



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Economic Development Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor

FROM: Elizabeth H. Tyler, FAICP, Director, Community Development Services

DATE: February 27, 2014

SUBJECT: **An Ordinance Revising the Annual Budget Ordinance, FY2013-14
(Market at the Square/Lincoln Square Seating Project)**

Introduction and Background

For 35 years, Market at the Square has been a Saturday morning institution. Drawing a weekly estimated average of 4,500 patrons from Urbana-Champaign and beyond, the Market connects the community with local food growers and producers, strengthens our economy, provides access to local artisans, and serves as a community gathering place.

Market at the Square has grown in size and popularity over the last ten years, boasting an increase in the diversity of vendors which now include ready-to-eat prepared foods, food trucks, cottage food operators, and more. Patrons no longer attend the Market just to grocery shop and support local business, but also to socialize, meet friends and family, and enjoy breakfast and lunch. With the growth of the Market comes the increased need for seating areas to accommodate crowds wishing to extend their stay at the Market.

To meet this need, staff recommends the creation of a permanent seating area to be located in the northeast corner of parking lot 10-X of Lincoln Square Village (Exhibit B: Location Map and Photos). The proposed seating area will triple the Market's seating capacity, which currently includes three tables and nine chairs under a 10'x10' pop-up tent. The new seating area will be installed permanently and provide a place not only for Market patrons, but also seating for patrons and employees of Lincoln Square Village, and visitors to Downtown Urbana.

Discussion

Community Development and Public Works staff met with the owner and manager of Lincoln Square Village to discuss the seating proposed for parking lot 10-X. It was agreed by all parties that the proposed seating would not only benefit Lincoln Square and its patrons and tenants, but also the Market's patrons. With the help of the Public Works Department's Arbor Division, staff was able to agree on an attractive hardscape and landscape design (Exhibit C: Proposed Design of Seating Area). The proposed design will incorporate hardscaping and landscaping elements

found in planting beds throughout Downtown Urbana, as along with the addition of brightly colored tables and chairs. There also will be a high-quality masonry wall constructed between the sidewalk parallel to Vine Street. This wall can also accommodate overflow seating.

Fiscal Impact

The total cost of the seating project is \$22,000. It is proposed that half of the project (\$12,000) will be funded by Tax Increment Finance District #2 reserves and the other half (\$12,000) will be funded by Market at the Square reserves since the use will benefit the Market visitors as well as others visiting the Downtown area. The total amount requested for this budget amendment is \$22,000.

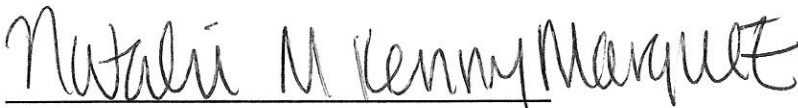
Options

1. Approve the attached budget amendment.
2. Approve the budget amendment with changes.
3. Deny the budget amendment.

Recommendation

Staff recommends that the City Council approve the attached budget amendment which will allow for the installation of seating in parking lot 10-X of Lincoln Square Village.

Prepared by:



Natalie M. Kenny Marquez, Marketing Coordinator/Director, Urbana's Market at the Square

Attachments: Exhibit A: Ordinance Revising the Annual Budget Ordinance, FY2013-14
(Market at the Square/Lincoln Square Seating Project)
Exhibit B: Location Map and Photos
Exhibit C: Proposed Design of Seating Area

ORDINANCE NUMBER 2014-03-020

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY 2013-2014
(Market at the Square/Lincoln Square Seating Project)

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2013, and ending June 30, 2014, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Economic Development Fund

ADD EXPENSE :	Other Improvements	
	J18 2 1400-4010	\$22,000

ADD REVENUE :	Transfer from Other Funds	
	J18 0 0145-0000	\$11,000

REDUCE :	Fund Balance Reserved Market	
	J18 0 0001-0192	\$11,000

FUND: Tax Increment Financing District Two Fund

ADD EXPENSE :	Transfer to Other Funds	
	T10 1 4300-4015	\$11,000

REDUCE :	TIF 2 Fund Balance	
	T10 0 0001-0199	\$11,000

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this _____ day of _____,
_____.

AYES:
NAYS:
ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,
_____.

Laurel Lunt Prussing, Mayor

Exhibit B:
Location Map and Photos

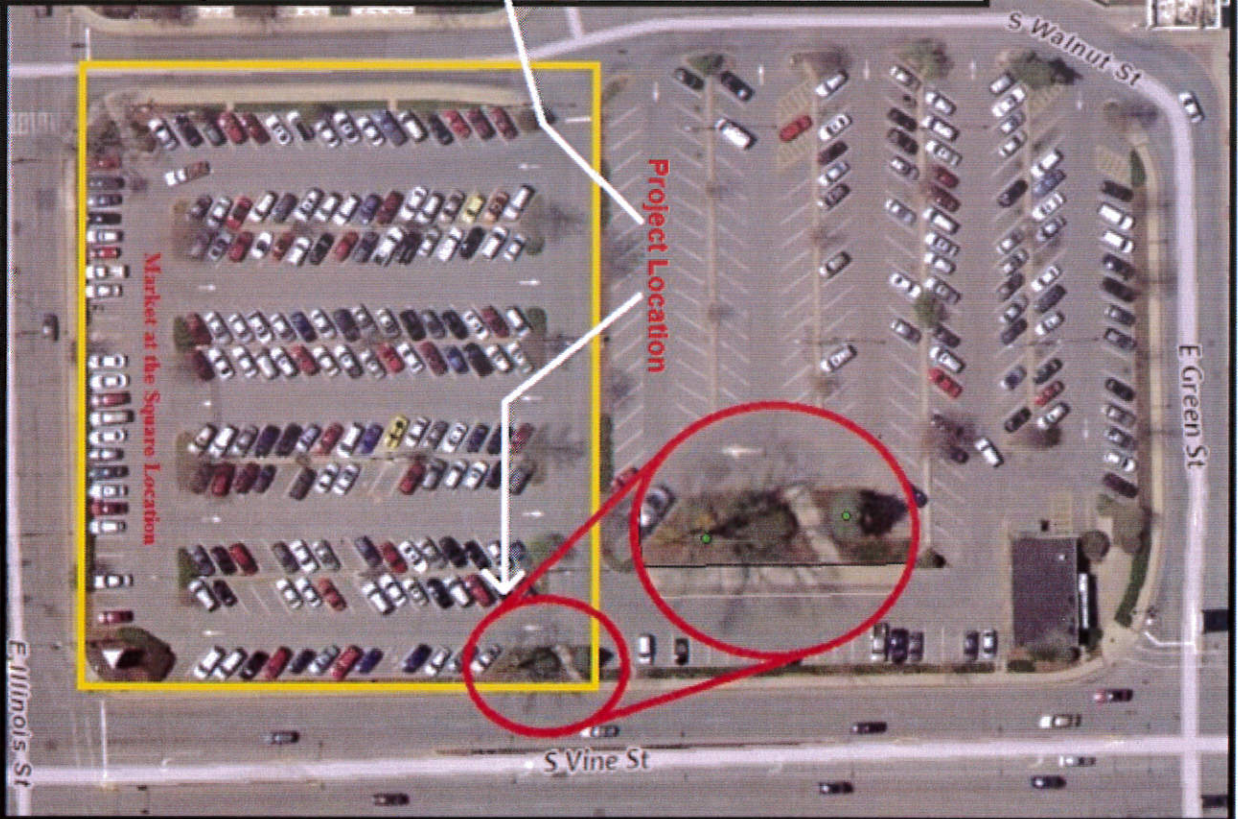
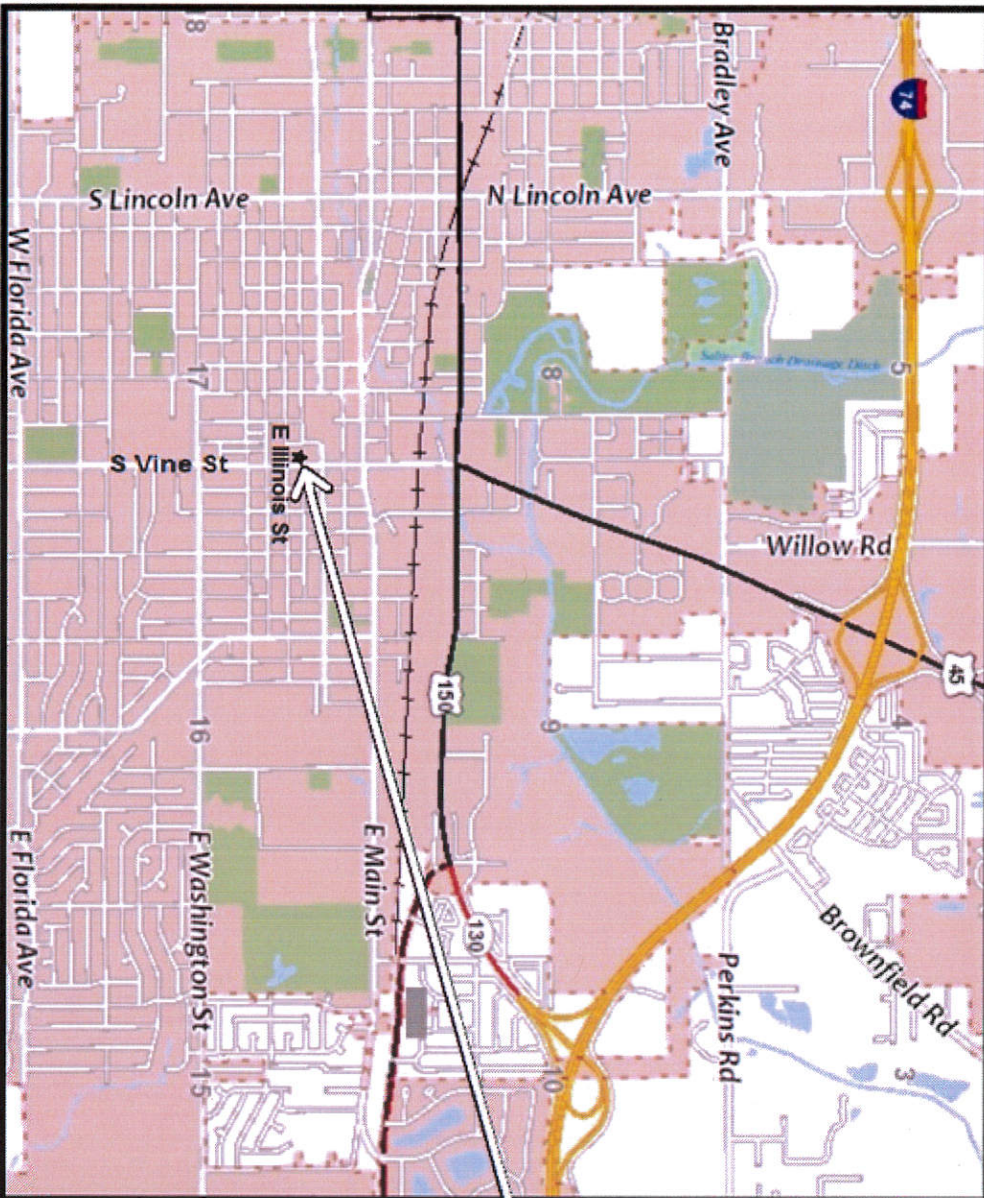




Exhibit C:
Proposed Design of
Seating Area

