



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor, City of Urbana

FROM: Elizabeth H. Tyler, FAICP, Community Development Director *EAT*

DATE: July 3, 2013

SUBJECT: AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE
FY2012-2013 (CDBG Funds, Community Development Services Fund)

Description

Included on the agenda of the July 8, 2013 Committee of the Whole meeting is an Ordinance to revise the Annual Budget Ordinance for FY 2012-2013 for various line items in the Community Development Block Grant (CDBG) budget and Community Development Services budget, as part of end-of-year line item adjustments.

Issues

The issue is whether Council should approve the Ordinance Revising the Annual Budget Ordinance, FY 2012-2013 (CDBG Fund, Community Development Services Fund)

Background

To reflect end-of-year line item adjustments and to comply with the 20% admin cap rule required by HUD, Community Development and Finance Department staff propose to amend the annual budget for FY 2012-2013, for the Community Development Block Grant (CDBG) budget and Community Development Services budget, as follows:

<u>Line Item Number</u>	<u>Line Item</u>	<u>Original/Remaining</u>	<u>Proposed</u>
J09-1-0024-0000 (new)	HUD Admin	\$0.00	\$10,552.72
K09-1-4300-3942	Emergency Access	\$60,000.00	\$55,000.00
K09-1-4300-4027	Sr. Repair Service	\$15,000.00	\$20,000.00
K09-2-1100-1102	Administration (GCII)	\$329.90	\$0
K09-2-1100-1501	IMRF/FICA	\$143.90	\$0
K09-2-1100-1850	Employee Insurance	\$14.23	\$0
K09-2-1300-1314	Property Management	\$8.72	\$0

K09-2-3300-3050	Residents Services	\$36.06	\$0
K09-2-1300-1310	Property Utilities	\$0.00	\$532.89

Options

1. Approve the Ordinance Revising the Annual Budget Ordinance for FY 2012-13 (CDBG Fund, Community Development Services Fund)
2. Approve the Ordinance Revising the Annual Budget Ordinance for FY 2012-2013 (CDBG Fund, Community Development Services Fund), with changes.
3. Do not approve the Ordinance Revising the Annual Budget Ordinance for FY 2012-2013 (CDBG Fund, Community Development Services Fund).

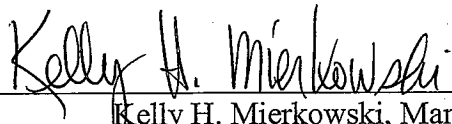
Fiscal Impacts

Funds are already accounted for, but are being redistributed as part of end of the fiscal year, reconciliation. Repayment to HUD for administrative costs in excess of the required 20% cap are being paid out of the Community Development Special Fund, fund balance of \$57,788.

Recommendations

Staff recommends that Council approve the attached budget revision ordinance.

Memorandum Prepared By:


 Kelly H. Mierkowski, Manager
 Grants Management Division

Attachments:

- (1) AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY 2012-2013 (CDBG Fund, Community Development Services Fund)

ORDINANCE NUMBER 2013-07-064

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE, FY2012-13
(CDBG Fund, Community Development Services)

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2012, and ending June 30, 2013, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND: Community Development Services:

ADD EXPENSE:	HUD Admin	\$10,552.72
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FUND: Community Development Block Grant

INCREASE EXPENSE:	Senior Repair Service	\$20,000.00
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REDUCE EXPENSE:	Emergency Access	\$55,000.00
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FUND: Community Development Block Grant

REDUCE EXPENSE:	GCII Admin	\$329.90
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REDUCE EXPENSE:	IMRF/FICA	\$143.90
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REDUCE EXPENSE:	Employee Insurance	\$ 14.23
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REDUCE EXPENSE:	Property Management	\$ 8.72
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REDUCE EXPENSE:	Residents Services	\$ 36.06
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INCREASE EXPENSE:	Property Utilities	\$532.89
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Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this _____ day of _____,

_____.

AYES:

NAYS:

ABSTAINED:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,

_____.

Laurel Lunt Prussing, Mayor