEAR 2015 - 2016 ANNUAL BUDGET  
(Human Relations Officer)

WHEREAS, the corporate authorities heretofore did approve an annual budget for the City of Urbana ("City") for the fiscal year beginning on July 1, 2015, and ending on June 30, 2016; and

WHEREAS, the corporate authorities find that the best interests of the City are served by revising the annual budget by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, the Budget Director may not make such revision under the authority so delegated to her pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code § 2-133.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Urbana, Champaign County, Illinois, as follows:

Section 1.

The Fiscal Year 2015 - 2016 Annual Budget, as revised, is hereby further revised as set forth in Exhibit A, which is attached hereto and incorporated herein by reference.

Section 2.

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a meeting of the corporate authorities.

PASSED BY THE CITY COUNCIL this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSENT:

ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED BY THE MAYOR this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Laurel Lunt Prussing, Mayor

**Budget Amendment 2015/16 - Exhibit A**

		<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
<b><u>GENERAL OPERATING FUND</u></b>					
<b><u>EXPENDITURES</u></b>					
020-1-1300-3903	SPECIAL COUNSEL	175,000	142,412	(32,588)	DECREASE SPECIAL COUNSEL
020-3-1100-1100	HUMAN RELATIONS OFFICER	43,267	68,450	25,183	INCREASE HRO TO FULL TIME
020-3-1100-1800	HEALTH INSURANCE	8,420	10,739	2,319	INCREASE HRO TO FULL TIME
020-3-1100-1850	IMRF	8,274	11,433	3,159	INCREASE HRO TO FULL TIME
020-3-1100-1855	FICA	4,978	6,905	1,927	INCREASE HRO TO FULL TIME
<b><u>TOTAL EXPENDITURES</u></b>		<u>32,799,550</u>	<u>32,799,550</u>	<u>-</u>	
<b><u>ENDING FUND BALANCE</u></b>		<u>4,754,099</u>	<u>4,754,099</u>	<u>-</u>	
ASSIGNED - COMPUTER EQUIPMENT		<u>76,250</u>	<u>76,250</u>		
UNASSIGNED FUND BALANCE		<u>4,677,849</u>	<u>4,677,849</u>		14.26% OF EXPENDITURES