

MEMORANDUM

TO: Mayor Prussing and Members of Urbana City Council

FROM: Rich Hentschel, City Comptroller

RE: FY2012-13 Annual Financial Report and Audit

DATE: June 16, 2014

Background

The City of Urbana FY2012-13 Comprehensive Annual Financial Report (CAFR) and audit of Federal Awards (also known as the Single Audit) has been completed. This report is management's annual financial report to the taxpayers, governing council, oversight bodies, investors and creditors of the City. These reports are a historical picture of the city financial status as of June 30, 2013 and for the 12 months from July 1, 2012 to June 30, 2013. A summary of the sections of the CAFR follows:

- 1) The letter of transmittal is provided on pages 1-6 and contains information about certain financial matters of the City, including initiatives that the City is working on.
- 2) The independent auditor's report is contained on pages 11-12 and provides the auditor's opinion that the financial statements represent fairly, in all material respects, the financial position, and changes in financial position, of the City for the fiscal year.
- 3) A discussion and analysis by management of the financial condition of the city is included on pages 13-27.
- 4) Financial statements are included from pages 28-112
- 5) A statistical section is included on pages 113-133 which contains selected financial and demographic information, generally presented on a ten-year trend basis.

I have submitted this report to the Government Finance Officers Association in application for the Certificate of Achievement for Excellence of Financial Reporting. As in previous years I expect that it will meet the criteria to receive the certificate. The report is available on-line at the City web page, under Finance, Financial Reports, CAFR. The auditors are available to attend a future meeting to discuss this report, if desired by the Council.

Fiscal Impact

There is no additional fiscal impact beyond the cost of the audit services.

Recommendation

Approve the resolution accepting the Comprehensive Annual Financial Report and audit of Federal Awards for June 30, 2013.

RESOLUTION NO. 2014-06-035R

RESOLUTION TO ACCEPT THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND SINGLE AUDIT REPORT OF THE CITY OF URBANA FOR THE FISCAL YEAR ENDING JUNE 30, 2013

WHEREAS, the City of Urbana has prepared financial statements provided for in a Comprehensive Annual Financial Report (“CAFR”), and a Report on Federal Awards (“Single Audit Report”) both of which are for the fiscal year ended June 30, 2013; and

WHEREAS, Bray, Drake, Liles and Richardson LLP, an independent audit firm, (“Auditor”) has audited the financial statements contained in the CAFR and the Single Audit Report of the City of Urbana in accordance with Generally Accepted Accounting Standards and Government Auditing Standards, issued by the Comptroller General of the United States; and

WHEREAS, it is the Auditor’s responsibility to express an opinion on these financial statements and Single Audit Report based upon their audit; and

WHEREAS, in the opinion of the Auditor, that the financial statements as audited present fairly, in all material respects, the financial position of the City of Urbana as of June 30, 2013, and the results of its operations for the year then ended in conformity with Generally Accepted Accounting Principles and the Single Audit report presents the activity of federal programs of the City of Urbana for the fiscal year ended June 30, 2013.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Urbana, Champaign County, Illinois, as follows:

Section 1. The City Council be and herby accepts the audited Comprehensive Annual Financial Report and Single Audit Report for the City of Urbana for the fiscal year ending June 30, 2013.

PASSED BY THE CITY COUNCIL this ____ day of _____, _____.

Phyllis D. Clark, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, _____.

Laurel Lunt Prussing, Mayor