



CITY OF URBANA, ILLINOIS
DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Mayor Laurel Lunt Prussing and Members of the City Council
FROM: Gale Jamison, Assistant City Engineer
DATE: April 18, 2013
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 1314 Budget

Action Requested

Approval of an ordinance approving the CUSWDS budget for the 2013-14 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by an intergovernmental agreement. Now the System is responsible for certain post closure monitoring activities at the closed Urbana Landfill Complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform post closure activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana. Staff support is provided by the CUSWDS co-directors who are Champaign's Operations Manager and Urbana's Assistant City Engineer.

The Hoesman Agreement provides that the two cities annually approve the budget. The proposed budget was approved by the CUSWDS Chairpersons at the March 13, 2013 meeting. Expenditures for the proposed budget total \$47,987. Administrative costs amount to \$10,487 and \$37,500 is budgeted for operational expenses. The budget for administrative costs reflects a reimbursement to the City of Urbana for 10% of the Urbana Co-director's salary and benefits and related minor office costs.

Because of less than anticipated operational expenses over the last couple years, the reserves at the end of this fiscal year are expected to exceed \$60,000 which is considerably more than the established goal of \$40,000. The CUSWDS Chairpersons elected to reduce the participating parties' contributions to 50% of the normal annual assessment (\$17,197) to provide some relief for the extraordinary assessment last fiscal year for the one-time expense for the leachate well pumping system installation. The contributions for FY 1415 are expected to return to the normal level of participation. The difference in the assessments shown in the budget is because \$1,875 of the sampling and analysis expenses attributable to that portion of the landfill owned by the City of Urbana only and not a part of the CUSWDS obligations.

A detail of the proposed operational expenses are as follows:

Water sampling and analysis	\$10,000
Professional Services	\$12,000
Contractual Repairs	\$15,000
Misc. supplies	\$ 500

Attached is a copy of CUSWDS Resolution #1213-01 that approves the System's budget.

Fiscal Impact

The budget requires a contribution of \$10,475 from Urbana.

Recommendation

Approval of **“AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET (FY 2013-2014)”**

Attachments:

- Ordinance
- CUSWDS Resolution 1213-01
- CUSWDS 13-14 Budget

ORDINANCE NO. 2013-04-035

**AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET
(FY 2013-2014)**

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement establishes an agency comprised of the Cities of Champaign and Urbana (“System”); and

WHEREAS, the said agreement provides that that System shall be managed by the Champaign-Urbana Solid Waste Disposal System Management Group (“Management Group”); and

WHEREAS, on behalf of the System, each year the Management Group prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each of the member cities and the total amount of funds to be utilized by the System under the direction of the Management Group to pay the expenses of operating the system; and

WHEREAS, in System Resolution 1213-01, the attached budget was submitted for approval of the member cities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the annual contributions of the member cities and the total amount of funds for the operating expenses of the System to be spent under the direction of the Management Group, as set forth in the annual budget attached hereto, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this ____ day of _____, 2013.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this ____ day of _____, 2013.

Laurel Lunt Prussing, Mayor

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 1213-01

A Resolution Approving the Annual Budget for the 2013-14 Fiscal Year

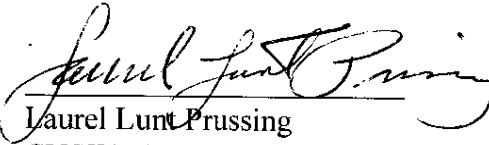
BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

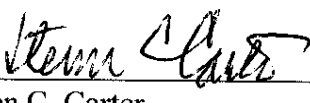
Section 1. That the Annual Budget for the 2013-14 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: March 13, 2013

APPROVED:


Laurel Lunt Prussing
CUSWDS Chairperson


Steven C. Carter
CUSWDS Co-Chairperson

Budget Summary

Budget Item	2011-12 Proposed Budget	2011-12 Actual	2012-13 Proposed Budget	2012-13 Estimated Actual	2013-14 Proposed Budget
Beginning Fund Balance	\$ 43,698	\$ 43,698	\$ 59,707	\$ 59,707	\$ 69,382
Revenues:					
Interest	\$ 200	\$ 163	\$ 200	\$ 200	\$ 200
City of Urbana	\$ 19,072	\$ 19,072	\$ 37,270	\$ 37,270	\$ 10,475
City of Champaign	\$ 17,197	\$ 17,197	\$ 35,395	\$ 35,395	\$ 8,600
University of Illinois	\$ 8,600	\$ 5,106	\$ 17,697	\$ 15,797	\$ 4,300
Total Revenues	\$ 45,069	\$ 41,538	\$ 90,562	\$ 88,662	\$ 23,575
Total Expenditures	\$ 48,187	\$ 25,529	\$ 88,487	\$ 78,987	\$ 47,987
Revenues (under) Expenses	\$ (3,118)	\$ 16,009	\$ 2,075	\$ 9,675	\$ (24,412)
Ending Fund Balance	\$ 40,580	\$ 59,707	\$ 61,782	\$ 69,382	\$ 44,970

Budget Detail

Budget Item	2011-12 Proposed Budget	2011-12 Estimated Actual	2012-13 Proposed Budget	2012-13 Estimated Actual	2013-14 Proposed Budget
Administration:					
Manager (.2 to .1)	\$ 7,532	\$ 7,532	\$ 7,532	\$ 7,532	\$ 7,532
Employee Insurance	\$ 731	\$ 731	\$ 731	\$ 731	\$ 731
IMRF/Social Security	\$ 1,507	\$ 1,507	\$ 1,507	\$ 1,507	\$ 1,507
Workers Compensation	\$ 79	\$ 79	\$ 79	\$ 79	\$ 79
City Insurance	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360
Telephone	\$ 158	\$ 158	\$ 158	\$ 158	\$ 158
Postage/Copying	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120
Bank Fees/ads					
Subtotal	\$ 10,487	\$ 10,487	\$ 10,487	\$ 10,487	\$ 10,487
Operations:					
Water Sampling/Analysis	\$ 9,700	\$ 6,685	\$ 13,000	\$ 7,500	\$ 10,000
Professional Services	\$ 13,000	\$ 8,357	\$ 13,500	\$ 10,000	\$ 12,000
Contractual	\$ 14,500	\$ -	\$ 51,000	\$ 51,000	\$ 15,000
Misc. Supplies/materials	\$ 500	\$ -	\$ 500	\$ -	\$ 500
Subtotal	\$ 37,700	\$ 15,042	\$ 78,000	\$ 68,500	\$ 37,500
Grand Total	\$ 48,187	\$ 25,529	\$ 88,487	\$ 78,987	\$ 47,987