



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor, City of Urbana

FROM: Elizabeth H. Tyler, FAICP, Community Development Director

DATE: March 23, 2012

SUBJECT: **AN ORDINANCE APPROVING THE CITY OF URBANA AND URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FOR FISCAL YEAR 2012-2013**

Description

The City of Urbana, Grants Management Division, has prepared the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2012-2013* (AAP). The AAP must be submitted to the U.S. Department of Housing and Urban Development (HUD) by May 15, 2012 in order for the City of Urbana to continue to receive Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funding.

Issues

The issue is for the Urbana City Council to review and approve the Annual Action Plan for FY 2012-2013.

Background & Discussion

On January 17, 2012, HUD announced via its website funding allocations for FY 2012-2013 for the City of Urbana and Urbana Consortium. According to the announcement, the amount allocated to the HOME Program is **\$769,083**, and the CDBG allocation is **\$362,644**. In FY 2010-2011, the HOME allocation was \$1,130,755 and the CDBG allocation was \$505,007. The following year in FY 2011-2012, the HOME allocation was reduced to \$1,000,552, and the CDBG allocation was reduced to \$421,469. These cuts represented 12% of the HOME Program and 17% to the CDBG Program. With the funding allocations for FY 2012-2013, the one year reduction in funding for the CDBG program is 13.9%, and the reduction is 23% for HOME funding, making the combined funding cuts for both years to be 32% (\$361,672) for HOME and 28% (\$142,363) for CDBG.

Staff contacted HUD regarding an explanation for the funding cuts to both CDBG and HOME programs. Ray Willis, Director, Community Planning and Development responded to the request and sent a report entitled *The American Community Survey and CPD Formula Allocations*, which showed how HUD determined funding allocations (see attached report.)

5. **Property Acquisition in Support of New Construction/Relocation/Clearance/Disposition Activities**

\$62,106

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56/Block 1. Projects and utilization of the properties may include the following:

- Donation to non-profit housing developers to build affordable housing.
- City sponsored rehabilitation and re-sale to qualified homebuyers.
- Donation to other organizations to support CDBG-eligible programs.

Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes. City-owned properties will be properly maintained while they are the responsibility of the City.

6. **Public Facilities and Improvements (FY 12-13)**

The following projects are proposed to be funded using CDBG funding from FY 2012-2013:

- **Community Elements – Elm Street Supported Apartments**

\$15,665

Funds will be used to install upgrades in the bathroom of each unit (vanities and medicine cabinets), vinyl flooring in bathroom/kitchen/entryway of each apartment, and exterior painting of the siding at the Elm Street Supported Apartment Program, an 8-unit affordable housing complex for persons with psychiatric disabilities, located in Urbana.

- **Neighborhood Streetlight Construction**

\$76,755 (estimated)

Funds are proposed to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods. Two streetlights projects that will be underway Summer 2012 are Lanore/Hunter/Austin streetlights and Lanore/Adams/East Fairlawn streetlights (and sidewalks).

7. **Public Service Funding Programs**

Funding for public service programs is limited to 15% of the current CDBG allocation and 15% of the prior year's program income. Public Service programs include:

- **Transitional Housing Program**

\$27,096 (Personnel)

\$16,000 (Programming)

PROJECTED FY 2012-2013 HOME BUDGET

	<u>HOME</u>	<u>Match</u>
Anticipated HOME PROGRAM Allocation	\$ 769,083	
Administration 10% (No Match Required)	\$ 76,908	
CHDO Reserve 15% (CHDOs provide 25% Match)	\$ 115,362	28,841
CHDO Operating 5% (No Match Required)	\$ 38,454	
Remaining Balance to be distributed among Consortium Members (Program Income not included)	\$ 538,358	(Below)
Distribution among Consortium Members		
City of Urbana Allocation 32.48% 25 % Local Match Required	\$ 174,859	43,715
City of Champaign Allocation 54.91% 25 % Local Match Required	\$ 295,612	73,903
Champaign County Allocation 12.61% 25 % Local Match Required	\$ 67,887	16,972

Neighborhood Alliance was the only CHDO who submitted a CHDO project application, but staff and the HOME Technical Committee cannot complete the review of this application until the pending conflict of interest issue is resolved with HUD. As such, no recommendations are being made for the required 15 % CHDO Project Set-Aside in the Annual Action Plan at this time.

The Consortium is anticipating an allocation of **\$38,454** for FY 2012-2013. Unobligated CHDO Operating carryover in the amount of \$34,264 for CHDO Operating Funds is also available from FY 2009-2010, 2010-2011, and 2011-2012. Three applications for CHDO Operating Funds were received as part of the FY 2012-2013 funding cycle. Ecological Construction Laboratory (Eco Lab) submitted an application for \$23,840, Homestead Corporation requested \$25,000, and Neighborhood Alliance requested \$28,250.

The HOME Technical Committee reviewed the applications for funding and voted to recommend funding Homestead in the amount of \$25,000 for CHDO operating expenses from unobligated carryover available from previous grant years. The Technical Committee also agreed to review additional funding allocations for Eco Lab once the certification process has been completed in July/August 2012, and that Neighborhood Alliance could be considered for funding once the conflict of interest issue is resolved.

The City of Urbana HOME budget includes allocating funds to its Whole House Rehabilitation Program and Program Delivery, in addition to the possibility of funding three other programs which are Acquisition-Rehabilitation, Purchase/Rehab/Resell Program, and the Kerr Avenue Sustainable Development.

The Acquisition-Rehabilitation Program uses funds for down payment assistance for low-income homebuyers to acquire and rehabilitate properties that may be in need of repair. The Purchase/Rehab/Resell Program is a program in which funds are used to acquire vacant or deteriorating properties in need of rehabilitation to then be sold to income-qualified homebuyers at or below 80 percent of the medium family income.

Attachments:

1. AN ORDINANCE APPROVING THE CITY OF URBANA AND URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FY 2012-2013
2. Community Development Commission March 27, 2012 unapproved minutes.
3. HUD Report - *American Community Survey and CPD Formula Allocations*
4. CITY OF URBANA AND URBANA HOME CONSORTIUM ANNUAL ACTION PLAN FY 2012-2013

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE CITY OF URBANA
AND URBANA HOME CONSORTIUM
ANNUAL ACTION PLAN FY 2012-2013

WHEREAS, the City of Urbana has been designated an entitlement city under the Federal Housing and Community Development Act of 1974, as amended, and as such is eligible for Community Development Block Grant (hereinafter "CDBG") funds upon proper submittal being made to the United States Department of Housing and Urban Development (hereinafter "HUD"); and

WHEREAS, the City of Urbana has been designated lead entity for the Urbana HOME Consortium in accordance with the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and as such is eligible to receive HOME Investment Partnerships (hereinafter "HOME") funds on behalf of the City of Urbana, City of Champaign, and Champaign County; and

WHEREAS, on January 5, 1995, HUD published a final rule in the Federal Register requiring a five-year consolidated plan and annual action plans for all HUD community planning and development formula grant programs, consolidating into a single annual submission the planning, application, and reporting aspects of the CDBG, HOME, Emergency Shelter Grants, and Housing Opportunities for Persons with AIDS Programs, and the Comprehensive Housing Affordability Strategy; and

WHEREAS, the Urbana City Council approved the *City of Urbana and Urbana HOME Consortium (Champaign/Urbana/Champaign County) FY 2010-2014 Consolidated Plan* on April 19, 2010; and

WHEREAS, the Urbana Community Development Commission, assisted by Urbana Community Development Services staff, has reviewed the *City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2012-2013* (hereinafter the "Annual Action Plan"); and

Section 3. That upon review and comment by the Urbana Community Development Commission, the Mayor is hereby designated to execute subgrantee agreements for the following programs and activities identified in said Annual Action Plan.

- Public Service Activities under the Consolidated Social Service Funding Program

Section 4. That subgrantee agreements for the following programs and activities identified in said Annual Action Plan shall be subject to review and approval by the Urbana City Council before execution by the Mayor.

- Community Elements - Elm Street Supported Apartments
- Community Housing Development Project Funds (15% CHDO Set-Aside)
- Community Housing Development Operating Funds (5% CHDO Operating Set-Aside)

PASSED by the City Council this _____ day of _____,

_____.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____,

_____.

Laurel Lunt Prussing, Mayor



UNAPPROVED
MINUTES
COMMUNITY DEVELOPMENT COMMISSION MEETING
Tuesday, March 27, 2012, City Council Chambers
400 South Vine Street, Urbana, IL 61801

Public Hearing on the Proposed City of Urbana & Urbana HOME Consortium Annual Action Plan (AAP) for Fiscal Year (FY) 2012-2013: Chairperson Cobb called the public hearing to order and declared it open at 7:01 p.m. The purpose of this public hearing was to receive input on the proposed AAP for FY 2012-2013. Notice of the public hearing was published on Saturday, February 23, 2012 in Champaign-Urbana's *News-Gazette*, posted on the City of Urbana's website, and mailed and emailed to various social service agencies and interested citizens.

Robin Arbiter stated the Lierman Neighborhood Action Committee (LNAC) supports the Draft FY 2012-2013 AAP, which has set aside funds to construct new or reconstruct older streetlights in the LNAC neighborhood.

Eric Trusner stated all City plans should clearly address, in writing, issues such as Americans with Disabilities Act (ADA), Fair Housing Act, Architectural Barriers act, Visitability, Section 504 of the Rehab Act, and Urbana's Human Rights Ordinance.

Chairperson Cobb adjourned the public hearing at 7:10 p.m.

Public Hearing on the Proposed Amendment to the City of Urbana & Urbana HOME Consortium Annual Action Plans for FY 2009-2010 and FY 2010-2011 – Spring 2012 HOME County Tenant Based Rental Assistance (TBRA): Chairperson Cobb called the public hearing to order and declared it open at 7:01 p.m. The purpose of this public hearing was to receive input on the proposed Amendments to the City of Urbana and Urbana HOME Annual Action Plans (AAP) for FY 2009-2010 and FY 2010-2011. Notice of the public hearing was posted on the City of Urbana's website, and mailed and emailed to various social service agencies and interested citizens on March 13, 2012. Written comments are also welcome through Wednesday, April 11, 2012.

The Urbana HOME Consortium proposes to reallocate \$98,117.95 in Champaign County HOME funds from Champaign County's Whole House Rehabilitation Program to its No Limits Tenant Based Rental Assistance (TBRA) Program. Darlene Kloepfel, Director of Social Services at CCRPC, briefly reviewed their Whole House and TBRA Programs and explained why the funds were being reallocated to the TBRA Program.

Chairperson Cobb adjourned the public hearing at 7:15 p.m.

Call to Order: Chairperson Cobb called the regular meeting of the Community Development Commission to order at 7:16 p.m.

Roll Call: Connie Eldridge called the roll. A quorum was present.

Commission Members Present: Fred Cobb, Janice Bengtson, Chris Diana, George Francis, Theresa Michelson, Jerry Moreland, Brad Roof, and Anne Silvis

Commission Members Absent: Dennis Vidoni

Others Present: Kelly H. Mierkowski, Jennifer Gonzalez, Connie Eldridge, and Matt Murphy, Community Development Services; Robin Arbiter, Lierman Neighborhood Action Committee (LNAC); Eric Trusner, Kerrie Lee Dunn, and Paula Vanier, Persons Assuming Control of Their Environment (PACE); Aaron P. Smith, Homestead Corporation; Janice McAteer, Developmental Services Center (DSC); Darlene Kloepfel, Champaign County Regional Planning Commission (CCRPC)

Approval of the Minutes: *Chairperson Cobb asked for approval or corrections to the February 28, 2012 Community Development (CD) Commission meeting minutes. Commissioner Roof noted that he was present at this meeting. Commissioner Silvis moved to approve the corrected minutes, and Commissioner Michelson seconded the motion. The motion carried unanimously.*

Petitions and Communications: None.

Staff Report: Ms. Mierkowski distributed a staff memorandum dated March 23, 2012 and introduced Matt Murphy, CD Associate. The Department of Housing and Urban Development (HUD) is now requiring all entitlements to include information on Emergency Solutions Grants (ESG) in their AAPs. The Continuum of Care for Champaign County will meet this requirement. The City of Urbana has chosen Brinshore Development L.L.C. and Homestead Corporation as developer for the Kerr Avenue Sustainable Development Project.

There is a new State of Illinois law concerning the Open Meetings Act. All commission members must receive training, which is offered on-line, and be certified before December 31, 2012.

April 9-14 is National Community Development Week. City Council, the Mayor, and the CD Commission will sign letters of support to restore Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program funding. The letters will be submitted to Congress.

Ms. Mierkowski distributed the score sheets used to evaluate the CDBG Public Facilities applications.

Old Business: **An Ordinance Approving the City of Urbana and Urbana HOME Consortium (Champaign/Urbana/Champaign County) Annual Action Plan for Fiscal Year 2012-2013** – Ms. Mierkowski stated that since HUD funding allocations have not changed, the Draft FY 2012-2013 AAP contains the same programs and funding recommendations as presented to the CD Commission on February 27, 2012. Any CD Commission recommendations different from those of staff will be included in the memorandum to City Council.

Chairperson Cobb asked if any other agencies, such as Center for Women in Transition (CWT), made any further funding requests since the last meeting. Ms. Mierkowski answered no. She clarified that CDBG's estimated total allocation including carryover for FY 12-13 is \$462,750. If the City received additional funds, those would be listed under Unobligated Funds.

Estimated carryover, which is \$185,006, is allocated to Property Acquisition in Support of New Construction (\$54,689) and Other Capital Improvement Projects (\$130,317). Because there are only a few lots available for donation to the Community Housing Development Organizations (CHDOs), staff will be purchasing additional lots.

Referencing the score sheets for the CDBG applicants, Commissioner Roof questioned the scoring system used to guide funding decisions. There was discussion on the scoring for CWT's Evans House and Community Elements' Elm Street Apartment applications plus documenting the number of Urbana residents served as compared to the total number served. Commissioner Silvis asked how the CD Target area would affect the scoring. Ms. Mierkowski explained that the CD Target Area is based on the percentage of low and moderate income households in the City. HUD's national objective focuses on target areas where at least 51% low- and moderate-income persons are served. Commissioner Silvis remarked that staff was using both categories to determine an application's benefit to Urbana. Ms. Mierkowski stated that the City of Champaign does not have a CD Target Area; rather, they go by neighborhood planning areas.

Commissioner Francis felt the weighting of location versus type of repair was not persuasive. Repairing a roof was more essential to him than doing interior work to the living areas. He felt that CWT's applications for Evans House Roof and A Woman's Place Living & Dining Rooms would be about equal. Commissioner Michelson mentioned the point system and bonus points. Chairperson Cobb suggested a study session to modify the rating system for weighting.

Commissioner Roof mentioned the different amounts of cost reasonableness. Because of reduced funding, only one of the three CDBG applications may receive funding. Commissioner Roof proposed funding CWT's Evans House Roof Project rather than Community Elements Elm Street Supported Apartments Project. Commissioner Michelson wondered if CWT had other funding to cover the cost of roof repair. Commissioner Roof noted CWT would have to repair the roof, no matter what.

Commissioner Roof moved to recommend that the Center for Women in Transition Evans House Roof Project receive \$15,665 in CDBG funds rather than providing funding to Community Elements Elm Street Supported Project. Commissioner Francis seconded the motion. Chairperson Cobb suggested making this contingent upon CWT still needing this amount of funding. Commissioner Roof accepted this as a friendly amendment.

Commissioner Diana was concerned that commissioners change their minds every time they receive new information. He noted the Evans house serves only four persons, with more persons being served at A Woman's Place and Elm Street Supported Apartments. While he was in favor of changing the scoring system later, Commissioner Diana stated the agencies submitted the applications under this system, and the scoring system should not be ignored.

Commissioner Roof viewed the scoring system as one tool to reach a decision rather than as absolute criteria. Other factors should be considered. In response to Commissioner Michelson, Ms. Mierkowski said this was the first time the commissioners had seen the score sheets. Commissioner Diana added that he had seen this before, just not this cycle. Commissioner Francis noted all applicants would have received the same score except for location and asked when these were completed. Ms. Mierkowski replied the score sheets, which are HUD forms, would have been done

shortly after receiving the applications. Chairperson Cobb remarked that government can develop implementing regulations for a weighting system.

Given that Champaign and Urbana are so close in proximity, Commissioner Roof considered the social service benefit to be area-wide rather than by municipality. Commissioner Bengtson commented that the City of Champaign is totally different, and she did not see how HUD could be ignored. Ms. Mierkowski stated that the City of Urbana receives CDBG funds to serve Urbana residents. The City of Champaign also receives CDBG funds for their residents; however, they have other priorities for their funds.

Chairperson Cobb called for a vote on the above motion. There were 6 nays and 2 ayes. The motion did not pass.

Jen Gonzalez reviewed the HOME portion of the FY 2012-2013 AAP. Referencing the HOME CHDO applications memorandum, Ms. Gonzalez reviewed the CHDO operating and project funding. Champaign County Neighborhood Alliance for Habitat (Neighborhood Alliance) submitted the only application for CHDO Project Funds; however, the Urbana HOME Consortium is still waiting for HUD to respond to its exception request and cannot fund the organization at this time.

Three CHDO Operating Fund applications were received: \$23,840 from Ecological Construction Laboratory (e-co lab); \$25,000 from Homestead; and \$28,250 from Neighborhood Alliance. Because e-co lab has carryover funding of \$19,310 from its last allocation of CHDO Operating FY 10-11, and Neighborhood Alliance has a carryover of \$25,528 from FY 11-12, the Technical Committee did not recommend funding them at this time. The Technical Committee also decided to reallocate Carryover CHDO Operating Funds from FY 2009-2010, 2010-2011 and 2011-2012 to Homestead Corporation in the amount of \$25,000. FY 2012-2013 HOME Operating Funds will be allocated later. Before considering additional funding, the Technical Committee is waiting for e-co lab to be re-certified as a CHDO after July 15, 2012.

Ms. Gonzalez reviewed the City of Champaign and Champaign County's HOME Programs. The City of Urbana will use its HOME funds to continue the Owner-Occupied Housing Rehabilitation Program, which completes five to six whole house rehab projects per year. Other possibilities for HOME funds are: Acquisition-Rehab Program, Purchase-Rehab-Resell Program, and Kerr Avenue Sustainable Development. If the developer for the Kerr Avenue project receives Low Income Housing Tax Credits, the City may then choose to allocate HOME funds. Ms. Eldridge clarified that, after the applicant list is closed, whole house rehabilitation projects are prioritized as follows: Households with the lowest income and houses in most need of repair go to the top of the list. If an urgent repair need arises, staff may use other programs such as Emergency Grants or Senior Repair Service Grants to address that need.

Commissioner Michelson moved to recommend to City Council approval of an Ordinance Approving the City of Urbana and Urbana HOME Consortium Annual Action Plan for FY 2012-2013. Commissioner Bengtson seconded the motion. There were seven ayes and one nay, and the motion carried.

New Business: An Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization Agreement (Homestead

Corporation of Champaign-Urbana CHDO Operating FY 2012-2013) – Ms. Gonzalez stated the HOME Technical Committee voted to approve Homestead’s application and provide full funding. The HOME Consortium has had a strong relationship with Homestead since FY 1998-1999. Aaron Smith, Executive Director, reviewed Homestead’s current and future projects. Homestead has closed on the house constructed at 1109 North Gregory Street, Urbana, and has secured a buyer for 1107 North Gregory Street. Their project with CWT at 510 East Beardsley Avenue, Champaign is in progress. This project will transition families from CWT to a house. Homestead also hopes to have a third project in Champaign soon.

Homestead Corporation and Brinshore Development L.L.C. were chosen as developers for the Kerr Avenue Sustainable Development Project. If their application for Low Income Housing Tax Credits is approved by the Illinois Housing Development Authority (IHDA), Homestead will then redevelop the Kerr Avenue site.

Ms. Gonzalez clarified that this agreement represents Homestead’s CHDO Operating Funding for FY 2012-2013; however, the funds are coming from past years

Commissioner Diana moved to forward to City Council approval of an Ordinance Approving and Authorizing the Execution of an Urbana HOME Consortium Community Housing Development Organization (Homestead Corporation of Champaign-Urbana CHDO Operating FY 2012-2013). Commissioner Moreland seconded the motion, and the motion carried unanimously.

An Ordinance Approving Modifications to the City of Urbana and Urbana/Champaign/Champaign County HOME Consortium FY 2009-2010 and FY 2010-2011 Annual Action Plans – Spring 2012 HOME County Tenant Based Rental Assistance (TBRA) – Ms. Gonzalez referred to Darlene Kloepfel’s summary during the earlier public hearing. Because HOME funds must be spent in a timely manner, staff has worked with Champaign County to determine how to use the leftover funds. Champaign County will reallocate its HOME funds as follows: \$26,297.95 from FY 2009-2010 Whole House Rehabilitation to the FY 2009-2010 TBRA Program; and \$176,877 from FY 2010-2011 Whole House Rehabilitation to the FY 2010-2011 TBRA Program. This reallocation followed the process for a substantial amendment.

Commissioner Michelson moved to forward to City Council approval of an Ordinance Approving Modifications to the City of Urbana and Urbana/Champaign/Champaign County HOME Consortium FY 2009-2010 and FY 2010-2011 Annual Action Plans – Spring 2012 HOME County Tenant Based Rental Assistance (TBRA). Commissioner Diana seconded the motion, and the motion carried unanimously.

A Resolution Evidencing the Intention of the City of Urbana, Champaign County, Illinois to transfer Volume Cap in Connection with Private Activity Bond Issues, Multi-Family Revenue Bonds; and Related Matters (Private Activity Bond Cap Allocation – EIEDA, Series 2012) – Ms. Gonzalez stated that each year the City of Urbana is allowed to cede its Private Activity Bond Cap Allocation, since the City does not usually issue its own bonds. In the past, the City has ceded the bond cap to AssistUrbana, a homebuyer assistance program which has lagged because the bond market has been slow. It is being replaced by Assist MCC Program, which offers down payment and mortgage credit certificate financing products. This new program does not need the City’s bond cap for the 2012 cycle, nor does the IHDA MCC Program. If funds are not ceded to another issuer, then they are returned to the State of Illinois.

Eastern Illinois Economic Development Authority (EIEDA), created by the State of Illinois to promote economic development, requested the City cede its bond cap to its organization. An example of a project currently financed through EIEDA is the Eden Supportive Living Facility located at the former Howard Johnson building in downtown Champaign will be converted to a multi-family development project that will serve young, disabled adults.

Paula Vanier, an Urbana resident and an employee of PACE, does not support the Eden Supportive Living Facility. She indicated that, to live in this development, a resident must be able to get himself into and out of bed. Ms. Gonzalez stated there is no other option for the bond cap except to return it to the State of Illinois. The City of Champaign is ceding funds to this project, but the City of Urbana's bond cap will likely not be used for this project because it already has enough bonds through the City of Champaign's allocation.

Kerrie Lee Dunn, an Urbana resident and a board member of PACE, was concerned that persons with disabilities be considered and have access during the decision making process for all projects in the AAP. Chairperson Cobb remarked that anything that has an impact on people with disabilities should be particularly looked at, and Ms. Dunn agreed. Persons with disabilities make up 20% of the population and also support the local economy. Ms. Vanier stated that anyone at any time might become disabled.

Ms. Gonzalez noted that projects using federal funds must follow federal regulations. The bond cap system has a board that reviews projects that are brought to them. Commissioner Moreland suggested that City staff channel communication between PACE and EIEDA. Ms. Gonzalez will look into the public process for this project.

Commissioner Michelson moved to recommend to City Council approval of a Resolution Evidencing the Intention of the City of Urbana, Champaign County, Illinois to transfer Volume Cap in Connection with Private Activity Bond Issues, Multi-Family Revenue Bonds; and Related Matters (Private Activity Bond Cap Allocation – EIEDA, Series 2012). Commissioner Bengtson seconded the motion, and the motion carried unanimously.

An Ordinance Authorizing the Execution and Delivery of an Intergovernmental Cooperation Agreement and Certain Documents in Connection Therewith; and Related Matters (Assist MCC Program) – Ms. Gonzalez said this was the second part of the bond cap discussion. Stern Brothers & Company is offering a new program that offers Mortgage Credit Certificate (MCC) product. Homebuyers who participate in this program will receive federal tax credit for the life of their mortgage. This effectively reduces the homeowner's monthly payment; however, it is not received until the homeowner files his/her federal income taxes. This program is different from the earlier AssistUrbana, which provided down payment and closing cost assistance.

Chairperson Cobb asked if there was anything negative about this program, and Ms. Gonzalez answered no. For a certain period of time, the bond cap is reserved for homebuyers in Urbana. After that, the funds become available statewide. Ms. Gonzalez reviewed the example of the tax savings.

There was discussion on if a homebuyer can transfer the credit if he/she refinances, whether or not income eligibility could be maintained, and that homebuyers must understand this process and claim the credit on their tax returns.

Commissioner Silvis moved to recommend to City Council approval of an Ordinance Authorizing the Execution and Delivery of an Intergovernmental Cooperation Agreement and Certain Documents in Connection Therewith; and Related Matters (Assist MCC Program). Commissioner Francis seconded the motion, and the motion carried unanimously.

CDBG Public Service Funding Priorities as part of the Consolidated Social Service Funding (CSSF) Pool – Ms. Mierkowski stated that the CD Commission determines the priorities for the CDBG portion of the CSSF Pool. CDBG funds are combined with City of Urbana and Cunningham Township funds to create this pool, which totaled \$316,900 for the current fiscal year. Due to HUD's funding reductions, only \$9,000 in CDBG funds are available, as compared to last year's CDBG contribution of \$12,500. Grants staff and Carol Elliott, Cunningham Township Supervisor, review the applications and determine which are eligible for CDBG funding and match the priorities. CDBG funds provide partial funding, with the remainder coming from other sources.


In response to Chairperson Cobb, Ms. Mierkowski explained that staff refers to CD Commission's order of importance. Greater Community Aids Project (GCAP) is an example of the category Special Needs Populations, which relates to disability and health.

There was discussion on the category of CDBG funding Neighborhood Connections Center received in the past and might receive in the future. Commissioner Roof questioned how agencies were assigned CDBG funding categories. Noting the City received 55 applications from 30 agencies, Ms. Mierkowski said some applications may be placed under different categories. Those agencies that receive other HUD funding would likely be candidates for CDBG funding. Commissioners Michelson and Silvis suggested following staff's recommendations so not as to create bottlenecks.

Commissioner Silvis moved to recommend that staff choose the CDBG Public Service Funding Priorities as part of the Consolidated Social Service Funding (CSSF) Pool as follow: (1) Youth/Seniors; (2) Homelessness; and (3) Special (Needs) Populations. Commissioner Michelson seconded the motion, and the motion carried unanimously.

Adjournment: Chairperson Cobb adjourned the meeting at 9:17 pm.

Recorded by Connie Eldridge


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UNAPPROVED

American Community Survey and CPD formula allocations

American Community Survey is New Annual Data Source for CDBG, HOME, and (in 2013) ESG.

- The law implementing the Community Development Block Grant (CDBG) program calls for using “the most recent data compiled by the United States Bureau of the Census” for allocating the CDBG funds (42 U.S.C. 5302 (b)).
- In accordance with this mandate, FY2012 marks the first year that the CDBG allocation formula will rely on the Census Bureau’s new annual data source—the American Community Survey (ACS)—and the 2010 Census population counts.
- Similarly HOME requires the formula to be based on a standard source, which likewise requires moving to ACS data in FY2012.
- Any particular year’s ESG formula allocation is based on the prior year’s CDBG formula calculation. So for jurisdictions receiving ESG allocations, effects will not take place until 2013

PD&R Report¹ Results for CDBG

Principal cities and urban counties receive more funds (0.2 and 1.2 percent, respectively), while satellite cities lose 3.1 percent. These changes are driven largely by increasing shares of poverty in urban counties, decreasing shares of overcrowding in satellite cities, and increasing shares of pre-1940 housing in principal cities.

- The Rocky Mountain, Great Plains, and Midwest regions have the largest increase in average grant amount, at 9.7, 6.9, and 5.2 percent, respectively.
- Entitlement grantees in Puerto Rico see their grants go down by an average of 22.7 percent due to decreasing shares of all formula variables, but particularly due to decreasing shares of poverty and overcrowding.
- The largest grantees (cities with a population of 1 million or more) experience a slight decrease in average funding (-0.9 percent). The smallest grantees (cities with a population of 50,000 to 99,999 and under 50,000) experience larger funding decreases of 1.2 and 3.4 percent, respectively.
- Grantees with a population of 200,000 to 999,999 see their average grant go up 1.5 percent but, due to population growth, their per capita grant remains constant.

Notable Changes Based on Conference Report Allocations & Change to ACS

ACS + 2012 Conference Report

% decrease	CDBG	HOME
>50%	0	26 grantees
40-50%	4	144 grantees
30-40%	35	254 grantees
20-30%	151	158 grantees
10-20%	428	47 grantees

Biggest decreases by % according to ACS data alone:

HOME: New Orleans, LA (-56.11%), North Miami, FL (-33.39%), Miami Beach, FL (-29.92%), National City, CA (-28.76%), Evanston, IL (-28.02%), Alexandria, VA (-27.02%)

CDBG: Hialeah, FL (-40.9%), Hammonton, NJ (-39.1%), Miami Beach (-35.1%), Alexandria, VA (-33.4%), Alhambra, CA (-30.7%).

¹ Paul Joice, Ben J. Winter, & Heidi Johnson, U.S. Dep’t of Housing and Urban Development, PD&R, *Redistribution Effect of Introducing 2010 Census and 2005-2009 ACS Data Into the CDBG Formula Office of Policy Development and Research* (Sept. 20, 2011).

12.09.11 -- 2010 Census Data Impact on Formula Grants – CDBG and HOME

Background

American Community Survey is New Annual Data Source for CDBG, HOME, and (in 2013) ESG.

- The law implementing the Community Development Block Grant (CDBG) program calls for using “the most recent data compiled by the United States Bureau of the Census” for allocating the CDBG funds (42 U.S.C. 5302 (b)).
- In accordance with this mandate, FY2012 marks the first year that the CDBG allocation formula will rely on the Census Bureau’s new annual data source—the American Community Survey (ACS)—and the 2010 Census population counts.
- Similarly HOME requires the formula to most recent census data, which likewise requires moving to ACS data in FY2012.
- Any particular year’s ESG formula allocation is based on the prior year’s CDBG formula calculation. So for jurisdictions receiving ESG allocations, effects will not take place until 2013.
- Factors that determine formula allocations:
 - The formula allocation for block grants, by statute, are determined by the following factors:
 - **HOME**-- high relative poverty, large number of renters in poverty, pre-1950 housing stock, poor housing conditions and high construction costs.
 - **CDBG** -- Two formulas are used: **Formula A** measures population, poverty and overcrowded housing; **Formula B** measures poverty, pre-1940 housing, and growth lag (for Entitlements) or population (for States). Each grantee receives the greater of the two formula amounts, adjusted to fit the total appropriation amount.

Q& A – General

Q: Are the ACS data or the Census population counts appealable?

A: HUD is a consumer of the data provided by the Census Bureau and any appeals would be made to the Census Bureau. It should be noted that Census updates population estimates on an annual basis and a portion of the ACS data will be updated annually on a rolling basis by replacing the oldest year’s data with more current data.

Q: Why is HUD implementing these changes on the heels of the reductions to CDBG and HOME funding over the past two years?

A: The CDBG and HOME authorizing statute requires HUD to use the most current available Census data to calculate the CDBG formula. The population count from the April 2010 Census is and the new annual data source American Community Survey is now the most current data source.

Q: Does HUD have any discretion in the amount allocated to my jurisdiction?

A: No. By law, HUD must allocate all CDBG and HOME funds in accordance with the formulas.

Q: What help can HUD offer as our jurisdiction evaluates the use of CDBG and HOME funds at the local level?

A: The CPD field office that serves your jurisdiction is the place to seek assistance at this point. Many grantees are facing the difficult task of re-evaluating the structure of their programs as it will be difficult to sustain traditional funding patterns at the local level given the reduced resources. Your CPD representative can offer suggestions based on experience with other grantees. Further, CPD is has launched a new, comprehensive technical assistance effort known as OneCPD which will include a website where grantees can pose questions and receive rapid responses on a wide range of issues including restructuring concerns. Additional information will be forthcoming in the next few months with regard to One CPD.

Q&A -- CDBG

Q: Can I see how the ACS data affects the CDBG allocation to my jurisdiction?

A: HUD's Office of Policy Development and Research (PD&R) has just issued a report entitled "Redistribution Effect of Introducing 2010 Census and 2005-2009 ACS Data into the CDBG Formula." The report explains the new data and includes several appendices that detail the effect of those data on CDBG formula factors and, hence, on CDBG allocations. A web link to the report was included with the email letter informing your jurisdiction of the CDBG and HOME planning estimates for FY 2012

Q: What other programs does HUD administer that can help fill the gap left by lower CDBG allocations?

A: The range of programs is somewhat limited. The Section 108 loan guarantee program is part of CDBG and can be used for CDBG-eligible activities such as economic development, infrastructure and public facilities, and housing rehabilitation. CDBG grantees may borrow up to five times their current CDBG allocation under Section 108. Grantees should also ensure that they are effectively leveraging other resources such as CDBG and HOME program income, other public funds and private funds.

Q: Why did my jurisdiction's formula allocation decrease much more than the 11 percent decrease in the appropriation between 2011 and 2012?

A: Many CDBG grantees will see their allocation decrease much more than the 11 percent decrease in the appropriation between 2011 and 2012. This can happen because of a combination of factors at work: the use of new Census data for 2012; the way the CDBG program formula works; and the number of grantees eligible for CDBG funding.

The CDBG program uses two different formulas to calculate allocation amounts for entitlement grantees. The formulas for states are similar with the exception that population is substituted for growth lag in Formula B.

Formula A uses the following factors:

- population (weighted at 25%);
- number of poverty-level persons (weighted at 50%); and
- number of overcrowded housing units (weighted at 25%).

Formula B uses:

- growth lag (weighted at 20%);
- number of poverty-level persons (weighted at 30%); and
- number of pre-1940 housing units (weighted at 50%).

HUD computes an allocation amount for every grantee using both formulas; grantees receive their funding based on the higher of the two formula amounts (after a pro-rata reduction to make the sum of all allocations equal the appropriation level for the program).

Finally, the number of entitlement grantees has increased by 17 from 2011 to 2012. Thus, not only is there less money in 2012, it must be divided up among more grantees, and different data will be used compute each grantee's allocation amount.

Q&A -- HOME

Q: My jurisdiction's FY 2012 HOME allocation fell below the \$500,000 participation threshold for the HOME Program. Will we still receive an allocation? Will we be required to make up the difference between our allocation and our formula allocation amount in order to continue to participate in HOME?

A: Yes. As long as your jurisdiction received a HOME formula grant allocation in FY 2011, it will receive an FY 2012 allocation even if the allocation falls below \$500,000. No, your jurisdiction is not required to make up the difference between your formula allocation and \$500,000.

Q: My jurisdiction's FY 2012 HOME allocation is so small that we are not sure that we can administer the program with only 10% program administration allowed under the HOME regulations. If our community decides to decline the FY 2012 HOME allocation, what happens to our grant money?

A: When a local Participating Jurisdiction (PJ) declines its HOME allocation, the funds that would have been awarded to the local government are added to the State's HOME allocation. The State may use the HOME funds in the same manner as the rest of its HOME allocation; it may choose to use the funds for a project or program in the community that declined the allocation, but it is not required to do so.

Q: If my jurisdiction declines its FY 2012 HOME grant but determines that it would like to resume participation as a HOME PJ at some future time, would we have to meet the HOME qualification threshold (\$500,000) and potentially make up any shortfall (up to the \$750,000 participation threshold) or would we continue to qualify as a PJ?

A: An existing PJ that chooses to decline its HOME allocation for one or more years does not lose its ongoing qualification as a PJ. It will continue to be included in the HOME formula run and resume participation at its option. However, the rules applicable to HOME PJs that are consortia are somewhat different. If a consortium chooses to decline its allocation during the three-year period of its consortium agreement will continue to qualify as a PJ as long as its HOME consortium agreement has not expired (e.g., the consortium could decline its allocation in year 2 of its agreement and resume participation in year 3). However, once the three-year term of the consortium agreement is over, the consortium would no longer qualify as a PJ.

Q: Why did my jurisdiction's formula allocation decrease much more than the 38 percent decrease in the appropriation between 2011 and 2012?

A: Many HOME PJs saw decreases much larger than the 38 percent decrease in the appropriation between 2011 and 2012. The HOME statute requires HUD to use the most recent available data to run the HOME formula. In the past, the most recent data used has been the decennial census, which would have been used for the FY 2012 HOME formula. However, beginning in FY 2012, the Department used the most recent American Community Survey data for the HOME formula. The American Community Survey, which updates demographic information for approximately 20 percent of the United States each year, will be used to determine subsequent years' HOME formula allocations.

The HOME formula has six factors, which are:

1. Vacancy-adjusted rental units where the household head is at or below the poverty level.
2. Occupied rental units with at least one of four problems (overcrowding, incomplete kitchen facilities, incomplete plumbing, or high rent costs).
3. Rental units built before 1950 occupied by poor households.
4. Rental units described in #2 above multiplied by the ratio of the cost of producing housing for a jurisdiction divided by the national cost.
5. Number of families at or below the poverty level.
6. Population of a jurisdiction multiplied by a net per capita income.

When the HOME formula is run each year, data from the American Community Survey for each PJ is applied to the six formula factors. The first and sixth factors are weighted 0.1; the other four factors are weighted 0.2. Since factors 2 through five are double-weighted, these factors take on increased significance in determining each PJ's formula allocation. The HOME formula's focus on the condition of housing and market conditions makes it very different from the CDBG formula.

Q: Would my jurisdiction receive more HOME funds if it formed a consortium with neighboring jurisdictions?

A: Forming a consortium with geographically contiguous units of local government almost always leads to an increase of funding over the current level if there is no change in the HOME appropriation. In FY 2012, there were actually two new consortia that did not receive a HOME allocation because of the unexpected, significant decrease in the HOME appropriation. HOME consortium is not easy. In fact, many consortia perform poorly and some eventually disband because the difficulty of administering a program with neighboring jurisdictions is often underestimated.

If your jurisdiction is interested in forming a HOME consortium, the guide to *Establishing and Managing a Successful HOME Consortium* is prerequisite reading. The guide can be found here:

http://www.hud.gov/offices/cpd/affordablehousing/programs/home/consortia/200608_guide.pdf.

Estimated Combined Impacts of ACS data and FY12 Budget

NAME	CDBG	CDBG	CDBG \$	CDBG %	HOME	HOME	HOME \$	HOME %
Aurora	\$1,110,592	\$1,181,265	\$70,673	6.36%	\$516,903	\$450,847	-\$66,056	-12.78%
Belleville	\$667,043	\$559,890	-\$107,153	-16.06%	n/a	n/a	n/a	n/a
Berwyn	\$1,257,821	\$1,026,130	-\$231,691	-18.42%	n/a	n/a	n/a	n/a
Bloomington	\$547,062	\$556,748	\$9,686	1.77%	n/a	n/a	n/a	n/a
Bolingbrook	\$285,578	\$308,397	\$22,819	7.99%	n/a	n/a	n/a	n/a
Champaign	\$697,938	\$703,068	\$5,130	0.74%	n/a	n/a	n/a	n/a
Chicago	\$75,816,317	\$72,076,518	-\$3,739,799	-4.93%	\$28,151,097	\$17,068,451	-\$11,082,646	-39.37%
Chicago Heights	\$547,203	\$525,721	-\$21,482	-3.93%	n/a	n/a	n/a	n/a
Cicero	\$1,327,933	\$1,369,653	\$41,720	3.14%	n/a	n/a	n/a	n/a
Cook County	\$8,858,617	\$8,799,087	-\$59,530	-0.67%	\$5,465,168	\$3,644,208	-\$1,820,960	-33.32%
Danville	\$882,748	\$835,384	-\$47,364	-5.37%	n/a	n/a	n/a	n/a
Decatur	\$1,402,530	\$1,242,826	-\$159,704	-11.39%	\$507,707	\$346,067	-\$161,640	-31.84%
Dekalb	\$375,905	\$412,257	\$36,352	9.67%	n/a	n/a	n/a	n/a
Des Plaines	\$299,769	\$269,910	-\$29,859	-9.96%	n/a	n/a	n/a	n/a
Downers Grove	\$198,624	\$164,394	-\$34,230	-17.23%	n/a	n/a	n/a	n/a
Du Page County	\$3,136,222	\$2,989,079	-\$147,143	-4.69%	\$1,746,031	\$1,216,071	-\$529,960	-30.35%
East St Louis	\$1,644,086	\$1,470,688	-\$173,398	-10.55%	\$370,860	\$287,003	-\$83,857	-22.61%
Elgin	\$769,123	\$695,342	-\$73,781	-9.59%	n/a	n/a	n/a	n/a
Evanston	\$1,753,386	\$1,591,325	-\$162,061	-9.24%	\$501,038	\$226,319	-\$274,719	-54.83%
Granite City	\$714,911	\$640,944	-\$73,967	-10.35%	n/a	n/a	n/a	n/a
Hoffman Estates	\$272,165	\$259,625	-\$12,540	-4.61%	n/a	n/a	n/a	n/a
Illinois	\$29,385,247	\$26,162,581	-\$3,222,666	-10.97%	\$21,587,698	\$13,629,052	-\$7,958,646	-36.87%
Joliet	\$839,706	\$925,500	\$85,794	10.22%	\$439,092	\$372,425	-\$66,667	-15.18%
Kane County	\$1,078,979	\$1,058,966	-\$20,013	-1.85%	\$710,445	\$545,782	-\$164,663	-23.18%
Kankakee	\$542,015	\$477,026	-\$64,989	-11.99%	n/a	n/a	n/a	n/a
Lake County	\$2,296,148	\$2,329,026	\$32,878	1.43%	\$1,488,735	\$986,005	-\$502,730	-33.77%
Madison County	\$1,265,314	\$1,074,408	-\$190,906	-15.09%	\$1,021,235	\$713,549	-\$307,686	-30.13%
Mchenry County	\$1,189,947	\$1,275,065	\$85,118	7.15%	\$473,814	\$419,030	-\$54,784	-11.56%
Moline	\$818,744	\$665,807	-\$152,937	-18.68%	n/a	n/a	n/a	n/a
Mount Prospect	\$325,446	\$243,868	-\$81,578	-25.07%	n/a	n/a	n/a	n/a
Naperville	\$433,383	\$417,514	-\$15,869	-3.66%	n/a	n/a	n/a	n/a
Normal	\$369,405	\$409,415	\$40,010	10.83%	n/a	n/a	n/a	n/a
North Chicago	\$273,493	\$210,381	-\$63,112	-23.08%	n/a	n/a	n/a	n/a
Oak Lawn	\$246,605	\$236,007	-\$10,598	-4.30%	n/a	n/a	n/a	n/a
Oak Park	\$1,725,877	\$1,492,601	-\$233,276	-13.52%	n/a	n/a	n/a	n/a
Palatine Village	\$368,375	\$356,963	-\$11,412	-3.10%	n/a	n/a	n/a	n/a
Pekin	\$387,353	\$330,040	-\$57,313	-14.80%	n/a	n/a	n/a	n/a
Peoria	\$1,743,964	\$1,594,865	-\$149,099	-8.55%	\$787,958	\$477,422	-\$310,536	-39.41%
Rantoul	\$331,510	\$291,486	-\$40,024	-12.07%	n/a	n/a	n/a	n/a
Rock Island	\$1,059,009	\$907,419	-\$151,590	-14.31%	n/a	n/a	n/a	n/a
Rockford	\$1,923,517	\$1,923,831	\$314	0.02%	\$893,421	\$761,438	-\$131,983	-14.77%
Schaumburg	\$307,883	\$270,359	-\$37,524	-12.19%	n/a	n/a	n/a	n/a
Skokie	\$471,268	\$451,574	-\$19,694	-4.18%	n/a	n/a	n/a	n/a
Springfield	\$1,163,012	\$1,026,153	-\$136,859	-11.77%	\$535,413	\$420,886	-\$114,527	-21.39%
St Clair County	\$1,315,894	\$1,138,145	-\$177,749	-13.51%	\$912,537	\$604,436	-\$308,101	-33.76%
Urbana	\$421,459	\$362,814	-\$58,645	-13.91%	\$989,907	\$769,137	-\$220,770	-22.30%
Waukegan	\$950,666	\$696,643	-\$254,023	-26.72%	n/a	n/a	n/a	n/a
Wheaton City	\$209,955	\$172,539	-\$37,416	-17.82%	n/a	n/a	n/a	n/a
Will County	\$1,328,655	\$1,491,557	\$162,902	12.26%	\$447,303	\$380,111	-\$67,192	-15.02%
IL Total	\$156,500,801	\$146,700,281	-\$9,800,520	-6.26%	\$67,546,362	\$43,318,239	-\$24,228,123	-35.87%

Estimated Combined Impacts of ACS data and FY12 Budget

	CDBG1	CDBG2	CDBG3	CDBG4	CDBG5	CDBG6	CDBG7	CDBG8	CDBG9	CDBG10	CDBG11	CDBG12	CDBG13	CDBG14	CDBG15	CDBG16	CDBG17	CDBG18	CDBG19	CDBG20	CDBG21	CDBG22	CDBG23	CDBG24	CDBG25	CDBG26	CDBG27	CDBG28	CDBG29	CDBG30	CDBG31	CDBG32	CDBG33	CDBG34	CDBG35	CDBG36	CDBG37	CDBG38	CDBG39	CDBG40	CDBG41	CDBG42	CDBG43	CDBG44	CDBG45	CDBG46	CDBG47	CDBG48	CDBG49	CDBG50	CDBG51	CDBG52	CDBG53	CDBG54	CDBG55	CDBG56	CDBG57	CDBG58	CDBG59	CDBG60	CDBG61	CDBG62	CDBG63	CDBG64	CDBG65	CDBG66	CDBG67	CDBG68	CDBG69	CDBG70	CDBG71	CDBG72	CDBG73	CDBG74	CDBG75	CDBG76	CDBG77	CDBG78	CDBG79	CDBG80	CDBG81	CDBG82	CDBG83	CDBG84	CDBG85	CDBG86	CDBG87	CDBG88	CDBG89	CDBG90	CDBG91	CDBG92	CDBG93	CDBG94	CDBG95	CDBG96	CDBG97	CDBG98	CDBG99	CDBG100
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*Estimates do not include recaptured and reallocated HOME funds. Official allocation is expected January 2012.

Estimated Combined Impacts of ACS data and FY12 Budget

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Waukegan	\$950,666	\$696,643	-\$254,023	-26.72%	n/a	n/a	n/a	n/a
Wheaton City	\$209,955	\$172,539	-\$37,416	-17.82%	n/a	n/a	n/a	n/a
Will County	\$1,328,655	\$1,491,557	\$162,902	12.26%	\$447,303	\$380,111	-\$67,192	-15.02%
IL Total	\$156,500,801	\$146,700,281	-\$9,800,520	-6.26%	\$67,546,362	\$43,318,239	-\$24,228,123	-35.87%

* Estimates do not include recaptured and reallocated HOME funds. Official allocation is expected January 2012.



***City of Urbana
and
Urbana HOME
Consortium***

**DRAFT
Annual Action Plan
FY 2012-2013**

Prepared by:
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Approved by Urbana City Council
Ordinance No.

Table of Contents (grouped by category)

SF424	i
I. INTRODUCTION	1
Executive Summary	3
Objective and Outcomes	4
Citizen Participation	10
Resources	11
Description of Activities	12
Geographic Distribution	12
Developing Institutional	13
Monitoring	13
Lead-Based Paint	14
II. HOUSING	
Specific Housing Priorities & Objectives	15
Needs of Public Housing	16
Addressing Barriers to Affordable Housing	17
HOME Investment Partnerships Act (HOME)	18
III. HOMELESS & SPECIAL NEEDS	
Homeless Prevention	20
Emergency Solution Grants (ESG)	23
IV. OTHER ACTIONS (Community Development)	
Priority Non-Housing Community Development Needs	23
Antipoverty Strategy	24
Non-Homeless Special Needs	25
Housing Opportunities for People with AIDS (HOPWA)	27
Other Narrative	27
V. PROGRAM SPECIFIC REQUIREMENTS	
<u>A. City of Urbana Community Development Block Grant Program</u>	
1. Administration	28
2. New Funding Activities	29
a. Housing Activities	29
b. Public Facilities and Improvements	30
c. Public Service Activities	31
3. Carryover Activities	32
4. Budget Summary	35

B. Urbana HOME Consortium HOME Investment Partnerships Program

1. Administration	36
2. CHDO Project Reserve Set-Aside	37
3. CHDO Operating Set-Aside	38
4. City of Champaign Projects	39
5. Champaign County Projects	40
6. City of Urbana Projects	42
7. Budget Summary	45

VI. APPENDICES

Appendix I: Tables

- Table 3A - Summary of Specific Annual Objectives
- Table 3B - Annual Affordable Housing Completion Goals
- Table 3C - Consolidated Plan Listing of Projects

Appendix II: Target Area Map

Appendix III: Goals, Strategies, and Activities

Appendix IV: Citizen Participation Minutes and Public Input

VII. ADDITIONAL ATTACHMENT

HUD Certifications: CPMP Non-State Grantee Certifications

CITY OF URBANA and URBANA HOME CONSORTIUM

ANNUAL ACTION PLAN – FY 2012-2013

I. INTRODUCTION

Form Application

See Standard Forms HUD-424.

FY 2012-2013 Annual Action Plan:

The Urbana HOME Consortium and the City of Urbana Annual Action Plan for FY 2012-2013 identifies activities that are planned to be implemented by the City of Urbana and the members of the Urbana HOME Consortium during the period beginning July 1, 2012 and ending June 30, 2013.

This Annual Action Plan budgets the use of two federal housing entitlement funds, Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) Program. The Annual Action Plan for FY 2012-2013 has been developed to further five-year strategies identified in the *City of Urbana and Urbana HOME Consortium Consolidated Plan for Program Years 2010-2014*. The Annual Action Plan identifies activities that will be undertaken by the City of Urbana and the Urbana HOME Consortium during the third year of the five-year Consolidated Plan period.

The CDBG portion of the Annual Action Plan identifies the planned uses of CDBG entitlement funds by the City of Urbana for FY 2012-2013. The HOME portion of the Annual Action Plan identifies uses of HOME funds by members of the Urbana HOME Consortium. The members of the Urbana HOME Consortium (a.k.a. the Champaign/Urbana/Champaign County HOME Consortium) are the City of Urbana, the City of Champaign, and Champaign County.

The Annual Action Plan was on file for public review and comment during the period beginning February 27, 2012 through March 27, 2012. On March 27, 2012 the City held a public hearing to obtain comments regarding the draft Annual Action Plan. The hearing was held at 7:00 p.m. in the Council Chambers of the Urbana City Complex, 400 South Vine Street. All comments received at the hearing, as well as other written comments submitted during the public review period, are included in the Annual Action Plan.

For more information regarding the City of Urbana's use of CDBG or HOME funds, contact:

Kelly H. Mierkowski, Manager, Grants Management Division, City of Urbana, Grants Management Division, at 217-384-2447 or by email: khmierkowski@urbanaininois.us

For more information regarding use of CDBG or HOME funds in the City of Champaign, contact:

Kerri Spear, Neighborhood Programs Manager, City of Champaign, Neighborhood Services Department, at 217-403-7070. The Neighborhood Services Department email address is: NeighborhoodServices@ci.champaign.il.us.

For more information regarding use of HOME funds in unincorporated Champaign County, contact:

Darlene Kloeppe, Social Services Director, Champaign County Regional Planning Commission, at 217-328-3313 or by email at dkloeppe@ccrpc.org.

EXECUTIVE SUMMARY

1. Managing the Process

The FY 2012-2013 Urbana HOME Consortium and the City of Urbana Annual Action Plan identifies housing and community development activities to be implemented during the third year of the five-year Consolidated Plan period. The Annual Action Plan identifies activities that will be undertaken by the City of Urbana with Community Development Block Grant (CDBG) funds during the year beginning July 1, 2012, as well as activities to be undertaken by the City of Urbana, City of Champaign, and Champaign County with HOME Investment Partnerships (HOME) funds during the same year.

The Annual Action Plan is being prepared by the City of Urbana in its dual capacity as CDBG entitlement recipient and lead entity of the Urbana HOME Consortium. The Urbana Community Development Commission reviewed the proposed Annual Action Plan at its March 27, 2012 meeting and made a recommendation to the Urbana City Council for approval of the Plan.

The Annual Action Plan has been prepared by the City of Urbana in its dual capacity as CDBG entitlement recipient and lead entity of the Urbana HOME Consortium. *The Urbana City Council Committee of the Whole will be scheduled to review the Annual Action Plan at its April 9, 2012 meeting. The Annual Action Plan will be presented for Council approval on April 16, 2012.* Prior to approving the Annual Action Plan, the City of Urbana will have obtained concurrence from the City of Champaign and Champaign County regarding the use of HOME funds by the Consortium members.

Activities in this Annual Action Plan address strategies identified in the five-year 2010-2014 Consolidated Plan. Through its **CDBG Program**, the City of Urbana proposes to:

- Conserve housing stock through rehabilitation.
- Provide improvements necessary to remove barriers to accessibility to persons with disabilities (Access/Emergency Grants).
- Alleviate hazardous conditions that pose a threat to health and safety of residents (Access/Emergency Grants).
- Provide funds for home maintenance repair for elderly or persons with disabilities at any age, for very-low income households (Senior Repair Service Grants).
- Provide funds for property acquisition/demolition/maintenance to eliminate slum and blight, and support Affordable Housing programs with non-profits and Community Development Housing Organizations (CHDOs).
- Provide funding to Community Elements for the installation of bathroom vanities, medicine cabinets, and vinyl flooring in each unit, and exterior painting at the Elm Street Supported Apartment Program located in Urbana.
- Provide funding, which augments the City's general revenue fund, for street, sidewalk, and streetlight improvements in targeted neighborhoods.

- Clearance of secondary buildings and structures that create health and safety concerns. (Clearance of Slum/Blighted Conditions)
- Support public service programs and other activities targeted toward very low-income Urbana residents.
- Sponsor special neighborhood cleanup activities in the target areas.
- Assist homeless families through the City's Transitional Housing Program.
- Contribute funds toward the development of infrastructure on the Kerr Avenue affordable and sustainable housing project (carryover).

Through the **HOME Program**, the Urbana HOME Consortium members propose to:

- Provide operating funds to certified Community Housing Development Organizations (CHDOs) that develop affordable housing opportunities.
- Contribute toward projects providing homeownership of newly constructed energy efficient homes for low- and moderate-income families.
- Rehabilitate owner-occupied housing in Champaign, Urbana, and in unincorporated areas of Champaign County.
- Contribute funds for the process of planning and designing affordable, sustainable housing on City-owned property.
- Contribute toward programs that will provide homeownership units for low- and very-low income households.
- Contribute funds toward rehabilitation of rental units for low- and very-low income households.

The Annual Action Plan was developed by the City of Urbana in accordance with its Citizen Participation Plan, which is included as part of the Consolidated Plan. The Urbana Community Development Commission sponsored public hearings to obtain input prior to and during plan preparation. In order to encourage public participation by the broadest audience possible, the City held public hearings and solicited citizen input at various times and locations throughout the City.

2. Objectives and Outcomes

A summary of the Consolidated Plan Objectives and Outcomes is provided below and contains Objectives (with associated Goals as listed in Appendix D of the FY 2010-2014 City of Urbana and Urbana HOME Consortium Consolidated Plan) and the anticipated Outcomes from implementing the strategies associated with the Consolidated Plan goals.

The following Objectives and Outcomes summary serves as the framework for an outcome-based performance measurement system for the City of Urbana and Urbana HOME Consortium to monitor its progress toward meeting goals of the FY 2010-2014 Consolidated Plan. Each project identified in this Annual Action Plan provides the applicable Objectives and Outcomes. The anticipated results are provided as "Outcome Indicators."

OBJECTIVE 1: PROVIDE A SUITABLE LIVING ENVIRONMENT

GOAL 6: *Provide Support for existing agencies delivering services to homeless individuals and families and encourage expansion of local services to meet community homeless needs.*

GOAL 7: *Support efforts to reduce the exposure of young children to lead-based paint hazards in their homes*

GOAL 8: *Support infrastructure improvements in Urbana’s Community Development Target Area*

GOAL 9: *Preserve and support Urbana’s neighborhoods as vibrant places to live.*

Outcome: Accessibility for the purpose of creating suitable living environments

Strategies

Create a Suitable Living Environment by providing better access to health care in the community for low-income residents. (*Public Facilities Project - Community Elements*)

Create a Suitable Living Environment for owner-occupied households with incomes at or below 80% of the area median by improving infrastructure in the targeted neighborhood. (*Projects including Neighborhood Sidewalks & Streetlights, and Kerr Subdivision Project Infrastructure*)

Create a Suitable Living Environment by improving the appearance of the targeted areas by reducing blight. (*Neighborhood Cleanup*)

Outcome: Sustainability for the purpose of creating suitable living environments

Strategies

Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities. (*Emergency Grant and Access Grant*)

Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and housing accessible to persons with disabilities. All recipients of assistance must have household incomes at or below 50% of the area median. (*Senior Repair Service*)

Create Suitable Living Environment by providing assistance to property owners in the target area having household incomes at or below 80% Median Family Income (MFI) by removing dilapidated structures from owner-occupied property. (*Clearance of Slum & Blighted Conditions*)

Outcome: Sustainability for the purpose of creating suitable living environments

Strategies

Create a Suitable Living Environment by providing better access to social services in the community for low-income residents. (*Consolidated Social Service Funding Projects*)

Outcome: Affordability for the purpose of creating suitable living environments

Strategy

Create a Suitable Living Environment by providing support to the existing network of local homeless services. *(Urbana-Champaign Continuum of Care, Council of Service Providers to the Homeless, and the Emergency Relocation Task Force)*

OBJECTIVE 2: PROVIDE DECENT HOUSING

GOAL 1: *Provide decent affordable housing opportunities for low- and moderate-income households.*

GOAL 2: *Address barriers to obtaining affordable housing*

GOAL 3: *Preserve and improve supply of affordable housing as a community resource.*

GOAL 4: *Work with Housing Authority of Champaign County (HACC) to improve conditions for residents of public housing.*

Outcome: Affordability for the purpose of providing decent affordable housing

Strategies

Provide Decent Housing by increasing capacity of Community Housing Development Organizations (CHDOs) to identify and implement programs that will provide affordable housing opportunities to recipients at or below 60% of area median income for rental and at or below 80% of the area median for homeownership). *(CHDO Home ownership/rental programs)*

Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median *(Property Acquisition)*

Provide Decent Housing by providing an opportunity for households with incomes at or below 80% of the area median to become homeowners *(CHDO affordable housing projects)*

Provide Decent Housing by constructing new mixed-income housing tax credit development that would include at least thirty units for residents whose household incomes are at or below 60% Median Family Income (MFI). *(Redevelopment of Dunbar Court)*

Provide Decent Housing by providing tenant-based rental assistance to households with incomes at or below 60% of the area median, targeting those at or below 125% of the poverty line. *(Tenant Based Rental Assistance)*

Provide Decent Housing by developing new down payment assistance programs for low-income buyers. *(HOME Consortium – Acquisition Rehab)*

Strategies

Outcome: Accessibility for the purpose of providing decent affordable housing.

Strategies

Provide Decent Housing by providing access to services and counseling for homeless families with children to assist with transition into more permanent housing (*Urbana Transitional Housing Program for Homeless Families with Children; Supportive Housing Program for Homeless Families in Transition*)

Provide Decent Housing by identifying programs that will provide affordable housing opportunities to income qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership). (*City Redevelopment Programs*)

Strategies

Provide Decent Housing by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from three income categories, at or below 30% MFI, 31-50% MFI and 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance. (*Whole House Rehabilitation Program*)

OBJECTIVE 3: Expand Economic Opportunities

GOAL 5: *Support community efforts to provide services and training for low- and moderate-income residents.*

GOAL 6: *Provide Support for existing agencies delivering services to homeless individuals and families and encourage the expansion of local services to meet community homeless needs.*

Outcome: Accessibility for the purpose of creating economic opportunities

Strategies

Support expansion of job-training programs for low-income individuals by area social service agencies, and encourage them to conduct a review of all available programs to determine if they meet current need. (*Consolidated Social Service Funding Projects*)

Encourage appropriate area social service agencies to expand recreational, educational, and cultural opportunities and alternatives for very low-income youth and young adults (*Consolidated Social Service Funding Projects*)

Support area providers such as the Senior Services Division of Champaign County Regional Planning Commission and Family Service of Champaign County in their efforts to provide supportive services to low-income elderly persons residing in Urbana (*Consolidated Social Service Funding Projects*)

3. Evaluation of Past Performance

Based on input received during public hearings, Community Development Commission meetings and City Council meetings, infrastructure projects to be implemented during the FY 2010-2014 Consolidated Planning period will help to provide a more suitable and safe living environment. The infrastructure reconstruction and installation projects in this Annual Action Plan will also address suitable and safe living environment objectives.

The demand for assistance through the Emergency, Access, and Senior Repair Programs fluctuates year-to-year. Increasing utility and maintenance costs as well as other rising housing costs place a burden on the lower income households. The City maintains a waiting list for Whole House Rehabilitation participants for which the demand remains high due to limited funding availability. Owner-occupied housing rehabilitation programs have a positive impact for participants and help stabilize properties. Programs addressing neighborhood conditions are continuing to becoming more successful at improving the overall appearance of the target neighborhoods.

Since 2007, City of Urbana staff has annually conducted a survey in the target neighborhoods to identify blighted secondary structures and vacant, deteriorated buildings that need to be repaired or demolished. As part of this program, during FY 2012-2013, staff will continue to work with owners to encourage mitigation of the blighted conditions. Property owners are also informed of the availability of City of Urbana programs for income-qualified owner-occupants that will offset the cost of abatement. In the past five years this process has resulted in removal of 24 blighted structures.

The Neighborhood Newsletter is mailed three times each year to provide residents of the target neighborhoods notification of the available programs for assistance and to address these conditions. The City also keeps residents informed through public notices and information posted on the City website at www.urbanaininois.us, in the local newspaper, and on the public access television channel.

The City's Emergency Grant and Senior Repair Service Programs provide much-needed funds that mitigate the immediate and deferred maintenance issues for those who otherwise would not be able to afford such repairs. This is an essential element of helping to stabilize the target neighborhoods.

The Access Grant Program is intended to help remove barriers to accessibility for persons with disabilities. It is available for renters or homeowners who earn less than 80% of Median Family Income to make necessary improvements.

In FY 2011-2012, the City and Urbana HOME Consortium Programs have assisted residents by program or location as indicated in the following table. The table also includes the expected number of residents estimated to be served during FY 2012-2013.

		Number Assisted		
	Program Name	FY 2011-2012	FY 2010-2014	FY 2012-
		(to date)	Con Plan	2013
			Period Goals	Expected
City of Urbana HOME & CDBG	Urbana Emergency Grant/Access Grant	9	91	20
	Urbana Whole House Rehabilitation	5	24	4
	Urbana Senior Repair Service	12	102	18
	Urbana Public Facilities Improvements	348	4665	933
	Urbana Public Services			
	Transitional Housing Program	5 families	18 families	5 families
	Consolidated Social Service Funding	458	2378	476
	Neighborhood Cleanup	252	1528	475
HOME - City of Champaign & Champaign County, & CHDOs	CHDO Consortium Homeownership Programs	2	14	3
	Consortium TBRA (# of Households)	12	9	12
	Champaign - Full Home Rehabilitation	0	37	0
	Champaign - New Rental Housing Units	0	4	0
	Champaign - Rental Rehabilitation	0	0	0
	Champaign - Lot Acquisition	0	10	0
	Champaign - Acquisition Rehab	0	6	10
	County - Full Home Rehabilitation	2	8	2

The City and Consortium work to identify other new programs to improve property values and neighborhood appearance; however, federal funding limitations may affect the extent to which new programs can be carried out.

The City of Urbana instituted a Rental Registration Program in 2007 to address rental property conditions. The program is enforced on a citywide basis to ensure that all rental units are in compliance with the current property maintenance codes. This program will help to stabilize neighborhoods through inspection of rental units to ensure safe housing that complies with City codes for the tenants.

During FY 2011-2012, City inspectors have inspected approximately 381 dwelling units in six geographical areas of Urbana. The total number of units inspected since the program began in 2007 is 6619. The program goal is for all of the 8906 currently registered rental units in the City to be systematically inspected at least every five years to ensure compliance with the current Property Maintenance Code standards.

CITIZEN PARTICIPATION

The Annual Action Plan was developed by the City of Urbana in accordance with its Citizen Participation Plan included as part of the 2010-2014 Consolidated Plan process. The Urbana Community Development Commission sponsored public hearings to obtain input prior to and during plan preparation. In order to encourage public participation by the broadest audience possible, the City held public hearings, and solicited citizen input at various times and locations throughout the City, as follows:

Date	Format	Target Audience	Location	Morn.	Eve.
12/12/11	Open Meeting	Social Service Agencies	Urbana City Building	✓	✓
1/09/12	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	Prairie Elementary School Library		✓
1/10/12	Public Hearing	Social Service Agencies	Urbana City Building	✓	
1/10/12	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	Urbana City Building		✓
1/11/12	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	Crystal View Townhomes Community Center		✓
1/12/12	Neighborhood Meeting	Residents of Neighborhood, Urbana & Consortium	King Elementary School		✓
2/27/12-3/27/12	Public Review & Comment	Residents of Neighborhood, Urbana & Consortium, and all interested parties	Urbana Public Library	(Business Hrs)	
				✓	✓
			City Clerk's Office	✓	
			Community Development Services Office	✓	
3/27/12	Public Hearing	Residents of Urbana & Consortium and all interested parties	Urbana City Building		✓

Citizen Participation: Comments Received

Comments received in January 2012 regarding the Annual Action Plan are in support of the City continuing support of Consolidated Social Service Programs, and the funding for Public Facility and Infrastructure improvements. Meeting minutes and attendance sheets are included as Appendix IV to this Action Plan.

In order to broaden public participation in the Consolidated Plan/Annual Action Plan process, the City provided notice of neighborhood meetings and public hearings as follows:

- Included all meeting information in a newsletter which is sent to all residents of the City's target areas
- Provided public notice by advertising in a local, widely-read newspaper
- Provided public notice on City Website www.urbanaininois.us
- Emailed and mailed public notice to social service agencies, media, and concerned citizens

RESOURCES

The Annual Action Plan describes activities to be undertaken by the City of Urbana with CDBG funds and by Urbana HOME Consortium members with HOME funds. The City of Urbana expects to receive **\$362,644** in FY 2012-2013 CDBG entitlement funds. These funds will be combined with an estimated **\$38,000** in program income and carryover, to create a total estimated CDBG program budget of **\$647,756**.

Leveraging is one of three primary objectives used by the City to determine how CDBG funds are to be used in Urbana (the other two objectives are impact on community and collaboration with other agencies). The following CDBG-funded activities involve leveraging of other public and private funds:

- CDBG funds for infrastructure improvement activities within the targeted area will leverage other city resources and, in one case, federal funds for the project.
- The following CDBG subrecipient has pledged non-CDBG funds as leverage for delivery of their CDBG-funded activities:
 - Community Elements has pledged twenty-six percent (26%) towards the installation of bathroom vanities/medicine cabinets, vinyl flooring, and exterior painting at their Elm Street Supported Apartment Program.

The Urbana HOME Consortium expects to receive **\$769,083** in FY 2012-2013 HOME funds. These funds will require **\$134,590** Local Match to be provided in Consortium-wide. The final Annual Action Plan will have a budget total that includes projected administrative carryover. HOME funds remaining as of July 1, 2012 from uncompleted projects from previous years will be carried over to be expended in the coming year.

As with the CDBG program, many HOME-assisted activities involve leveraging non-HOME funds:

- HOME funds allocated to the Community Housing Development Organizations developing owner occupied homes will be leveraged by down payment assistance provided by other agencies, material donations, volunteer participation, and monetary donation.
- The HOME Program match requirement for Consortium Members will be satisfied through a number of eligible sources, including, but not exclusively, allocation of local government funds, utilization of Carryover Match Contributions from prior years, and other non-federal funds.
- Community Housing Development Organizations will use non-Federal funds such as Illinois Affordable Housing Trust funds, funds from the Federal Home Loan Bank of Chicago, private donations and grants to meet their HOME match requirements.

DESCRIPTION OF ACTIVITIES TO BE TAKEN

See Listing of Proposed Projects (*CDBG...page 30 and HOME Program...page 41*)

GEOGRAPHIC DISTRIBUTION

Since 1985, the City of Urbana has targeted its Community Development Block Grant funds to improve conditions in its Community Development Target Area, which consists of Census Tracts 53, 54, and 55 in north and east central Urbana. For the Program Years associated with the FY 2010-2014 Consolidated Plan, the Community Development Target Area also includes Block Group 1 of Census Tract 56. A graphic (map) depicting the expanded boundary of Community Development Target Area is attached as Appendix II. The areas of Minority Concentration are Census Tracts 51:1, 53:2, 53:3 and 53:5. This information is provided graphically in the 2010-2014 Consolidated Plan as Map 4, in the map section of the plan.

Urbana Community Development Target Area		
CENSUS TRACT	BLOCK GROUP	LOW MOD INCOME%
53	1	64.1%
53	2	87.4%
53	3	81.0%
53	5	76.7%
54	4	79.3%
54	5	68.7%
54	6	51.5%
55	1	91.9%
55	3	69.5%
55	4	39.4%
55	5	48.1%
55	6	61.0%
56	1	58.7%

The table above identifies the City of Urbana Census Tracts and Block Groups contained in the expanded Target Area and the percentage of low/moderate income persons within each Block Group. These areas correlate with the Community Development Target Area map in Appendix II.

Urbana HOME Consortium funds are divided geographically based on an intergovernmental agreement among the City of Urbana, City of Champaign, and Champaign County. Within the boundaries of each entity, HOME funds are generally used to support affordable housing activities jurisdiction-wide without further geographic targeting.

DEVELOPING INSTITUTIONAL STRUCTURES

Urbana staff is an acknowledged resource for information on housing and service agencies. Staff receives numerous telephone calls each week requesting information and makes referrals to appropriate housing and service agencies. These efforts will continue in the coming year, with an emphasis on increasing communication between agencies and updating information. The City will continue to utilize available Internet website applications to aid in this effort. The City launched a new user-friendly site with improved access to information this past year.

Although the City of Urbana and the Housing Authority of Champaign County (HACC) are separate government agencies, as prescribed by state law, the City will work with the HACC to provide input and assistance regarding the HACC's Annual Agency Plan. The seven-member HACC Board of Commissioners consists of two commissioners appointed by each of the Cities of Urbana and Champaign, an appointee that rotates between the two cities called a "floating" appointee, a commissioner appointed by the Champaign County Board, and a commissioner appointed from among residents of the HACC properties.

The City of Urbana receives a Draft Annual Agency Plan from the HACC for review and comment. Staff works with the HACC to ensure the Agency Plan is consistent with the Urbana HOME Consortium Consolidated Plan. The process includes City review of proposed capital improvement, demolition, and disposition projects that are planned in the near future. The City will continue to work with the HACC's Developer over the next year regarding the redevelopment of Dunbar Court, located in Urbana.

MONITORING

The City of Urbana and the Urbana HOME Consortium will utilize monitoring standards and procedures provided in existing publications and guidebooks. Specifically, *HUD-2030-CPD Monitoring HOME Program Performance*, *Managing CDBG: A Guidebook for Grantees on Subrecipient Oversight*, and *Basically CDBG* (prepared by TONYA, Inc.) will be utilized. A key consideration in the monitoring activities will be to ensure compliance with program requirements, including the timeliness of expenditures.

The Urbana Grants Management Division staff, the Urbana Community Development Commission, and the Urbana City Council will monitor progress toward meeting Consolidated Plan goals and objectives. The Community Development Commission is appointed by the Mayor and the City Council to provide recommendations and oversight regarding the City's Community Development Block Grant Program, the HOME Program, and other housing-related programs. The Commission meets on a monthly basis (scheduled for the fourth Tuesday) at the Urbana City Building Complex to review staff progress toward housing goals. The Commission recommends funding levels for the annual CDBG and HOME applications to the Urbana City Council, and reviews requests for other housing-related funds.

The Grants Management Division of the City of Urbana's Community Development Services Department is responsible for monitoring all programs implemented with Community Development Block Grant and HOME program funding to ensure compliance with all regulations associated with HOME and CDBG programs.

Local building codes apply to properties assisted through the City's housing rehabilitation programs. Certified inspectors from the City's Building Safety Division enforce compliance with local building codes. Assisted properties are inspected for code violations by Building Safety staff in the initial phase of the rehabilitation process. In addition, a risk assessment inspection is completed by trained and certified staff to identify potential hazards associated with lead-based paint.

After the contract is executed and during project construction progress, rehab staff performs inspections periodically to ensure proper completion of the work. Payouts to contractors are issued only after both the rehab staff and owner approve the work quality. Building Safety Division performs a final inspection of all the work associated with building codes and issues a Certificate of Occupancy that indicates all work is complete in accordance with local code. Final payment is issued to the contractor only after a Certificate of Occupancy is approved and the property has been tested to ensure lead-paint hazard clearance.

The City of Champaign and Champaign County will similarly monitor their HOME funded programs. Work processes and checklists are in place to ensure compliance with HOME program requirements related to housing code concerns. Subrecipients will be monitored at least once a year. Programmatic expectations regarding monitoring will be detailed in all subrecipient agreements. The Grants Management Division will submit performance reports to the appropriate funding agencies in accordance with program guidelines.

LEAD-BASED PAINT

The City will continue to address lead-based paint hazard requirements. In order to be current with developing standards, City staff continues to attend workshops, review and revise the rehabilitation manual, and coordinate with contractors and environmental regulatory agencies. The Grants Management Division of the City will continue to ensure compliance with Title X lead based paint regulations. The Grants Management Division staff is committed to meeting these obligations and will do so in the most cost-effective methods available. The following list describes the measures to address lead based paint hazards the City intends to pursue in FY 2012-2013:

- Continue to work with the City of Champaign and Champaign County to address best practices in meeting lead-based paint requirements. This will include, but not be limited to, attending HUD-sponsored and EPA-sponsored lead-based paint training workshops, internet training applications, and related HUD efforts to provide lead-based paint hazard training.

- Continue coordination with the Illinois Department of Public Health (IDPH), Division of Environmental Health, and the Champaign County Public Health District for future funding opportunities.
- Continue to sponsor educational and training events for local government, contractors, public health officials, and other concerned parties on lead-based paint concerns.
- Continue efforts to coordinate activities in meeting HUD, IDPH, and EPA lead-based paint requirements with the Building Safety Division of the City of Urbana, Community Development Services Department.

II. HOUSING

SPECIFIC HOUSING PRIORITIES & OBJECTIVES

Housing activities to be undertaken in FY 2012-2013 are selected based on the needs of the community, as reflected in the FY 2010-2014 Consolidated Plan and input received from citizens during public hearings and neighborhood meetings.

1. Rehabilitation

The City will provide housing rehabilitation assistance to low- and moderate-income residents of the Target Area in order to address deferred maintenance and stabilize property values. The City will also provide assistance to income-qualified residents to address health and safety hazards in their homes. Access Grant funds will be used to retrofit homes of income-qualified persons with disabilities and senior residents to remove barriers and allow for a more accessible home environment. Funding will be provided to eligible senior citizens through the Senior Repair Service to help defray costs of minor repairs that would otherwise become deferred maintenance.

2. Homeownership

The City will be working with local non-profit Community Housing Development Organizations (CHDO) to continue to develop affordable, energy efficient homeownership opportunities for low- and moderate-income residents. The City and CHDOs will work to augment City funds for homeownership by seeking grant funding from the Illinois Housing Development Authority, the Federal Home Loan Bank, and other sources. Any funds acquired through such grants will be used to offset the costs of developing affordable housing.

3. Fostering Decent Housing

In 2007, construction was completed on Prairie Winds, a 92-unit Senior Retirement Center. There are 13 studio apartments and 79 one-bedroom apartments in the project. The Supportive Living Program allows Prairie Winds to offer all the apartments to Medicaid eligible and private pay persons over the age of 65. The apartments are reserved on a first-come, first-served basis.

The Medicaid program allows residents to move in private pay and, if needed, then convert to Medicaid without having to change apartments or be forced to move due to lack of funds. Medicaid does not require Prairie Winds to have a certain number of residents, or specific apartments, because all 92 apartments may be occupied by Medicaid residents.

The City will continue to work closely with the Community Reinvestment Group (CRG) in identifying and supporting efforts to increase homeownership. In conjunction with CRG and Consortium involvement with Money Smart Week, advertising and outreach will be stepped up in an effort to continue the increase in attendance to this popular annual event.

The City of Urbana, in cooperation with the Urbana-Champaign Continuum of Care and its member agencies, periodically conducts point-in-time surveys throughout the community in order to gauge the needs of the special needs (homeless) population. A Community-Wide Needs Assessment was completed in 2004.

Consolidated Social Service Funding may be set aside for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission annually provides input to the Urbana City Council regarding priorities to be considered regarding public service funding under the CDBG portion of the Consolidated Social Service Funding (CSSF) pool.

NEEDS OF PUBLIC HOUSING

Over the last five years, City of Urbana staff has spent a significant amount of time and resources related to public housing improvements, and anticipates an increased level of involvement in FY 2012-2013. City staff attends the regular meetings of the board of directors of the Housing Authority of Champaign County, and works with the Housing Authority to provide input, and foster coordination and cooperation between the two entities.

The City provided technical assistance to the Housing Authority in regards to the tax credit Preliminary Market Study Assessment submittal to the Illinois Housing Development Authority (IHDA) for the redevelopment of Dunbar Court. At the time this report was submitted to HUD, the project had passed the initial qualifying round and is awaiting a response for the next application round with IHDA. The City will continue to work with the Housing Authority to identify opportunities to provide replacement housing units to low-income residents throughout the community.

The Housing Authority was selected as a participant in the newly developing "Moving to Work" program, a program for public housing authorities (PHAs) that provides them the opportunity to design and test innovative, locally-designed strategies that use Federal dollars more efficiently, help residents find employment and become self-sufficient, and increase housing choices for low-income families.

In addition to working with the Housing Authority, outreach has been targeted directly to public housing residents and Section 8 voucher holders. The Consortium will continue to work with both the Housing Authority and the voucher holders to improve the housing conditions and opportunities for these residents.

ADDRESSING BARRIERS TO AFFORDABLE HOUSING

The cost of housing within the Consortium is not significantly affected by public policies. The City of Champaign, the City of Urbana, and Champaign County have policies on taxation, land use, zoning, building codes, fees, etc., which are conventional and similar to other downstate Illinois and Midwest communities. Housing costs are influenced by the large number of transient tenants and homebuyers who are attending the University of Illinois. This high demand for housing has resulted in increased housing costs, especially in the rental housing market.

Additionally, the national housing market has affected housing costs throughout the entire Consortium area. With high demand for large single family homes on the fringes of the cities, there is very little affordable housing being built within the Consortium area. In response to the above-mentioned market influences that affect the entire Consortium, the City of Urbana has enacted the following actions to reduce any remaining barriers to affordable housing:

- The Urbana City Council periodically reviews its land development code and zoning ordinance to identify development guidelines that may unnecessarily restrict or add to housing development costs.
- The City of Urbana has not implemented incentives to develop, maintain, or improve housing that have created barriers to affordable housing.
- The City of Urbana has adopted a Human Rights Ordinance that does not allow housing discrimination based on the person's source of income. This has aided persons who are provided with housing assistance to more easily identify housing opportunities.
- Implement strategies included in the City of Urbana Analysis of Impediments to Fair Housing Choice (as updated in January of 2010). The City of Urbana's most recent Analysis of Impediments to Fair Housing Choice was adopted by the Urbana City Council in January 2010. The results of the study identified four barriers to fair housing choice, including: discrimination on the basis of a mental or physical disability, culture and language barriers, an inefficient complaint system for taking legal action against discrimination, and housing affordability issues. The City will work to educate landlords to address these barriers.
- The City of Urbana Community Development Services Department, when considering changes in housing related policies, will consider the potential impact any policy changes might have in creating barriers to affordable housing.
- The City will continue to seek and support educational and training opportunities, which focus on eliminating barriers to affordable housing.
- The City will support tenant advocacy and education efforts by agencies such as the C-U Tenant Union.

- The Urbana HOME Consortium will require that owners of projects containing five or more units will affirmatively market any City HOME-assisted unit available for rent or purchase in a manner to attract tenants without regard to race, color, national origin, sex, religion, familial status or disability. The procedures will require that owners:
 - a) Use the Equal Housing Opportunity logo in all advertising;
 - b) Display a Fair Housing poster in the rental and sales office;
 - c) Where appropriate, advertise/use media, including minority outlets, likely to reach persons least likely to apply for the housing;
 - d) Maintain files of the Project's affirmative marketing activities for five (5) years and provide access thereto to LENDER Staff;
 - e) Not refrain from renting to any participating tenant holding a Section 8 Housing Choice Voucher, except for good cause, such as previous failure to pay rent and/or to maintain a rental unit, or the tenant's violation of other terms and conditions of tenancy;
 - f) Comply with Section 8 Housing Choice Voucher Regulations when renting to any participating tenant;
 - g) Exercise affirmative marketing of the units when vacated; and complete an Urbana HOME Consortium Affirmative Marketing Plan.

HOME INVESTMENT PARTNERSHIPS ACT (HOME)

The Urbana HOME Consortium invests all HOME funds as described in §92.205(b).

Resale/Recapture Provisions

Recapture Option - Homeownership (Direct Buyer Assistance)

For HOME-assisted, homeownership units, wherein HOME funds are utilized to provide direct assistance to the homebuyer, the Urbana HOME Consortium members may utilize one of two net sales proceeds formulas to recapture HOME funds in the event that affordability requirements are not met for the full term of the affordability period due to a sale of the property or foreclosure.

If the net proceeds resulting from the sale or foreclosure of a HOME assisted property are not sufficient to recapture the full amount of the HOME investment and enable the homeowner to recover the amount of the homeowner's down payment and any capital improvements investment made by the owner since purchase, the Participating Jurisdiction will share the net proceeds. The net proceeds are the sale price minus loan repayment (other than HOME funds) and closing costs.

The net sales proceeds may be divided proportionately as set forth in one of the following mathematical formulas:

$$\frac{\text{HOME Investment}}{\text{HOME investment} + \text{Homeowner investment}} \times \text{Net Proceeds} = \text{Recaptured HOME Funds}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME investment} + \text{Homeowner investment}} \times \text{Net Proceeds} = \text{Amount to homeowner}$$

Note: The City of Urbana, Urbana HOME Consortium members, and designated Community Housing Development Organizations agree that, to the extent allowable by law, to secure the HOME funds, a mortgage and promissory note shall be executed for any HOME funded homeownership property and shall be recorded against the title to the property. The mortgage and promissory note shall include the prescribed net sales proceeds provision for the recapture of HOME funds as stated above.

Resale Option – Other HOME Assisted Projects:

For other HOME assisted projects, to ensure compliance with the prescribed affordability period requirements, a resale restriction will be utilized. The resale restriction shall be in effect for the duration of the prescribed affordability period based on the amount of HOME assistance provided and will transfer to any future owners of the assisted property should the property be sold before the expiration of the affordability period.

The City of Urbana, Urbana HOME Consortium members, and designated Community Housing Development Organizations agree that, to the extent allowable by law, a mortgage and promissory note, and a land-use restriction agreement shall be prepared, executed and recorded against the title to the property for all other projects assisted with HOME funds as required.

The mortgage, note, and land-use restriction agreement shall include a provision restricting subsequent sales of any house to a family having income at or below 80 percent of area median family income for the period of affordability, which is determined in the HOME regulations as a function of HOME funds invested in said housing property. The mortgage, note, and land-use restriction shall be recorded against the title to the property. For rental projects, the mortgage, promissory note and land-use restriction agreement shall include rent and occupancy restrictions depending upon the amount of HOME funds invested per unit.

Refinancing a HOME-Funded Project

Refinancing of a project may occur only if specifically authorized in an Annual Action Plan approved by the Urbana City Council, and then only if conditions of the refinancing are clearly stated in the Plan. To be eligible for refinancing a project must meet the following conditions:

- Refinancing cannot be the primary purpose of the HOME investment. Refinancing is only appropriate when HOME funds are loaned to rehabilitate the property for which refinancing is being requested and then only when necessary to permit or ensure continued affordability. To demonstrate that rehabilitation is the primary activity for which HOME funds have been expended in connection with the property, at least \$5,000 per unit average in HOME funds must have been provided for rehabilitation of the property.

- The project sponsor requesting HOME funds for debt refinancing must demonstrate, and the City must confirm, that disinvestment in the property has not occurred, long-term needs of the project can be met through the refinancing, and servicing the targeted population over an extended affordability period is feasible.
- Refinancing may be approved either to maintain current affordable units or to create additional affordable units.
- Properties for which refinancing is approved may be located anywhere within the Urbana corporate limits.
- Properties for which refinancing is approved are subject to an affordability period of at least five years starting on the date the refinancing is closed.
- HOME funds cannot be used to refinance multiple-family loans made or insured by any other federal program, including but not limited to, the Community Development Block Grant Program.

III. HOMELESS & SPECIAL NEEDS

HOMELESS PREVENTION

1. Sources of Funds

The City participates in the Urbana-Champaign Continuum of Care group in a cooperative effort to maximize the resources of the local municipalities (Urbana, Champaign, Champaign County, and Rantoul) and the local agencies that provide assistance to the homeless and special needs population. The activities proposed in the Annual Action Plan that are designed to address needs of homeless persons with special needs include:

- The City of Urbana CDBG budget provides an estimated **\$43,096** to support the City's Transitional Housing Program for homeless families with children. This program has been operating for over twenty years.
- The City will work with local agencies that provide services to the homeless through the Continuum of Care (Continuum) and Council of Service Providers to the Homeless (CSPH) to assist with grant applications and to help facilitate interagency cooperation in addressing and preventing chronic homelessness in the community. Both the Continuum and the CSPH regularly review and evaluate the needs of the community for homelessness and homeless prevention. One need in particular that has arisen is establishing an intact family emergency shelter in the community.
- The City may provide support to emergency and transitional shelters through the Consolidated Social Service Pool funding allocations. Obstacles to providing services to the homeless include a reduction of state and federal funding accessible to the agencies who work directly with the homeless population.
- Urbana will also continue to operate a HUD-funded Supportive Housing Program for Homeless Families in Transition. While non-profit agencies deliver services, City staff currently administers the program and aids in structuring strategic initiatives that enhance program opportunities.

- Effective July 1, 2006, the City of Urbana transferred the Shelter Plus Care grant program to the Champaign County Regional Planning Commission (CCRPC), as CCRPC has sufficient staff to effectively administer the program. This transfer of the grant and associated responsibilities was approved by HUD. The services remain the same, and CCRPC continues to work with non-profits to deliver services of the program. The City works with CCRPC by providing inspection services for Shelter Plus Care properties within City limits.
- The Urbana HOME Consortium has collaboratively allocated a total of over **\$280,000** of HOME funds to a Tenant Based Rental Assistance (TBRA) Program that is currently operated by the Champaign County Regional Planning Commission to provide rent assistance Consortium wide. Funds were allocated during FY 2009-2010 and FY 2010-2011. In addition, the City of Champaign allocated **\$72,000** of its FY 2010-2011 and FY 11-12 HOME allocations for TBRA to be targeted within the City of Champaign. Community Elements, a local social service agency, received HOME funding in the amount of \$190,149 towards a TBRA program.

2. Homelessness

The City of Urbana, as part of the Urbana-Champaign Continuum of Care, has devised a Strategic Plan for the prevention, coordination, maintenance, and evaluation regarding services to address the issue of homelessness in Champaign County. The goals for the City of Urbana and the Urbana HOME Consortium, as outlined in the Strategic Plan include:

- Developing an interagency effort to address emergency rental property closings;
- Developing twenty-five (25) Single Room Occupancy (SRO) bed spaces for single persons to incorporate housing options with less restrictive felony restrictions.

The Annual Action Plan programs combine multiple sources for a concerted effort to address the current homeless population, as well as those at risk of becoming homeless:

- The Consortium members and other local municipal agencies, as well as utilities, have created an Emergency Tenant Relocation Task Force, facilitated by the City of Urbana, to address issues that would help those households who face the need to move from their current homes or apartments because of potential disconnection of one or more utilities. The Task Force has created a referral resource list, both in English and Spanish.

3. Chronic Homelessness

The City of Urbana, as part of the Urbana-Champaign Continuum of Care, helped develop the Ten Year Plan to End Chronic Homelessness in 2004. According to the vision of the Plan, *"within ten years (2014), all individuals and families facing homelessness in Champaign County will have access to a coordinated array of housing options and supports that will enable them to sustain safe and decent shelter."*

According to the Plan, prevention of the causes of initial, prolonged, or repetitive homelessness will make a significant impact on ending chronic homelessness. Prevention often can be achieved through social service intervention or some form of immediate financial help to serve as a safety net for individual or family resources. Preventive and crisis intervention services can assist individuals and families resolve and address crisis housing issues in ways that will prevent homelessness. Local agencies provide a wide range of services that are available to persons at risk of homelessness, including:

- Emergency rent assistance
- Financial literacy/debt management
- Employment assistance
- Legal assistance
- Home repair/rehabilitation
- Utility assistance
- Homeowner education
- Substance abuse/mental health treatment
- Domestic violence education/assistance
- Information & referral services

Also, coordination of services provided to homeless persons facilitates efficient response, eliminates duplication of activities, highlights gaps in services, and identifies effective outcomes. Each year, the Ten Year Plan is reviewed and a strategic action plan is put into place to assist with achieving the goals listed in the overall plan for chronic homelessness.

4. Homelessness Prevention

Numerous activities proposed in the Annual Action Plan are designed to address the needs of homeless persons and persons with special needs:

- The City of Urbana estimated CDBG budget includes **\$43,096** to support the City's Transitional Housing Program for homeless families with children. This program has been operating for twenty years and will remain stable for the upcoming year.
- The Urbana HOME Consortium members may allocate a portion of their share of HOME funds to a Tenant Based Rental Assistance Program through which those at risk of becoming homeless would receive priority for receiving funding in this program.

5. Discharge Coordination Policy

The City of Urbana, as a participant in the Urbana-Champaign Continuum of Care, has established a policy for discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care, or other youth facilities, or correction programs and institutions) in order to prevent such discharge resulting in homelessness for such persons.

EMERGENCY SOLUTIONS GRANTS (ESG)

As the Illinois Department of Commerce and Economic Opportunity (IDCEO) will be providing to the Continuum of Care for Champaign County a small amount of funding (\$45,809) to support Housing Prevention and Rapid Re-housing (HPRP) functions of the new Emergency Solutions Grant program, the Executive Committee of the Continuum is working to establish a centralized or coordinated assessment system that will meet HUD requirements for ESG. A centralized intake process will address a HUD priority and encourage intake through shelters that can triage for client needs.

The process for making awards and how the Continuum intends to make its allocation available to nonprofit organizations is stated below:

- Funds in the amount of no more than \$5,809 will be given to Champaign County Regional Planning Commission (CCRPC) in support of HMIS functions, as CCRPC is the HMIS administrator for the Continuum.
- CCRPC would administer Homeless Prevention (HP) and Rapid Re-housing (RH) funds for rent assistance.
- Shelter partners (CWT, A Women's Place, TIMES, Roundhouse, Salvation Army) would utilize a centralized intake process (a uniform screening that all shelter partners will use to screen persons for funding that includes prioritization/priority points).
- Shelter partners will refer persons to CCRPC for the rent assistance funding; a referral from the shelter partner would be required for RPC to process the funds.

The Executive Committee of the Continuum is working to develop performance standards and evaluation outcomes for the activities assisted with ESG funds, and is in the process of developing policies for funding of shelters. Procedures for the administration and operation of HMIS are already in effect through the Memorandum of Understandings (MOUs) participating agencies are required to sign.

IV. OTHER ACTIONS (COMMUNITY DEVELOPMENT)

PRIORITY NON-HOUSING COMMUNITY DEVELOPMENT NEEDS

The City of Urbana's community development needs and priorities are based on the needs of the community, as reflected in the FY 2010-2014 Consolidated Plan, and input received from citizens during public hearings and neighborhood meetings.

1. Basis for Assigning Priority Given to Each Category of Priority Needs

The basis for assigning priority to community development needs is a function of:

- Perceived need in the community.
- Available funding.
- Special circumstances that provide for strategic opportunities.
- Relationship to the City's community development goals, Comprehensive Plan.

2. Specific Goals and Strategies

As indicated in the FY 2010-2014 Consolidated Plan, CDBG funds can be contributed for the following projects identified in the City's Capital Improvement Plan. These projects are *eligible* for CDBG funding, as the location of each of the projects meets HUD regulations that at least 51% of the persons benefiting from the project must be below 80% of the community's median family income:

	Estimated Funding	Anticipated Time Frame
Sidewalks - Division (Oakland - Thompson); Busey (south of Sunset) CT 54	\$ 70,000	2010-11
Census Tract 53 Street Lighting	\$ 200,000	2010-13
Division Street Reconstruction (South of Kerr)	\$ 225,000	2010-13
Mathews Street Reconstruction (Church - Ellis) CT 53	\$ 250,000	2012
Kerr Project Subdivision Infrastructure CT 54	\$ 400,000	2013

3. Economic Development Activities

The City is currently working with a prospective developer to redevelop a site the City owns just north of the City building. Staff is working with a new owner to renovate a major hotel property in the downtown area. The desire is for vacant or underutilized areas to become new mixed office/commercial and residential development that will create jobs, activities, and residences for the downtown. The City's Comprehensive Plan calls for the use of Tax Increment Financing to promote new development and redevelopment opportunities in the downtown area.

Commercial development and redevelopment activity continues to increase, which helps to reduce the number of persons below poverty level. The City of Urbana is involved in (non-CDBG) economic development activities through which job opportunities have been and continue to be developed in the community. In the past year, job opportunities have been created through the addition of new developments, such as a new retail building and ongoing expansion of a large hospital.

The City continues to assist small businesses through utilization of rent subsidy, loan/grant programs, enterprise zone incentives, and tax increment finance incentives. It is estimated that through City subsidy efforts from July 2011 to the current time, approximately 139 jobs have been created.

ANTIPOVERTY STRATEGY

Reducing the number of persons below poverty level

Urbana and Cunningham Township will provide an estimated **\$316,900** to social service agencies. Most of the funded projects are designed to assist lower-income households and persons below the poverty level.

City staff provides technical assistance to other non-profit organizations whose mission is to assist persons below the poverty level. City staff also serves on a number of voluntary boards and commissions, including the Champaign County Continuum of Care, Council of Service Providers to the Homeless, and the Champaign County Community Action Board, whose missions are to assist in reducing the numbers of persons below poverty level.

In the upcoming year, it is anticipated that the continuing trend of new commercial development and commercial redevelopment in the City will provide additional job opportunities, which could help reduce the number of persons below poverty level. The City of Urbana is involved in (non-CDBG) economic development activities through which job opportunities have been and continue to be developed in the community.

Over the previous three years, the opening of a discount food store and a major retail store in Urbana created job opportunities. This, in addition to the opening of new smaller businesses throughout the City resulted in an overall increase of jobs. The economic downturn has affected the timeline for a major building materials supplier to open a new retail store in east Urbana. However, the City will continue in its efforts in working with this company to begin the project in the near future.

As stated previously, the City is currently working with a prospective developer to redevelop a site the City owns just north of the City building. Staff is working with a new owner to renovate a major hotel property in the downtown area. The desire is for vacant or underutilized areas to become new mixed office/commercial and residential development that will create jobs, activities, and residences for the downtown.

The City's Comprehensive Plan calls for the use of Tax Increment Financing to promote new development and redevelopment opportunities in the downtown area. The City's Comprehensive Plan calls for the use of Tax Increment Financing to "promote new development and redevelopment opportunities in the downtown area." Such activities are likely to result in a broad range of job opportunities in the community.

NON-HOMELESS SPECIAL NEEDS

It is the goal of the City of Urbana to provide residents with special needs (i.e elderly, persons with disabilities, person with HIV/AIDS, and persons with alcohol or other substance abuse problems) access to resources and to decent affordable housing.

Through the Consolidated Social Service Funding and the CDBG Public Facilities & Improvement grants provided by the City, agencies that work with residents with special needs are able to access City resources. The following is a list of agencies that have received funding through either the Consolidated Social Service Funding pool, and/or the CDBG Public Facilities & Improvement grant:

- **Family Service of Champaign County**, whose mission is to support people across the generations by providing quality human services, has received funding for their various senior programs, (i.e. Homecare, Senior Counseling & Advocacy, Meals on Wheels, Senior Transportation, and Retired Senior Volunteer Program), through Consolidated Social Service Funding.
- **Peace Meal Senior Nutrition Program**, whose mission is to provide quality meals for healthier lives and helps seniors improve their nutrition, sustain their independence and enhance the quality of their life by providing meals, fellowship, and connections to other needed services, has received funding through Consolidated Social Service Funding.
- **Persons Assuming Control of their Environment (PACE)**, which has received funding through Consolidated Social Service Funding, promotes the full participation of people with disabilities in the rights and responsibilities of society. The PACE Homeownership Coalition for People with Disabilities (Homeownership Coalition) promotes greater accessibility to homeownership for households with members who have disabilities. The group also includes many community organizations as partners and participants; the City of Urbana is member.
- **Developmental Services Center**, a non-profit organization serving developmentally disabled individuals in Champaign County, has received funding through the Public Facilities & Improvements grant for various sites, including the Clark Road facility and group homes in the community. Their mission is to enhance the lives of persons with disabilities by providing services and supports which enable them to live, work, learn, and participate in their communities.
- **Champaign County Regional Planning Commission, Social Services Division**, a Community Action Agency that supports the well-being and quality of life for at-risk, low-income, and underserved residents of their defined services areas and provides effective and meaningful services to increase self-sufficiency of these populations and is committed to efficient services through regional leadership in interagency cooperation, has received Consolidated Social Service Funding in the past for their Court Diversion Services and Senior Services programs.
- **Community Elements**, whose mission is to educate, advocate, and help build communities of well-being by providing individuals and families a range of prevention, intervention, and mental health treatment services, has received both Consolidated Social Service Funding and CDBG Public Facilities & Improvement grant funds in the past for their homeless programs (Roundhouse & TIMES Center) and supported group homes.
- **Greater Community AIDS Project (GCAP)**, whose mission is to address the needs of those affected by HIV and AIDS, and to educate the public about HIV and AIDS, has received funding through Consolidated Social Service Funding, specifically CDBG Public Service funds.

- **Prairie Center Health System**, whose mission is to provide the highest quality of prevention, intervention, and treatment facilities for alcoholism and chemical dependence, other addictions, and associated conditions to individuals, families, and communities in east central Illinois, has received Consolidated Social Service Funding and CDBG Public Facilities & Improvement grant funds in the past.

The City also provides assistance to residents with special needs through the Access Grant program, which provides general improvements necessary to eligible renters or homeowners to remove barriers to accessibility by persons with disabilities.

HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA)

This section is *Not Applicable*, as the City of Urbana does not receive HOPWA funding.

OTHER NARRATIVE

Other Actions 91.220

The City of Urbana has utilized its allocation of CDGB and HOME funds to:

- address obstacles to meeting underserved needs,
- foster and maintain decent housing,
- support public housing improvements and resident initiatives,
- address lead-based paint hazards,
- reduce the number of persons below poverty level, and
- has provided assistance in coordinating housing and service agencies.

These funded activities are noted within the previous listing and budget for FY 2011-2012 projects.

Following is a listing of other proposed activities and associated budget by the City of Urbana to address HUD regulations 91.220(f):

**A. CITY OF URBANA FY 2012-2013
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

A summary listing of *Goals, Strategies, and Activities* is attached for reference as Appendix II. The applicable Goal, Strategy, and Activity is included for each Project listed below.

The following terms and abbreviations are used throughout the Annual Action Plan:

Citation = FEDERAL CITATION FOR AUTHORIZATION

Environmental = ENVIRONMENTAL REVIEW STATUS

A summary listing of Specific Housing and Community Development Objectives is attached for reference.

Resources-Federal:

2012-2013 Estimated Grant	\$ 362,644
Program Income (previous year)	\$ 38,000
Reprogrammed from previous years	\$ 62,106
TOTAL FEDERAL RESOURCES (FY 2012-2013)	\$ 462,750

1. ADMINISTRATION (FY 2012-2013)

a. General Administration Activities

Personnel – Administrative	\$ 73,028
Other Administrative Expenses	\$ 7,100
Goal 3, Strategy 1	
Citation - [24 CFR 570.206(a)]	
Environmental – EXEMPT	

Total Administration Expense (CDBG Only): \$ 80,128 (20% Cap)

b. Affordable Housing Program

Program Delivery

Personnel	\$ 89,000
Citation - [24 CFR 570.202(b)(9)]	
Environmental - EXEMPT	

Case Preparation

Title work & front-end expenses associated with affordable housing initiatives	\$ 4,000
Citation - [24 CFR 570.202(b)(9)]	
Environmental - EXEMPT	

Total Program Delivery Expense \$ 93,000

2. NEW FUNDING ACTIVITIES

a. Housing Activities (FY 2012-2013):

1. Emergency Grant and Access Grant (FY 12-13)

Funds will be contributed toward two programs:

- Providing repairs necessary to alleviate hazardous conditions, which pose a threat to the health and safety of a homeowner. Homeowners earning less than 50% of the Median Family Income for Champaign County are eligible for the Emergency Grant Program.
- General improvements necessary to remove barriers to accessibility by persons with disabilities. The Access Grant Program is available for renters or homeowners who earn less than 80% of Median Family Income.

All programs are available citywide and will be accomplished through contractual arrangements.

\$60,000

Goal 3, Strategy 1; Goal 3, Strategy 2; Goal 7, Strategy 2

Citation - [24 CFR 570.202(a)(1)], [24 CFR 570.202(b)(10) & (11)]

Environmental - CATEGORICALLY EXCLUDED

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing and making housing accessible to persons with disabilities.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Number of owner-occupied households assisted with incomes at or below 50% MFI. Number of households (persons with disabilities) assisted with incomes at or below 80%.

2. Urbana Senior Repair Service (FY 12-13)

Funds will be contributed to a citywide home maintenance repair program for very low-income homeowners 62 years old or older and for very low-income homeowners with disabilities (any age). Household income must be less than 50% of the Median Family Income as established annually by HUD.

\$15,000

Goal 3, Strategy 1

Citation - [24 CFR 570.202(a)(1) & (b)(10)]

Environmental - CATEGORICALLY EXCLUDED

Objective: Create Suitable Living Environment by addressing conditions that are a threat to the health and safety of homeowners and/or provide lead safe housing, and housing accessible to persons with disabilities. All recipients of assistance must have household incomes below 50% of the area median.

Outcome: Sustainability for the purpose of providing suitable living environments.

Outcome Indicators: Number of rehabilitated owner-occupied units with household incomes at or below 50% MFI.

3. Property Acquisition in Support of New Construction and Relocation/Clearance/Disposition Activities (Cumulative)

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block Group 1. Projects and utilization of the properties may include the following:

- Donation to non-profit housing developers to build affordable housing.
- City sponsored rehabilitation and re-sale to qualified homebuyers.
- Donation to other organizations to support CDBG-eligible programs.

Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures, vegetation or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City owned properties for the program will be properly maintained.

\$62,106 (estimated)

Goal 1, Strategy 1; Goal 9, Strategy 1; Goal 9, Strategy 2

Citation - [24 CFR 570.201(a)(b)(d)(f)(1)(ii)&(i)]

ENVIRONMENTAL ASSESSMENT

Objective: Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI. Number of parcels donated to CHDOs and non-profits for affordable housing development.

b. Public Facilities and Improvements

1. Community Elements (FY 12-13)

Funds will be used to install upgrades in the bathroom of each unit (vanities and medicine cabinets), vinyl flooring in bathroom/kitchen/entryway of each apartment, and exterior painting of the siding at the Elm Street Supported Apartment Program, an 8-unit affordable housing complex for persons with psychiatric disabilities, located in Urbana.

\$15,665

Goal 2, Strategy 3; Goal 2, Strategy 4; Goal 6, Strategy 3; Goal 6, Strategy 4
Citation – [24 CFR 570.201(c)]
Environmental – CATEGORICALLY EXCLUDED

Objective: Create Suitable Living Environment by providing access to services and housing for persons with developmental or psychiatric disabilities.

Outcomes: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of persons who will benefit from this project, with increased access to this housing facility (estimated: 8).

2. Neighborhood Streetlight Construction (FY 12-13)

Funds are proposed to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods.

\$76,755 (estimated)

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

c. Public Service Activities

1. Transitional Housing for Homeless Families with Children (FY 12-13)

Funds will be contributed to the City of Urbana's transitional housing program. Three to five dwellings will be available for homeless families with children. Rent receipts will be another source of revenue. Properties acquired by the City through a federal funding source will be properly mowed and cleaned according to city ordinance as long as they are the responsibility of the City.

\$27,096 (personnel)

\$16,000 (programming)

Goal 1, Strategy 1; Goal 6, Strategy 1; Goal 6, Strategy 2; Goal 6, Strategy 4

Citation - [24 CFR 570.201(b) & (e)]

Environmental - EXEMPT

Objective: Provide Decent Housing by providing housing and access to services and counseling for homeless families with children to assist with transition into more permanent housing and self-sufficiency.

Outcome: Accessibility for the purpose of providing decent affordable housing.
Outcome Indicators: Number of households assisted to prevent homelessness.

2. Public Service Activities under Consolidated Social Service Funding Program (FY 12-13)

The balance of available funding at 15% of the current entitlement will be allocated for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission has designated the priorities to be considered by the Urbana City Council for public service funding under the CDBG.

\$9,000

Goal 5, Strategy 1-9; Goal 6, Strategy 1-4

Citation - [24 CFR 570.201(e)]

Environmental - EXEMPT

*Specific programs to be determined - Social Service Funding Process.

Objective: Create Suitable Living Environment by providing better access to social services in the community for low-income residents.

Outcome: Accessibility for the purpose of providing suitable living environment.

Outcome Indicators: Number of persons assisted with new or improved access to a public service (estimated 5 -10).

3. Neighborhood Cleanup (FY 12-13)

One-day, neighborhood cleanup activities will be held in Fall 2012 and Spring 2013, in the CD Target Area. Activities will include disposal of junk, debris, and recyclable metal. The program will be co-sponsored by the Urbana Public Works.

\$8,000 (\$15,000 total proposed, including \$7,000 Other Funding)

Goal 9, Strategy 1; Goal 9, Strategy 2

Citation - [24 CFR 570.201(e)]

Environmental - EXEMPT

Objective: Create Suitable Living Environment by improving the appearance of the targeted areas by reducing blight.

Outcome: Sustainability for the purpose of providing a suitable living environment.

Outcome Indicators: Number of households provided with a new or improved service (estimated: 500).

3. CARRYOVER ACTIVITIES (ESTIMATED)

(Following is an estimate of CDBG funding that will be carried over to FY 2012-2013 for activities previously budgeted or to utilize unobligated carryover.)

a. Housing Activities

Property Acquisition in Support of New Construction and Relocation/ Clearance/Disposition Activities (Cumulative)

Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block Group 1. Projects and utilization of the properties may include the following:

- Donation to non-profit housing developers to build affordable housing.
- City sponsored rehabilitation and re-sale to qualified homebuyers.
- Donation to other organizations to support CDBG-eligible programs.

Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures, vegetation or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City owned properties for the program will be properly maintained.

\$54,689 (estimated)

Goal 1, Strategy 1; Goal 9, Strategy 1; Goal 9, Strategy 2

Citation - [24 CFR 570.201(a)(b)(d)(f)(1)(ii)&(i)]

ENVIRONMENTAL ASSESSMENT

Objective: Provide Decent Housing by creating or maintaining affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI. Number of parcels donated to CHDOs and non-profits for affordable housing development.

b. Public Facilities and Improvements

(The following Public Facility and Improvement projects are anticipated to be carried over to FY 2012-2013; however, some of the funds may be expended before June 30, 2012, depending on schedule and weather).

1. Capital Improvement Projects - Kerr Avenue Sustainable Development

Funds will to be used towards installation of infrastructure at the Kerr Avenue sustainable, affordable housing development.

\$31,317

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

2. CITY INFRASTRUCTURE PROJECTS (FY 11-12)

Funds will be used toward the construction or reconstruction of City infrastructure in one or more of the following projects in the City's Target areas:

Neighborhood Sidewalks: Division (Oakland-Thompson); Busey (south of Sunset) CT 54
Census Tract 53 Street Lighting
Division Street Reconstruction (South of Kerr)
Mathews Street Reconstruction (Church - Ellis) CT 53
Kerr Project Subdivision Infrastructure CT 54

\$56,000

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

3. Neighborhood Sidewalks (FY 11-12)

Funds are proposed to be used to construct new sidewalks or reconstruct existing sidewalks in target area neighborhoods.

\$43,000

Goal 8, Strategy 1; Goal 8, Strategy 2

Citation - [24 CFR 92.205(a)(1)]

Environmental – ASSESSMENT

Objective: Create a Suitable Living Environment by providing infrastructure access to owner-occupied households with incomes at or below 80% of the area median.

Outcomes: Accessibility for the purpose of providing a suitable living environment

Outcome Indicators: Number of households in targeted area with incomes at or below 80% MFI with improved access to public infrastructure.

4. Budget Summary (Projected CDBG Budget) FY 2012-2013

CDBG BUDGET	FY 2012-2013
Estimated Federal Allocation (Grant)	\$362,644
Estimated Previous Year Program Income	\$38,000
Estimated Reprogrammed from Previous Years	\$62,106
TOTAL TO ALLOCATE (ESTIMATE)	\$462,750
ADMINISTRATION (20%)	\$80,128
Personnel	\$73,028
Other Administration	\$7,100
PUBLIC SERVICE (15%) - Trans Hsg/NHD Cleanup/CSSF	\$60,096
Transitional Housing personnel	\$27,096
Transitional Housing programming	\$16,000
Neighborhood Cleanup (\$8,000 CDBG, \$7,000 Other Funding)	\$8,000
Consolidated Social Service Fund	\$9,000
AFFORDABLE HOUSING PROGRAMS	\$230,106
Housing-Related Program Delivery (subtotal \$93,000)	
Program Delivery (Personnel & misc)	\$89,000
Case Preparation	\$4,000
Housing-Related Programs	
Emergency/Access	\$60,000
Urbana Senior Repair	\$15,000
Property Acquisition	\$62,106
PUBLIC FACILITIES AND IMPROVEMENTS	\$92,420
Community Elements – Elm Street Supported Apartments	\$15,665
Neighborhood Streetlights	76,755
TOTAL Budget FY 2012-2013 CDBG	\$462,750
ESTIMATED MAJOR CARRYOVER PROJECTS TOTAL	\$185,006
Property Acquisition in Support of New Construction	\$ 54,689
Other Capital Improvement Projects - Kerr Ave, Neighborhood Sidewalks, City Infrastructure, etc.	\$130,317
GRAND TOTAL CDBG PROGRAM FUNDING (FY 12-13 plus Estimated Carryover)	\$647,756

2. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS
(CHDO) RESERVE SET-ASIDE (15¹% SET-ASIDE IS REQUIRED EACH
YEAR, MATCH PROVIDED BY CHDO)

FY 12-13 TOTAL Allocation Available Minimum: \$ 115,362

CHDO Reserve Funds

CHDO Reserve funds in the amount of 15% of the total annual allocation are being set aside to be allocated to certified Urbana Consortium CHDO or CHDOs whose proposed project(s) meet project readiness requirements. In order to meet project readiness requirements, the CHDO project(s) receiving reserve allocation(s) must be able to begin construction within one year from the date of execution of the agreement.

No project applications for FY 2012-2013 funding were received that are eligible for funding at this time. Neighborhood Alliance submitted an application that has been set aside for possible funding once the conflict of interest issue has been addressed by HUD, and Eco Lab and Homestead are currently carrying out other contracts that must move forward before additional contracts can be executed.

Staff is continuing to work to identify feasible projects in the Consortium area, and a rolling CHDO Project application process is currently underway.

Total Project Budget

\$115,362 HOME (\$28,841 Match must be provided by CHDO)

TOTAL EXPENSE

\$ 115,362

¹ HUD requires that 15% of the grant funds awarded to a Participating Jurisdiction be set aside for CHDO Projects.

3. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS
(CHDO) OPERATING SET-ASIDE (*5% Maximum Set-Aside, No Match Requirement*)

FY 12-13 Total Allocation Available Maximum: \$38,454

Funds will be allocated to locally certified CHDOs for eligible operating expenses that support the capacity building efforts of the organization and that are likely to lead to its fiscal independence and stability.

The HOME Technical Committee reviewed each of the above applications for funding, and took into account the carryover funds available to Eco Lab and Neighborhood Alliance. The Committee voted unanimously to fund Homestead in the amount of \$25,000 for CHDO operating expenses from unobligated carryover available from previous grant years. It was agreed that the Committee would review additional funding allocations for Eco Lab once the certification process has been completed in July/August 2012, and that Neighborhood Alliance could be considered for funding once the conflict of interest issue was resolved.

Goal 1, Strategy 1; Goal 1, Strategy 2; Goal 3, Strategy 1

Citation - [24 CFR 92.208(a)]

Environmental - EXEMPT

Objective: Provide Decent Housing by increasing capacity of Community Development Housing Organizations to identify and implement programs that will provide affordable housing opportunities to income qualified recipients (at or below 60% of area median for rental and at or below 80% of the area median for homeownership).

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of households assisted through two Community Housing Development Organizations.

Total CHDO Operating Expense: \$38,454

4. CITY OF CHAMPAIGN

FY 12-13 Allocation:	\$ 295,612
Program Income (Est.):	\$ 24,500
Total HOME +PI Funds:	\$ 320,112
Match Required:	\$ 73,903

1. Tenant Based Rental Assistance Program. HOME funds will be used to provide affordable housing assistance to low-income residents of the City of Champaign. At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

\$72,000 HOME (Additional \$18,000 Match required)

Goal 2, Strategy 2, Activity 1

Citation - [24 CFR 92.209]

Environmental – EXEMPT

Objective: Provide decent housing by creating affordable housing opportunities for households with annual incomes at or below 80% of Area Median, of which 90% will be at or below 60% of the Area Median).

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of tenants maintaining affordable rental units at or below 60% of Area Median.

2. Neighborhood Revitalization Program

Funds may be allocated to **new or** existing programs, such as the Acquisition-Rehab, **Full Home Improvement Program**, or Lot Acquisition programs, to promote revitalization efforts of targeted neighborhoods. The areas identified may be included in the Neighborhood Wellness Plan or in specific neighborhood plans (i.e. Beardsley Park, Bristol Park, Burch Village Area Redevelopment) to further goals identified in the plans.

\$223,612 HOME; \$24,500 Estimated Program Income (Additional \$55,903 Match required)

Goal 3, Strategy 3 & 6

Citation – [24 CFR 92.206(d)]

Environmental – Non-Exempt/Non-Categorically Excluded

Objective: Provide Decent Housing by creating affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of units affordable owner occupied units purchased and/or rehabbed. Amount of funding leveraged through local match.

5. CHAMPAIGN COUNTY

FY 12-13 Allocation: \$ 67,887

Match Required: \$ 16,972

HOME Program funds may be allocated to one or more of the following programs:

1. Housing Rehabilitation

Champaign County will use its share of HOME funds to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects. It is anticipated the primary program focus will be on single-family owner-occupied rehabilitation.

\$28,318 HOME

Goal 1, Strategy 1 & 2; Goal 2, Strategy 1-4 & 6

Citation - [24 CFR 92.206(a)(2)]

Environmental – Assessment Required

Recapture

Objective: Provide Decent Housing by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from three income categories, at or below 30% MFI, 31-50% MFI and 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of owner-occupied households assisted at or below 30% MFI. Number of owner-occupied households assisted at 31-50% MFI. Number of owner-occupied households assisted at 51-80% MFI. Amount of funding leveraged through local match.

2. Program Delivery

Champaign County will allocate a portion of its funds for staffing and overhead expenses related to its housing rehabilitation program.

\$5,625 HOME

Goal 1, Strategy 1 & 2; Goal 2, Strategy 1-4 & 6

Citation - [24 CFR 92.207]

Environmental – Exempt

Objective: Provide Decent Housing by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients with household income at or below 80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of assisted owner-occupied households with income at or below 80% MFI. Amount of funding leveraged through local match.

3. Tenant Based Rental Assistance Program. HOME funds will be used to provide affordable housing assistance to low-income residents of the Urbana Consortium area in the City of Urbana, City of Champaign and in unincorporated Champaign County. Assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

\$33,944 HOME

Goal 2, Strategy 2, Activity 1

Citation - [24 CFR 92.209]

Environmental – EXEMPT

Objective: Provide decent housing by creating affordable housing opportunities for households with annual incomes at or below 80% of Area Median, of which 90% will be at or below 60% of the Area Median).

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of tenants maintaining affordable rental units at or below 60% of Area Median (est. 10 to 15).

6. CITY OF URBANA

FY 12-13 Allocation: \$ 174,859
Program Income (estimated): \$ 33,000

Match Required: \$ 51,965

1. Owner-Occupied Housing Rehabilitation

Funds will be allocated for the rehabilitation of four-seven (4-7) units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, major renovation needs, relocation expenses and lead-based paint concerns.

\$138,859 (estimated)

Goal 1, Strategy 1 & 2; Goal 2, Strategy 1-4 & 6

Citation - [24 CFR 92.206(a)(2)]

Environmental – Assessment Required

Recapture

Objective: Provide Decent Housing to owner occupants by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from two income categories, at or below 50% MFI and between 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of owner-occupied households assisted at or below 50% MFI. Number of owner-occupied households assisted at 51-80% MFI. Total amount of households served (4 to 7). Amount of funding leveraged through local match.

2. Program Delivery

Funds will be allocated for coordination and delivery of HOME projects funded with the City of Urbana's share of HOME Consortium funds.

Goal 1, Strategy 1 & 2; Goal 2, Strategy 1-4 & 6

Citation - [24 CFR 92.207]

Environmental – EXEMPT

\$69,000 (estimated)

Objective: Provide Decent Housing to owner occupants by addressing conditions that are a result of deferred maintenance through rehabilitation of homes of recipients from two income categories, at or below 50% MFI and between 51-80% MFI. Program is intended to improve the quality of the housing stock by bringing units into compliance with applicable code requirements, eliminating lead based paint hazards, and improving exterior appearance.

Outcome: Sustainability for the purpose of providing decent housing.

Outcome Indicators: Number of owner-occupied households assisted at or below 50% MFI. Number of owner-occupied households assisted at 51-80% MFI. Total number of households served (4-7). Amount of funding leveraged through local match.

HOME Program funds may also be allocated to one or more of the following, dependent upon need:

3. Acquisition-Rehab Program

Funds may be reserved for down payment assistance for homebuyers to acquire and rehabilitate properties that may be in need of repair for low-income purchasers. The proposed program may provide the lesser of \$10,000 or 10 percent of the home purchase price toward down payment assistance. The rehabilitation loan will not exceed \$25,000 after the sale is completed. Homebuyers must have incomes less than 80% MFI to qualify for this down payment assistance.

Goal 2, Strategy1, Activity 1

Citation – [24 CFR 92.206(d)]

Environmental – Non-Exempt/Non-Categorically Excluded

Objective: Provide Decent Housing by creating affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of units affordable owner occupied units purchased and/or rehabilitated. Amount of funding leveraged through local match.

4. Purchase-Rehab-Resell Program

Funds may be used to acquire vacant or deteriorating properties in need of rehabilitation to then be sold to income-qualified homebuyers at or below 80 percent of the Median Family Income. Priority will be given to properties within the Community Development Target Area. A full description of this program is included in the Housing Program Manual for Program Years 2010-2014.

Objective: Provide Decent Housing by creating affordable housing opportunities for households with incomes at or below 80% of the area median.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of units affordable owner occupied units purchased and/or rehabilitated. Amount of funding leveraged through local match.

5. Kerr Avenue Sustainable Development

HOME funds are set aside to be used in conjunction with the redevelopment of the City-owned property at 401 E. Kerr Avenue into an affordable, energy efficient sustainable housing development

The project must be consistent with affordable housing goals as outlined in the Consolidated Plan, the 2005 Comprehensive Plan, and must comply with applicable local, state and federal regulations.
Goal 2, Strategy 1

Citation - [24 CFR 92.205(a)(1)]
Environmental – Assessment Required

Objective: Provide Decent Housing by constructing new affordable housing development that would provide units for residents whose household incomes were at or below 80% MFI.

Outcome: Affordability for the purpose of providing decent affordable housing.

Outcome Indicators: Number of housing units available to low-income households (at or below 80%MFI), (estimated: 44).

7. HOME PROGRAM BUDGET SUMMARY

		2012-2013	Comments
Program Area		Budget	
FY 12-13 HOME Funds		\$769,083	(estimated allocation)
Program Income (estimated) - Champaign		\$24,500	
Program Income (estimated) -Urbana		\$33,000	
Local Match Required	\$134,590		May be Cash Match or Match Accrued over previous years
Total Budget		\$826,583	
FY 12-13 Administration 10% of Grant		\$76,908	
Total Available		\$76,908	
City of Urbana		\$70,179	
City of Champaign		\$5,191	
Champaign County		\$1,538	
CHDO Project Funds		\$115,362	
Reserved for eligible CHDO project(s)		\$115,362	
CHDO Match required	\$28,841		
CHDO Operating (5%)		\$38,454	
May be allocated to certified CHDOs		\$38,454	
Sub-Total	Subtotal Allocated Funds	\$230,724	Estimated PI not included
	Funds Remaining for Consortium Members	\$595,859	Includes estimated PI

	CONSORTIUM MEMBER ALLOCATIONS	2012-2013	Comments
	Program Area	Budget	
Member Split	City of Champaign - 54.91%	\$295,612	Individual member allocations are determined by applying the established ratio to \$769,083 which is the FY 2012-2013 Allocation, less current year set-asides for administration and CHDOs.
	Champaign County - 12.61%	\$67,887	
	City of Urbana - 32.48%	\$174,859	
Champaign Budget Detail	CMI ADMINISTRATION		
	<i>Personnel & admin expenses</i>	\$5,191	
	CMI CITY PROJECTS		
	HOME Funds Available	\$295,612	Additional \$55,903 Match required for Neighborhood Revitalization Program.
	Program Income (est.)	\$24,500	
	Match Obligation	\$80,028	
	Total HOME	\$320,112	
	Tenant Based Rental Assistance	\$72,000	
	Neighborhood Revitalization (HOME+PI)	\$248,112	
	<i>Champaign Subtotal</i>	\$320,112	<i>Does not include Admin or MATCH</i>
County Budget Detail	COUNTY - ADMINISTRATION		
	<i>Personnel & admin expenses</i>	\$1,538	
	COUNTY PROJECTS		
	HOME Funds Available	\$67,887	
	Match Obligation	\$16,972	
	Total HOME	\$67,887	
	Owner Occupied Housing Rehab	\$28,318	Housing rehab Match provided through contributions to project expenses from County general funds.
	Program Delivery	\$5,625	
	Tenant Based Rental Assistance	\$33,944	
	<i>County Subtotal</i>	\$67,887	<i>Does not include Admin or MATCH</i>
Urbana Budget Detail	URB - ADMINISTRATION		
	<i>Personnel & admin expenses</i>	\$70,179	
	URB CITY PROJECTS		
	HOME Funds Available	\$174,859	
	Program Income (estimated)	\$33,000	
	Match Obligation	\$51,965	
	Total HOME	\$207,859	
	Program Delivery	69,000	
	Owner Occupied Housing Rehab	\$138,859	Includes program income
	MISC Other Projects		
Match	\$51,965		
Urbana Subtotal Expenses	\$207,859	<i>Does not include Admin or MATCH</i>	
SUMMARY	Total Allocated Member Funds	\$538,358	
	HOME Balance	\$538,358	

APPENDIX I

TABLES

Table 3A – Summary of Specific Annual Objectives

Table 3B – Annual Affordable Housing Completion Goals

Table 3C – Consolidated Plan Listing of Projects

Table 3a - Summary of Specific Annual Objectives

Grantee Name: City of Urbana

Availability/Accessibility of Decent Housing (DH-1)							
Specific Annual Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 1.1	Transitional Housing for Homeless Families with Children: Funds will be contributed to the City of Urbana's transitional housing program; 3-5 dwellings will be available for homeless families with children.	CDBG	2010	Number of households assisted to prevent homelessness.	6	5	83 %
			2011		6	5	83%
			2012		6		%
			2013				%
			2014				%
MULTI-YEAR GOAL							%
Affordability of Decent Housing (DH-2)							
DH 2.1	Lot Acquisition: Funds will be used for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, & 55.	CDBG	2010	Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI; Number of parcels donated to CHDOs and non-profits.	1	0	0%
			2011		3	1	33%
			2012		2		%
			2013				%
			2014				%
MULTI-YEAR GOAL							%
DH 2.2	Property Acquisition (carryover): Funds will be used for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, and 56 Block 1.	CDBG	2010	Number of rehabilitated owner-occupied units with household incomes at or below 80% MFI. Number of parcels donated to CHDOs and non-profits.	3	1	33%
			2011		3	2	66%
			2012		3		%
			2013				%
			2014				%
MULTI-YEAR GOAL							%
DH 2.3	Un-programmed CHDO Reserve Set-Aside fund: Funds will be provided to eligible CHDO projects proposed by an organization that has demonstrated success in creating affordable housing opportunities and utilized funding in a timely manner.	HOME	2010	Number of households assisted.	1-3	0	0%
			2011		2	1	50%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL							%
DH 2.4	CHDO Operating Set-Aside: Funds are allocated to locally certified CHDOs for eligible operating expenses that support the capacity building efforts.	HOME	2010	Number of households assisted.	3	0	0 %
			2011		3	2	66%
			2012		3		%
			2013				%
			2014				%
MULTI-YEAR GOAL							%
DH 2.5	City of Champaign Tenant-Based Rent Assistance (TBRA): HOME funds will be used to provide affordable housing assistance to low-income residents of the City of Champaign.	HOME	2010	Number of tenants maintaining affordable rental units at or below 60% of AMI.	12	9	75 %
			2011		12		%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL							%

Affordability of Decent Housing (DH-2) - continued

Specific Annual Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 2.6	City of Champaign Neighborhood Revitalization Program: Funds may be allocated to existing programs, such as Acquisition-Rehab or Lot Acquisition programs, to promote revitalization efforts of targeted neighborhoods.	HOME	2010	Number of units affordable owner occupied units purchased and/or rehabbed.	20		%
			2011				%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL						%	
DH 2.7	Champaign County Housing Rehabilitation: Funding will be used to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects.	HOME	2010	Number of owner-occupied households assisted at or below 30% MFI, 31-50% MFI, and 51-80% MFI.	5	1	20 %
			2011				%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL						%	
DH 2.8	Champaign County Program Delivery: Champaign County will allocate a portion of its funds for staffing and overhead expenses related to its housing rehabilitation program.	HOME	2010	Number of assisted owner-occupied households w/ income at or below 80%. Amt. of funding leveraged through local match.	3	0	0%
			2011				%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL						%	
DH 2.9	Tenant-Based Rent Assistance (TBRA): HOME funds will be used to provide affordable housing assistance to low-income residents of the HOME Consortium area.	HOME	2010	Number of tenants maintaining affordable rental units at or below 60% of AML.	10-15	12	100%
			2011				%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL						%	
Sustainability of Decent Housing (DH-3)							
DH 3.1	Urbana Owner-Occupied Housing Rehabilitation: Funds will be allocated for the rehabilitation of units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, etc.	HOME	2010	Number of owner-occupied households assisted at or below 50% MFI & 51-80% MFI. Amt. of funding leveraged through local match.	4-7	4	100%
			2011				%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL						%	
DH 3.2	Urbana Program Delivery: Funds will be allocated for coordination and delivery of HOME projects funded with the City of Urbana's share of HOME Consortium funds.	HOME	2010	Number of owner-occupied households assisted at or below 50% MFI, and 51-80% MFI. Amt. of funding leveraged through local match.	4-7	4	100%
			2011				%
			2012				%
			2013				%
			2014				%
MULTI-YEAR GOAL						%	

DH 3.3	Kerr Avenue Sustainable Development: HOME funds are set aside to be used in conjunction with the redevelopment of the City-owned property at 401 East Kerr Avenue into an affordable, energy efficient sustainable housing development.	HOME/ CDBG	2010	Number of housing units available to low-income households (at or below 80% MFI). Number of households in targeted area w/ incomes at or below 80% MFI with improved access to public infrastructure.	44	0	0%
			2011		-		%
2012			%				
2013			%				
2014			%				
			MULTI-YEAR GOAL				%
DH 3.4	Rental Rehabilitation: Funding may be used to assist in the renovation of eligible rental properties in the City of Urbana.	HOME	2010	Number of affordable housing units assisted with households below 60% of AMI.	-	-	%
			2011		11		%
2012			%				
2013			%				
2014			%				
			MULTI-YEAR GOAL				%
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL 1.0	Community Elements: Funds will be used to install upgrades in the bathroom of each unit (vanities and medicine cabinets), vinyl flooring in bathroom/kitchen/entryway of each apartment, and exterior painting of the siding at the Elm Street Supported Apartments.	CDBG	2010	Number of persons who will benefit from this project, with increased access to this shelter.	8		%
			2011				%
2012			%				
2013			%				
2014			%				
			MULTI-YEAR GOAL				%
Availability/Accessibility of Suitable Living Environment (SL-1) - continued							
SL 1.5	Urbana Neighborhood Connections Center: Funds will be used to renovate flooring in the Center located in Urbana. Two areas to be replaced include the central assembly area and the computer lab floors.	CDBG	2011	Number of persons who will benefit from this project, with increase access to this program.	150		%
							%
			%				
			%				
			%				
			MULTI-YEAR GOAL				%
SL 1.6	City Infrastructure Projects: Funds will be used toward the construction of reconstruction of City infrastructure in one or more projects in the City's Target areas.	CDBG	2011	Number of households in targeted areas with incomes at or below 80% MFI with improved access to public infrastructure	100		%
							%
			%				
			%				
			%				
			MULTI-YEAR GOAL				%
SL 1.7	Consolidated Social Service Funding/Public Service Activities: The balance of available funding at 15% of the current entitlement will be allocated for program activities TBD which would benefit low-income residents in CD Target areas.	CDBG	2010	Number of persons assisted with new or improved access to a public service.	300	267	89%
			2011		300		%
2012			%				
2013			%				
2014			%				
			MULTI-YEAR GOAL				%
SL 1.8	Neighborhood Sidewalks: Funds are proposed to be used to construct new sidewalks or reconstruct existing sidewalks in target area neighborhoods.	CDBG	2010	Number of households in targeted area w/ incomes at or below 80% MFI with improved access to public infrastructure.	50	0	%
			2011		50		%
2012			%				
2013			%				
2014			%				
			MULTI-YEAR GOAL				%

SL 1.9	Neighborhood Streetlight Construction: Funds are proposed to be used to construct streetlights or reconstruct existing streetlights in target area neighborhoods.	CDBG	2010	Number of households in targeted area w/ incomes at or below 80% MFI with improved access to public infrastructure.	50	0	%	
			2011		50			
			2012					
			2013					
			2014					
			MULTI-YEAR GOAL					
Sustainability of Suitable Living Environment (SL-3)								
SL 3.1	Access Grant & Emergency Grant programs: Funds will be contributed to two programs: (1) Providing repairs necessary to alleviate hazardous conditions; and (2) General improvements necessary to remove barriers to accessibility by persons with disabilities.	CDBG	2010	Number of owner-occupied households w/ incomes at or below 50% MFI. Number of households w/ incomes (persons with disabilities) at or below 80%	AG/EG: 15 GLO: 2		%	
			2011					
			2012					
			2013					
			2014					
			MULTI-YEAR GOAL					
SL 3.2	Urbana Senior Repair Service: Funds will be contributed to a citywide home maintenance repair for very low-income homeowners 62 yo or older and for very low-income homeowners w/ disabilities (any age). Household income <50% MFI.	CDBG	2010	Number of rehabilitated owner-occupied units with household incomes at or below 50% MFI.	20		%	
			2011		20			
			2012					
			2013					
			2014					
			MULTI-YEAR GOAL					
SL 3.3	Neighborhood Cleanup: One-day, neighborhood cleanup activities will be held in Fall 2011 and Spring 2012, in the CD Target Area. Activities will include disposal of junk, debris, and recyclable metal. Co-sponsored with Urbana PWD.	CDBG	2010	Number of households provided with a new or improved service.	500		%	
			2011					
			2012					
			2013					
			2014					
			MULTI-YEAR GOAL					
SL 3.4	Clearance of Slum and Blighted Conditions (carryover): Funds will be used for clearance of secondary buildings and structures that create health and safety concerns.	CDBG	2010	Number of blighted structures removed.	1		%	
			2011					
			2012					
			2013					
			2014					
			MULTI-YEAR GOAL					

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: City of Urbana Program Year: FY 2011-2012	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	24		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	40		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	69		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	4-7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	20-24		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	24-31		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	10		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	17		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	10		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	40		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	10		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	3		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	21-28		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	20-24		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	10		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	64-75		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	24-31		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	40		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	64-71		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana
Priority Need: Planning/Administration
Project: CDBG Administration
Activity:

Description: General administration activities; personnel and other administrative expenses.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Urbana, IL

(Street Address): 400 South Vine Street
(City, State, Zip Code): Urbana IL 61801

Specific Objective Number	Project ID 1
HUD Matrix Code 21A	Citation 24 CFR 570.206
Type of Recipient Grantee	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator NA	Annual Units NA
Local ID NA	Units Upon Completion NA

Funding Sources:	
CDBG	\$ 80,128
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$ 80,128

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Planning/Administration
Project: Affordable Housing Program
Activity:

Description: Program delivery and case preparation, i.e. personnel and title work/front-end expenses associated with affordable housing initiatives.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Community Development Target Areas – CT 53, 54, 55, & 56 Block 1

(Street Address): Various

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 2
HUD Matrix Code 14H	Citation 24 CFR 570.202
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & mod-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator NA	Annual Units NA
Local ID NA	Units Upon Completion NA

Funding Sources:

CDBG	\$93,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$93,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Rental Housing, Owner Occupied Housing
Project: Emergency Grant and Access Grant
Activity:

Description: Funds will be contributed toward two programs – (1) Providing repairs necessary to alleviate hazardous conditions, which pose a threat to the health and safety of a homeowner; homeowners earning less than 50% of the Median Family Income for Champaign County are eligible for the Emergency Grant Program; and (2) General improvements necessary to remove barriers to accessibility by persons with disabilities. The Access Grant Program is available for renters or homeowners who earn less than 80% of the Median Family Income.

All programs are available citywide; all work activities will be accomplished through contract arrangements.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 3
HUD Matrix Code 14A, 14I	Citation 24 CFR 570.202
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & moderate income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Owners @ ELI, LI	Annual Units AG/EG: 15
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$60,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$60,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Owner Occupied Housing
Project: Urbana Senior Repair Service
Activity:

Description: Funds will be contributed to a citywide home maintenance repair program for very low-income homeowners 62 years old or older and for very low-income homeowners with disabilities (any age). Household income must be less than 50% of the Median Family Income as established annually by HUD.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 4
HUD Matrix Code 14A	Citation 24 CFR 507.202
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Rehab units @ <50% MFI	Annual Units 20
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$15,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$15,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana

Priority Need: Other

Project: Property Acquisition

Activity:

Description: Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, & 56 Block Group 1. Projects and utilization of the properties may include the following: (1) Donation to non-profit housing developers to build affordable housing, (2) City sponsored rehabilitation and re-sale to qualified homebuyers, and (3) Donation to other organizations to support CDBG-eligible programs. Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City-owned properties will be properly maintained while they are the responsibility of the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Address): Various

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 5
HUD Matrix Code 01	Citation 24 CFR 570.201(a)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Rehab Owner-Occupied	Annual Units 1
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$62,106 (est.)
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$62,106 (est.)

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities & Improvements
Project: Community Elements
Activity: Elm Street Supported Apartments

Description: Funds will be used to install upgrades in the bathroom of each unit (vanities and medicine cabinets), vinyl flooring in bathroom/kitchen/entryway of each apartment, and exterior painting of the siding at the Elm Street Supported Apartment Program, an 8-unit affordable housing complex for persons with psychiatric disabilities, located in Urbana.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tract 55

(Street Address): Kerr Avenue
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 6
HUD Matrix Code 03	Citation 24 CFR 507.201(c)
Type of Recipient Grantee, Subrecipient	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator DV victims	Annual Units 1 public facility / 8 units
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$15,665
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$15,665

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities & Improvements
Project: Center for Women in Transition
Activity: A Women's Place

Description: Funds will be used for the installation of new cabinets for storage, install new doors, and paint living room and dining room at the facility formerly operated by A Woman's Place, at the shelter located on East Main Street in Urbana.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tract 55

(Street Address): 1304 East Main Street
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 7
HUD Matrix Code 03	Citation 24 CFR 570.201(c)
Type of Recipient Grantee, subrecipient	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Persons w/ DD	Annual Units 500 persons
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$0
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$0

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities & Improvements
Project: Center for Women in Transition – Evans House Roof
Activity:

Description: Funds will be used to repair the roof and the interior damage caused by leakage at the Evans House, located on East Church St., Champaign.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: NA

(Street Address): 504 East Church Street
(City, State, Zip Code): Champaign, IL 61820

Specific Objective Number	Project ID 8
HUD Matrix Code 03	Citation 24 CFR 570.201(c)
Type of Recipient Grantee, subrecipient	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Homeless Families	Annual Units 7 (at any given time)
Local ID NA	Units Upon Completion

Funding Sources:

CDBG \$0
ESG _____
HOME _____
HOPWA _____
Total Formula _____
Prior Year Funds _____
Assisted Housing _____
PHA _____
Other Funding _____
Total \$0

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities and Improvements
Project: Neighborhood Streetlight Construction
Activity:

Description: Funds are proposed to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Addresses): Various
(City, State, Zip Code): Urbana, IL 61801.

Specific Objective Number NA	Project ID 9
HUD Matrix Code 06	Citation 24 CFR 570.201(f)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Homeless families served	Annual Units Target persons >80% MFI
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$78,106
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$78,106

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Homeless/HIV/AIDS
Project: Transitional Housing for Homeless Families with Children
Activity:

Description: Funds will be contributed to the City of Urbana's transitional housing program. Three to five dwellings will be available for homeless families with children. Rent receipts will be another source of revenue. Properties acquired by the City through a federal funding source will be properly mowed and cleaned according to city ordinance as long as they are the responsibility of the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53 & 54

(Street Addresses): 710 N. Busey, 814B W. Church, 903 N. Division, 1310 W. Hill, and 1605 S. Wiley
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number NA	Project ID 10
HUD Matrix Code 06	Citation 24 CFR 570.201(f)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Homeless families served	Annual Units 6 families
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$43,096
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$43,096

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana

Priority Need: Public Services

Project: Public Service Activities under Consolidated Social Service Funding Program

Activity:

Description: The balance of available funding at 15% of the current entitlement will be allocated for program activities yet to be determined which would benefit low-income residents of the CD Target Area. The Community Development Commission designates the priorities to be considered by the Urbana City Council for public service funding under the CDBG.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Champaign-Urbana

(Street Address): Various agencies

(City, State, Zip Code): Champaign-Urbana, IL

Specific Objective Number	Project ID 11
HUD Matrix Code 05	Citation 24 CFR 570.201(e)
Type of Recipient Grantee, Agencies	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Persons served	Annual Units 3-4 Programs
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$9,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$9,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana

Priority Need: Public Services

Project: Neighborhood Cleanup

Activity:

Description: One-day, neighborhood cleanup activities will be held in Fall 2012 and Spring 2013, in the Community Development Target Area. Activities will include disposal of junk, debris, and recyclable metal. The program will be co-sponsored by the Urbana Public Works Department.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Areas – Census Tract 53, 54, 55, & 56 Block 1

(Street Address):

(City, State, Zip Code):

Specific Objective Number	Project ID 12
HUD Matrix Code 03E	Citation 24 CFR 570.201(c)
Type of Recipient Households in Targeted Areas	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Households with new/improved service	Annual Units 500 households
Local ID NA	Units Upon Completion

Funding Sources:

CDBG	\$8,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$7,000 (other funds)
Total	\$15,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana
Priority Need: Other
Project: Property Acquisition
Activity: Carryover

Description: Funds will be allocated for the purchase and maintenance of properties and structures primarily in Census Tracts 53, 54, 55, & 56 Block Group 1. Projects and utilization of the properties may include the following: (1) Donation to non-profit housing developers to build affordable housing, (2) City sponsored rehabilitation and re-sale to qualified homebuyers, and (3) Donation to other organizations to support CDBG-eligible programs. Funds may also be used for the purchase of homes previously assisted with Urbana CDBG or HOME Consortium funds subject to possible foreclosure or related events that jeopardize the project benefit to low/moderate income persons. Lots will be cleared of substandard structures or debris as needed. The Federal Uniform Relocation Act will govern any necessary relocation activities. Properties may also be acquired and cleared for blight abatement purposes only. City-owned properties will be properly maintained while they are the responsibility of the City.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Areas – Census Tracts 53, 54, 55, & 56 Block 1
(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 13
HUD Matrix Code 01	Citation 24 CFR 570.201(a)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Rehabbed owner-occupied; parcels donated	Annual Units 3
Local ID NA	Units Upon Completion 1-3 lots purchased

Funding Sources:

CDBG	\$54,689 (est.)
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$54,698 (est.)

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana

Priority Need: Public Facilities and Improvements

Project: Capital Improvement Projects - Kerr Avenue Sustainable Development

Activity: Carryover

Description: Funds will be used towards installation of infrastructure at the Kerr Avenue sustainable, affordable housing development.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tract 54

(Street Address): Kerr Avenue

(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 14
HUD Matrix Code 03J, 03K, 03L	Citation 24 CFR 570.201(c)
Type of Recipient Grantee, Contractors	CDBG National Objective Benefit low- & mod-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator LI households	Annual Units 30-40
Local ID NA	Units Upon Completion 40-50 units

Funding Sources:

CDBG	\$31,317
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$31,317

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities and Improvements
Project: City Infrastructure Projects
Activity: Carryover

Description: Funds will be used toward the construction or reconstruction of City infrastructure in one or more of the following projects in the City's Target areas:

Neighborhood Sidewalks: Division (Oakland-Thompson); Busey (south of Sunset) CT 54
Census Tract 53 Street Lighting
Division Street Reconstruction (South of Kerr)
Mathews Street Reconstruction (Church - Ellis) CT 53
Kerr Project Subdivision Infrastructure CT 54

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, & 56 Block 1

(Street Address): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID 15
HUD Matrix Code 03L	Citation 24 CFR 570.201(c)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate- income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Households w/ 80% MFI	Annual Units 50
Local ID NA	Units Upon Completion 50

Funding Sources:

CDBG	\$56,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$56,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana
Priority Need: Public Facilities and Improvements
Project: Neighborhood Sidewalks
Activity: Carryover

Description: Funds are proposed to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Area – Census Tracts 53, 54, 55, and 56 Block 1.

(Street Addresses): Various
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number NA	Project ID 9
HUD Matrix Code 06	Citation 24 CFR 570.201(f)
Type of Recipient Grantee	CDBG National Objective Benefit low- & moderate-income persons
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date (mm/dd/yyyy) 06/30/2013
Performance Indicator Homeless families served	Annual Units Target persons >80% MFI
Local ID NA	Units Upon Completion 50-100

Funding Sources:

CDBG	\$43,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$43,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Planning/Administration

Project: HOME General Administration Activities

Activity:

Description: Personnel, supplies, and other expenses – City of Urbana (\$99,047); City of Champaign (\$11,302); and Champaign County (\$2,727).

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Urbana

(Street Address): 400 South Vine Street
(City, State, Zip Code): Urbana, IL 61801

Specific Objective Number	Project ID
HUD Matrix Code 21H	Citation 24 CFR 92.206
Type of Recipient Grantee	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2011	Completion Date (mm/dd/yyyy) 06/30/2012
Performance Indicator PJ	Annual Units NA
Local ID	Units Upon Completion NA

Funding Sources:

CDBG
ESG
HOME	\$76,908
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$76,908

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Owner Occupied Housing

Project: CHDO Reserved Set-Aside (15% Set-Aside Required Each Year, Match Provided by CHDO)

Activity: Un-programmed CHDO funds

Description: Funds will be provided to eligible CHDO project(s) proposed by an organization that has demonstrated success in creating affordable housing opportunities and utilized funding in a timely manner.

CHDO Reserve fund in the amount of 15% of the total annual allocation are being set aside to be allocated to certified Urbana Consortium CHDOs whose proposed project(s) meet project readiness requirements. In order to meet project readiness requirements, the CHDO project(s) receiving reserve allocation(s) must be able to begin construction within one year from the date of execution of the agreement.

Three applications were received for HOME CHDO funds from the Consortium's current certified CHDOs, Homestead Corporation and Ecological Construction Laboratory, as well as the Champaign County Neighborhood Alliance for Habitat, a potential new CHDO. A decision on funding these three projects will be made as the budget is finalized and as staff obtains further information about each proposal.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: HOME Consortium

(Street Address): Various

(City, State, Zip Code): Champaign, Urbana, Champaign County

Specific Objective Number	Project ID
HUD Matrix Code 05R	Citation
Type of Recipient PJ, CHDO	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2011	Completion Date (mm/dd/yyyy) 06/30/2012
Performance Indicator PJ	Annual Units 1-3
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$115,362
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$28,841 (Match)
Total	\$144,203

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium
Priority Need: Owner Occupied Housing
Project: CHDO Operating Set-Aside (5% Maximum Set-Aside, No Match Requirement)

Description: Funds are allocated to locally certified Community Housing Developer Organizations (CHDOs) for eligible operating expenses that support the capacity building efforts of the organization and that are likely to lead to its fiscal independence and stability.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: HOME Consortium

(Street Address): Various

(City, State, Zip Code): Champaign, Urbana, Champaign County

Specific Objective Number	Project ID
HUD Matrix Code 21I	Citation 24 CFR 92.208
Type of Recipient Grantee, CHDO	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2011	Completion Date (mm/dd/yyyy) 06/30/2012
Performance Indicator PJ	Annual Units 3
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$38,454
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$38,454

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium
Priority Need: Owner Occupied Housing
Project: City of Champaign Neighborhood Revitalization Program & TBRA program

Description: HOME funds will be used to provide affordable housing assistance to low-income residents of the City of Champaign. At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Funds may be allocated to existing programs, such as Acquisition-Rehab or Lot Acquisition program, to promote revitalization efforts of targeted neighborhoods. The areas identified may be included in the Neighborhood Wellness Plan or in specific neighborhood plans (i.e. Beardsley Park, Bristol Park, Burch Village Area Redevelopment, etc.) to further goals identified in the plans.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: City of Champaign

(Street Address): Various

(City, State, Zip Code): Champaign, IL 61820

Specific Objective Number	Project ID
HUD Matrix Code 13, 14G	Citation 24 CFR 92.206
Type of Recipient PJ	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2010	Completion Date (mm/dd/yyyy) 06/30/2011
Performance Indicator Affordable housing	Annual Units 10
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$295,612
HOPWA
Total Formula
Prior Year Funds Assisted Housing	\$24,500 (PI)
PHA
Other Funding	\$73,903 (Match)
Total	\$394,015

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium

Priority Need: Owner Occupied Housing; Rental Housing

Project: Champaign County Housing Rehabilitation, Program Delivery, and TBRA Program

Description: Champaign County will use its share of HOME funds to provide rehabilitation assistance to both investor-owned properties, as well as single-family owner-occupied projects. It is anticipated the primary program focus will be on single-family owner-occupied rehabilitation. Champaign County will allocate a portion of its funds for staffing and overhead expenses related to its housing rehabilitation program.

HOME funds will be used to provide affordable housing assistance to low-income residents of the HOME Consortium area (TBRA). At least 90% of the assisted households will have annual incomes at or below 60% of the Area Median in accordance with HOME Regulations. The participating clients follow a team-approved plan for achieving self-sufficiency and make co-payments toward rent (not to exceed 30% of the household income), based on their approved self-sufficiency plan.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: HOME Consortium

(Street Address): Various

(City, State, Zip Code): Champaign County

Specific Objective Number	Project ID
HUD Matrix Code 14A	Citation 24 CFR 92.206
Type of Recipient PJ	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2010	Completion Date (mm/dd/yyyy) 06/30/2011
Performance Indicator Affordable housing	Annual Units 3
Local ID	Units Upon Completion

Funding Sources:

CDBG
ESG
HOME	\$67,887
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$16,972 (Match)
Total	\$84,859

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name: City of Urbana & Urbana HOME Consortium
Priority Need: Owner-Occupied Housing
Project: Urbana Owner-Occupied Housing Rehabilitation & Program Delivery

Description: Funds will be allocated for the rehabilitation of four-seven (4-7) units, including grants and deferred-payment loans in the amount of \$25,000-\$28,000 per household that are intended to address code deficiencies, major renovation needs, relocation expenses and lead-based paint concerns. Funds will be allocated for coordination and delivery of HOME projects funded with the City of Urbana's share of HOME Consortium funds.

Funds may also be allocated to one or more of the following programs/projects: (1) Acquisition-Rehab, (2) Purchase-Rehab/Resell, or (3) Kerr Avenue Sustainable Development.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: CD Target Areas – Census Tracts 53, 54, 55, & 56 Block 1

(Street Address): Various
(City, State, Zip Code): Urbana, IL

Specific Objective Number	Project ID
HUD Matrix Code 14A	Citation 24 CFR 92.206
Type of Recipient PJ	CDBG National Objective NA
Start Date (mm/dd/yyyy) 07/01/2010	Completion Date (mm/dd/yyyy) 06/30/2011
Performance Indicator Affordable housing	Annual Units 4-7
Local ID	Units Upon Completion

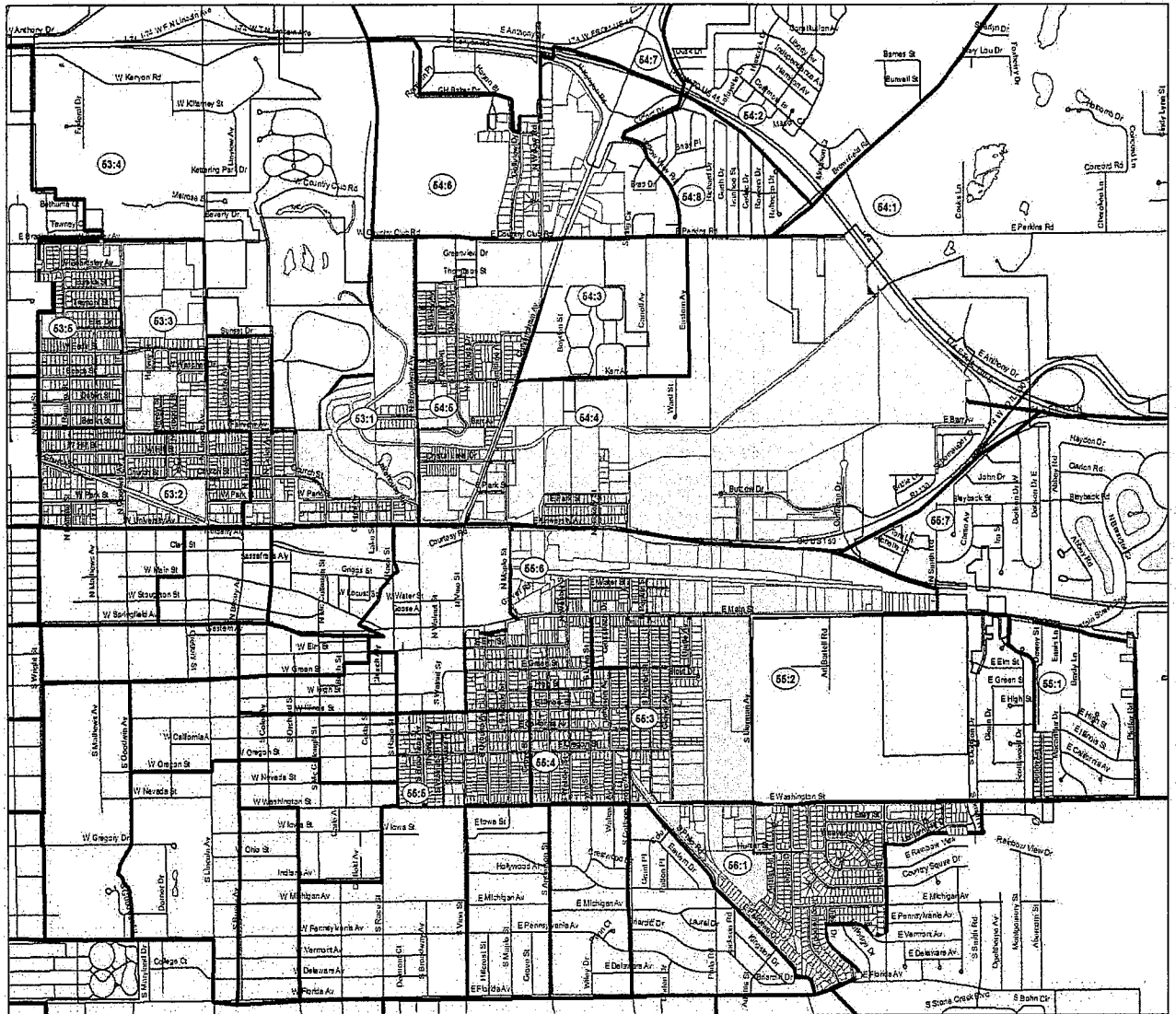
Funding Sources:

CDBG
ESG
HOME	\$174,859
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding	\$43,715 (Match)
Total	\$118,574







The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

APPENDIX II
CD TARGET AREA MAP

Community Development Target Area



Legend

-  Urbana Corporate Boundary
-  Roads
-  Lakes
-  CD Target Area
-  Census Block Group Boundary
-  Census Tract 55
Block Group 1

APPENDIX III

Goals, Strategies, and Activities To Address Local Funding Priorities And Community Need

Goals, Strategies and Activities to Address Local Funding Priorities and Community Need

Goal 1: Provide decent affordable housing opportunities for low- and moderate-income households

Strategy: Increase supply of affordable housing available to low and moderate income households.

Activity: Provide Tenant Based Rental Assistance to households with incomes at or below 60% of the area median, targeting those at or below 125% of the poverty level.

Activity: Support new construction for homeownership sponsored by CHDOs and other nonprofits.

Activity: Support new construction of affordable rental units sponsored by CHDOs and other nonprofits.

Activity: Support and provide guidance for for-profit developers building new affordable renter and owner units.

Activity: Support construction of new affordable rental units through LIHTC, in compatible areas.

Activity: Encourage the development of non-profit housing development organizations eligible for CHDO status.

Strategy: Expand homeownership opportunities for low and moderate income households.

Activity: Support and encourage homeownership education programs.

Activity: Support the Housing Authority of Champaign County's Section 8 Homeownership program.

Activity: Support the development of local Lease Purchase Programs.

Activity: Directly encourage homeownership through downpayment assistance programs such as programs funded with Private activity bond funds.

Activity: Develop new downpayment assistance programs for low-income buyers.

Goal 2: Address barriers to obtaining affordable housing

Strategy: Address issues faced by certain special populations, such as seniors and individuals in need of supportive service/ substance abuse treatment.

Strategy: Partner with other municipalities and agencies in the Consortium area to complete a housing needs study that will identify gaps in the housing stock, including an analysis of current housing availability and a projection of future housing needs.

Strategy: Provide assistance for affordable permanent housing for persons with targeted disabilities.

Strategy: Support efforts to increase accessible and visitable housing units for persons with disabilities.

Activity: Encourage housing developers to include visitability/accessibility measures in new construction efforts.

Activity: Access Grants: Provide grants for approximately 25 low-income residents over a five-year period to increase the supply of accessible and visitable housing.

Strategy: The Urbana Human Relations Division will promote community awareness of the Urbana Human Rights Ordinance and will provide fair housing training for landlords and tenants.

Activity: Education and training opportunities, which focus on eliminating barriers to affordable housing, will be encouraged.

Activity: Encourage the Urbana Human Relations Division, the Building Safety Division, and Persons Assuming Control of their Environment, Inc. (PACE) to join forces in an effort to acquaint developers with local codes and fair housing laws to insure that handicapped units are produced when new housing is constructed.

Activity: Support tenant advocacy and educational efforts by agencies such as the C-U Tenant Union.

Activity: Encourage landlord and community group distribution of information in multiple languages to help overcome language and/or cultural barriers.

Activity: The City could consider undertaking a discrimination testing program to obtain preliminary results to determine if further programs are necessary.

Goal 3: Preserve and improve supply of affordable housing as a community resource.

Strategy: Continue and expand city's repair and rehabilitation programs.

Activity: Senior Repair: Provide home repair service for approximately 175 very low-income elderly households over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care. In addition to home repair, the service would provide referrals to other home-care programs such as Meals on Wheels.

Activity: Emergency Grants: Provide emergency repair service for approximately 55 low-income residents over a five-year period to help maintain those households in their homes longer thus reducing demand for higher levels of sheltered care.

Activity: Whole House Rehabilitation: Provide loans and grants for major home improvements for low-income homeowners to approximately 25 households over the next five years.

Activity: GLO (if funding is available): Provide lead hazard reduction for approximately 22 single family residences over the next five years, in coordination with the Champaign-Urbana Public Health District and the Illinois Department of Public Health.

Activity: Purchase Rehabilitation Resale: Purchase housing that is structurally sound but in need of major code-related renovation, and rehabilitate property for sale as affordable housing to income-qualified households.

Activity: Acquisition-Rehabilitation: Provide funds for downpayment and rehabilitation to low-income homebuyers to purchase and rehabilitate properties that may be in need of repair.

Activity: Rental Rehabilitation: Provide HOME funds for rehabilitation of rental housing units to rent to households with incomes at or below 60% of the area median.

Strategy: Support and encourage home maintenance programs.

Activity: Encourage counseling and educational opportunities and resources, which teach homeownership maintenance skills.

Goal 4: Work with Housing Authority of Champaign County (HACC) to improve conditions for residents of public housing.

Strategy: Promote substantial upgrading of the living environment for residents of Urbana public housing, particularly family units.

Activity: Assist in developing a plan, which partners with the private sector to use private dollars to leverage HOPE VI or other Federal funds, to redevelop units and to replace demolished units with a combination of new on-site units, scattered-site units and Section 8 rent subsidies.

Strategy: Encourage the Housing Authority of Champaign County to increase the number of affordable housing units available to extremely low-income households. Seek additional means of subsidizing very low-income households with rental assistance.

Strategy: Encourage the Housing Authority of Champaign County to increase the earning potential of extremely low-income households.

Strategy: Strongly encourage the Housing Authority of Champaign County to rehabilitate existing units and develop new units, which would be accessible to families, which include persons with disabilities.

Strategy: Encourage the Housing Authority of Champaign County to follow a similar process and design as the Burch Village and Lakeside Terrace redevelopment projects for the demolition or redevelopment of any other Public Housing units.

Goal 5: Support community efforts to provide services and training for low- and moderate-income residents.

Strategy: Encourage and support appropriate area social service agencies to provide additional economic assistance for persons who pay out-of-pocket expenses for medical and psychological services, perhaps by developing a centralized process to contact pharmaceutical companies with requests for donations of medicines.

Strategy: Encourage appropriate area social service agencies to expand recreational, educational, and cultural opportunities and alternatives for very low-income youth and young adults

Strategy: Support expansion of job-training programs for low-income individuals by area social service agencies, and encourage them to conduct a review of all available programs to determine if they meet current need.

Strategy: Support area providers such as the Senior Services Division of Champaign County Regional Planning Commission and Family Service of Champaign County in their efforts to provide supportive services to low-income elderly persons residing in Urbana.

Strategy: Support efforts by local service providers to area youth to increase supportive services available to at-risk youth.

Strategy: Encourage existing childcare facilities to expand services to late night/overnight and weekend hours.

Strategy: Support development of a program(s) by area agencies to provide transitional housing services and/or foster care to teen parents of young children.

Strategy: Encourage current and newly created companies to hire low-income persons by providing public incentives linked directly to hiring local residents.

Strategy: Support agencies that provide services to victims of domestic violence

Goal 6: Provide Support for existing agencies delivering services to homeless individuals and families and encourage the expansion of local services to meet community homeless needs.

Strategy: Support the existing network of local homeless services.

Activity: Continue to provide leadership and support of Continuum of Care.

Activity: Provide support to emergency and transitional shelters through Consolidated Social Service Pool fund allocations.

Strategy: Improve and expand the existing network of local homeless services.

Activity: Support and encourage local efforts to acquire additional grant funding.

Activity: Support accurate and comprehensive data management through the Homeless Management Information System (HMIS) and annual surveys.

Activity: Encourage and support the expansion of transitional housing for women and children.

Activity: Encourage development of emergency shelter services or transitional housing for homeless two-parent households with children.

Activity: Encourage development of transitional living facilities for adults and youth with substance abuse issues.

Activity: Encourage the development of a shelter facility to provide emergency services for elderly persons who are victims of domestic violence.

Strategy: Regularly review and evaluate the needs of the community for homeless and homeless prevention service, and encourage local agencies to match service provided to community needs.

Activity: Encourage and support area agencies to develop services such as Supportive Housing and Safe Havens for targeted populations such as homeless teens, teen parents, families, persons with disabilities, etc.

Activity: Participate in the Urbana-Champaign Continuum of Care, Council of Service Providers to the Homeless, Supportive Housing Program.

Strategy: Take steps to stabilize households at risk of homelessness.

Activity: Develop and support rental assistance programs (such as Tenant Based Rental Assistance, the No Limits Program, and Shelter Plus Care) with and without supportive services for extremely low and very low income persons.

Activity: Work with regional group to provide information and a support network in the case of a need for emergency relocation of residents of multifamily apartments when utilities are disconnected.

Activity: Support programs offering permanent housing solutions for low and extremely low income households (see Goal 1)

Activity: Support educational services including financial literacy, homeowner education and debt management.

Goal 7: Support efforts to reduce the exposure of young children to lead-based paint hazards in their homes.

Strategy: Coordinate public and private efforts to reduce lead poisoning hazards and protect young children

Activity: Encourage Private Funding

Activity: Expand Childhood Testing

Activity: Prevention Education

Strategy: Reduce lead-based paint hazards in residential housing, particularly homes occupied by young children

Activity: Lead Assessment in Housing Assistance Programs

Activity: Preserve and Expand Funding for Lead Hazard Reduction Activities

Activity: Temporary Relocation of Occupants during Lead Hazard Work

Activity: Lead Contractor Incentives

Activity: Distribution of Lead Contractor List

Goal 8: Support infrastructure improvements in Urbana's Community Development Target Area

Strategy: The majority of CDBG funds will be targeted toward improvements in and services to the City's Community Development Target Area.

Strategy: The City shall allocate to its designated Community Development Target Area its proportionate share of City capital improvement funds for upgrading infrastructure. CDBG funds may be set aside during one fiscal year for infrastructure projects scheduled in another fiscal year in order to fulfill a commitment to a scheduled project.

Goal 9: Preserve and support Urbana's neighborhoods as vibrant places to live.

Strategy: Identify and encourage or assist in removal of blighting and deteriorated structures from neighborhoods.

Activity: Perform regular surveys of City to identify deteriorated housing and accessory structures that need to be addressed either through repair or removal.

Activity: Using CDBG funds, clear dilapidated accessory structures such as sheds and garages from income qualified owner-occupied properties

Strategy: Acquire and clear deteriorated housing and vacant lots for donation to non-profit home construction programs. Acquisition and clearance efforts may be implemented in the CD Target areas and will be focused on the King Park Neighborhood in accordance with the King Park Neighborhood Plan.

Activity: Using HOME and/or CDBG funds to acquire vacant properties and deteriorated and/or substandard structures that will be cleared as necessary, for donation to a non-profit housing developer for the purpose of new construction of affordable housing.

The City will properly maintain such properties until transfer of ownership occurs.

Strategy: Explore the creation of a Neighborhood Revitalization Strategy for low-income Urbana neighborhoods.

Strategy: Clearly identify and document designated Brownfields and seek additional funding sources to alleviate same.

Strategy: Through its Neighborhood Organizations, the City will support resident involvement in neighborhood housing development projects.

Activity: Encourage the creation and development of local groups concerned with furthering the interests of their neighborhood. Specifically, encourage such groups to accomplish non-profit status by obtaining a 501(c)3 designation, thus making them eligible for grant funding.

APPENDIX IV

Citizen Participation and Public Input



**FY 2012-2013 APPLICATIONS
FOR URBANA CDBG &
HOME CONSORTIUM FUNDS**



AVAILABLE MONDAY, DECEMBER 12, 2011

**APPLICATION WORKSHOPS WILL BE HELD
MONDAY, DECEMBER 12, 2011 AT 10:00 AM & 5:30 PM
URBANA CITY BUILDING, 400 S. VINE ST, URBANA**

The City of Urbana is accepting applications for:

- **Community Development Block Grant (CDBG) Public Facilities & Improvements**
- **Urbana's allocation of HOME funding**
- **Community Housing Development Organization (CHDO) allocations of HOME funding**

Applications are available to submit proposals for grant funds for housing and community development projects. **Completed applications are due before 4 PM Friday, January 13, 2012.**

Applications may be picked up at the Urbana City Building, Community Development Services Department, 400 S. Vine Street, Urbana, or can be downloaded from the City's website: www.urbanaininois.us.

For additional information, contact the City of Urbana, Grants Management Division, at 384-2447 or e-mail Kelly H. Mierkowski at khmierkowski@urbanaininois.us.

NOTE: Consolidated Social Service Fund (CSSF) applications will be available Monday, March 5, 2012.

Friday, Dec 9, 2011 News-Gazette



FY 2012-2013 APPLICATIONS FOR
URBANA CDBG & HOME CONSORTIUM
FUNDS AVAILABLE
MONDAY, DECEMBER 12, 2011

**URBANA
HOME
CONSORTIUM**

APPLICATION WORKSHOPS ON
MONDAY, DECEMBER 12 AT 10:00 AM & 5:30 PM
URBANA CITY BUILDING, 400 S. VINE ST, URBANA

The City of Urbana is accepting applications for Community Development Block Grant (CDBG) funds for Public Facilities & Improvements, Urbana's allocation of HOME funding, and the Community Housing Development Organization (CHDO) allocations of HOME funding. Applications are available to submit proposals for grant funds for housing and community development projects. Completed applications are due before 4 PM, Friday, January 13, 2012.

Applications may be picked up at the Urbana City Building, Community Development Services Department, 400 S. Vine Street, Urbana, or can be downloaded from the City's website: www.urbanaininois.us

For additional information, contact the City of Urbana, Grants Management Division, at 384-2447 or e-mail Kelly H. Mierkowski at khmierkowski@urbanaininois.us.

11/2/2011



FY 2012-2013 Applications for Urbana CDBG & HOME Consortium Funds

Home > FY 2012-2013 Applications for Urbana CDBG & HOME Consortium Funds

Date:

January 13, 2012 - 4:00pm

From December 12, 2011 through January 13, 2012, the City of Urbana is making applications available for:

- Community Development Block Grant (CDBG) Public Facilities & Improvements
- Urbana's allocation of HOME funding
- Community Housing Development Organization (CHDO) allocations of HOME funding

Applications are available to submit proposals for grant funds for housing and community development projects. **Completed applications are due before 4 PM Friday, January 13, 2012.**

Applications may be picked up at the Urbana City Building, Community Development Services Department, 400 S. Vine Street, Urbana, or can be downloaded from the City's website.

APPLICATION WORKSHOPS will be held on Monday, December 12, 2011: 10:00 am in the Urbana City Council Chambers OR 5:30 pm in the Community Development Services Conference Room.

For additional information, contact the City of Urbana, Grants Management Division, at 384-2447 or email Kelly H. Mierkowski at khmierkowski@urbanaininois.us

NOTE: Consolidated Social Service Fund (CSSF) applications will be available Monday, March 5, 2012.

Contact Reference:

Kelly Hartford Mierkowski khmierkowski@urbanaininois.us (217) 384-2441

Jen Gonzalez jmgonzalez@urbanaininois.us (217) 384-2335

Connie Eldridge cjeldridge@urbanaininois.us (217) 384-2447

Created on Dec 08, 2011 – Author: Connie Eldridge – Contributors: Kelly Hartford, Jen Gonzalez

Filed under Applications, CDBG, CHDO, HOME, Notices & Alerts, Community Development Services, Doing Business in Urbana



CDBG & HOME Application Workshops

Home › CDBG & HOME Application Workshops

Date:

December 12, 2011

10:00 am, City Council Chambers

5:30 pm, Community Development Services Conference Room

Attend either workshop to learn about *CDBG & HOME fund applications*.

Completed applications are due before 4 pm, Friday January 13, 2012.

Contact Reference:

Kelly Hartford Mierkowski khmierkowski@urbanaininois.us (217) 384-2441

Jen Gonzalez jmgonzalez@urbanaininois.us (217) 384-2335

Connie Eldridge cjeldridge@urbanaininois.us (217) 384-2447

Created on Dec 08, 2011 – Author: Connie Eldridge – Contributors: Kelly Hartford, Jen Gonzalez

Filed under Applications, CDBG, CHDO, Events & Activities, HOME, Community Development Services, Doing Business in Urbana



NOTICE OF NEIGHBORHOOD MEETINGS AND PUBLIC HEARINGS



The City of Urbana and the Urbana HOME Consortium (comprised of the City of Urbana, City of Champaign, and Champaign County) seek citizen input regarding community needs for the preparation of the *City of Urbana & Urbana HOME Consortium Annual Action Plan (AAP) for FY 2012-2013*. The Annual Action Plan is the City of Urbana's budget for Community Development Block Grant (CDBG) Programs. The Plan also includes budgets for HOME Investment Partnerships Program (HOME) by the City of Urbana, City of Champaign, and Champaign County.

NEIGHBORHOOD/PUBLIC HEARING MEETINGS IN URBANA

Monday, January 9, 2012, 7 PM Prairie School Library 2102 E. Washington St	Tuesday, January 10, 2012, 7 PM City Council Chambers 400 S. Vine St
Wednesday, January 11, 2012, 7 PM Crystal View Community Center 102 E. Stebbins Dr	Thursday, January 12, 2012, 7 PM King School Library 1108 W. Fairview Ave

PUBLIC HEARING FOR SOCIAL SERVICE AGENCIES & ORGANIZATIONS

Tuesday, January 10, 2012, 10:00 AM

*City of Urbana Council Chambers
400 S. Vine Street, Urbana*

Persons with disabilities who need accommodations for any of these hearings should contact Community Development Services at 384-2447, TTY 384-2360, email cjeldridge@urbanaininois.us, or contact the City of Urbana Americans with Disabilities Act Coordinator at 384-2466.

—*MEDIA NOTICE*—

Monday, December 26, 2011 News-Gazette

wood because it wasn't much kept: a 38-book set of the "Mag- do to a kid," Kathy Hug said.

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NOTICE OF NEIGHBORHOOD MEETINGS & PUBLIC HEARING



The City of Urbana and the Urbana HOME Consortium (comprised of the City of Urbana, City of Champaign, and Champaign County) seek citizen input regarding community needs for the preparation of the Annual Action Plan (AAP) for Fiscal Year 2012-2013. The AAP establishes budgets for Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs.

ALL NEIGHBORHOOD MEETINGS AT 7:00 PM IN URBANA

MON, JAN 9, 2012 Prairie School Library 2102 E Washington St	TUES, JAN 10, 2012 City Council Chambers 400 S Vine St	WED, JAN 11, 2012 Crystal View Community Center 102 E Stebbins Dr	THURS, JAN 12, 2012 King School Library 1108 W Fairview Ave
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PUBLIC HEARING FOR SOCIAL SERVICE AGENCIES & ORGANIZATIONS
TUES, JAN 10, 2012, 10:00 AM

City of Urbana Council Chambers, 400 S. Vine Street, Urbana

Persons with disabilities who need accommodations for any of these hearings should contact Community Development Services at 384-2447, TTY 384-2360, email cjeldridge@urbanaininois.us, or contact the City of Urbana Americans with Disabilities Act Coordinator at 384-2466.

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ANNUAL ACTION PLAN FY 2012-2013 PUBLIC HEARING MINUTES

Monday, January 9, 2012, 7:00 P.M.

Prairie School Library, 2102 East Washington Street, Urbana

Present: Randy Burgett, Connie Eldridge, Community Development Services Department, City of Urbana; James Winston, Pamela Y. Greer, Dwight Redding. See attached sign-in sheet.

Randy Burgett called the meeting to order at 7:08 p.m. The purpose of this public hearing is to provide an opportunity for the public to provide input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2012-2013. Notice of this public hearing was placed on the City's website on December 21, 2011; faxed, mailed and emailed to various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Monday, December 26, 2011 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Dwight Redding, who has lived in his neighborhood since 1939, discussed changes and his concerns. The Urbana Park District only mows a small portion of Weaver Park, does not keep it litter-free, and does not remove old trees. The Park District has not done a prescribed burn of vegetation, as it had earlier advertised. Mr. Redding is also concerned with open topped garbage trucks that litter when they transfer garbage to a larger truck. There is no enforcement of the state law requiring the trucks to be covered with tarps. Because of these conditions, North Coler Street is lined with plastic bags and other trash from trucks going to the transfer station. He also suggested that the Landscape Recycling Center allow persons to drop off leaves and brush at no cost to them rather than participate in the City's leaf pickup.

Mr. Burgett explained that these issues would be forwarded to the proper government entity. He then discussed the City's various housing rehabilitation programs, Neighborhood Cleanup, Community Development Block Grant (CDBG) and HOME Programs.

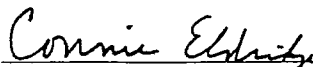
In response to James Winston, Mr. Burgett reviewed the City's Whole House Rehabilitation Program guidelines, prioritization list, and the number of projects in process and completed in a fiscal year.

Pamela Greer inquired if a homeowner could receive more than one housing rehabilitation grant. Mr. Burgett discussed the Senior Repair Service, Emergency Grant, Access Grant, and Secondary Structure Demolition Programs.

Mr. Burgett mentioned the City of Urbana and Cunningham Township's Consolidated Social Service Fund (CSSF) application process. Ms. Greer supported the CDBG and CSSF funding provided to the Urbana Neighborhood Connections Center, which is located on Main Street.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted



Connie Eldridge, Administrative Assistant

**ANNUAL ACTION PLAN FY 2012-2013
PUBLIC HEARING**

**Tuesday, January 10, 2012, 10:00 A.M.
City of Urbana Council Chambers
400 South Vine Street Urbana, Illinois**

Minutes

Present: Jennifer Gonzalez, Jenell Hardy, Kelly Mierkowski, Community Development Services Department, City of Urbana; Dennis Roberts, Urbana City Council; Carol Ammons, Urbana Champaign Independent Media Center; Robin Arbiter, Lierman Neighborhood Advisory Committee; Martina Miranda-Lugo, DHS-Division of Rehabilitation Services; Janice McAteer, Developmental Services Center; Darlene Kloeppel, Champaign County Regional Planning Commission See attached sign-in sheet.

Kelly Mierkowski called the meeting to order at 10:13 a.m. and introductions of City Staff were made.

Ms. Mierkowski stated that the purpose of this public hearing is to provide an opportunity for the public to provide input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2012-2013.

Notice of this public hearing was placed on the City's website on December 21, 2011; faxed, mailed and emailed to various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Monday, December 26, 2011 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Robin Arbiter of the Lierman Neighborhood Advisory Committee (LNAC) provided a letter that she read aloud (*see attachment #1*), in addition to a map defining the boundaries of the neighborhood the LNAC represents (*see attachment #2*). Additional concerns noted by Ms. Arbiter that she would like to emphasize the desire their Advisory Committee has for the City to purchase/acquire the vacant lot on the corner of Lierman and Washington. It is owned by Busey Bank, Steve Henderson is the contact person. It is currently in a land auction that is schedule to conclude on January 19, 2012. They are attempting to draw the interest of the largest landlord in the area they represent. Ms. Mierkowski inquired if they identified that landlord. Ms Arbiter replied that it is Chris Saunders with Green Street Realty. LNAC has talked with Mr. Saunders and he is also interested in Urbana Townhomes for possible purchase and re-development.

Denis Roberts, also spoke on behalf of the LNAC, and commented about the use of the lot use, such as future playground, or if it remains zoned commercial then maybe residential housing that is energy efficient and for low-income residents.

LNAC is considering obtaining a 501(c)(3) status, and then they might be able to do some development type projects of their own. Ms. Arbiter and Mr. Roberts presented a map that

highlighted potential re-development sites within the neighborhood they are representing (*see attachment #3*).

Mr. Roberts also mentioned that Walter Lewis, and Emeritus Professor at U of I, who teaches community development classes, would be interested in creating a focal point for the neighborhood. With regard to the Tri-Star building owned by the City, architecture students could possibly do a project with a public assessment of community need, structural or use changes. Mr. Roberts also suggested possible demo parts of the building that are un-useful, and recycle some parts if possible. Student Interns could receive credit to fulfill their program requirements, as it is sometimes difficult for them to find projects to meet the necessary criteria.

Ms. Arbiter, also mentioned that LNAC is interested in having a playground with equipment, basketball for youth, a park with walk/jogging path, and circuits. They desire to provide affordable and accessible fitness in the neighborhood. The neighborhood is also ready and has started the process of developing its own comprehensive plan.

Janis McAteer, Director of Development for Developmental Services Center (DSC), expressed her appreciation for the support provided by the City of Urbana with regard to affordable housing for people with disabilities, and she commended the City on an excellent job of serving this population. Ms. McAteer stated when DSC prepares to take on new ventures in they look to do so in Urbana because of this.

Martina Miranda-Lugo, Community Resource Specialist for the DHS-Division of Rehabilitation Services, shared her concerns about the growing Latino population she serves, primarily Migrants Workers and working with them on finding decent and affordable housing. She stated that it is a little easier in the summer, but gets difficult to find affordable rental units as fall approaches. Lots of the people that she serves come to Urbana, because they feel Urbana is welcoming, and therefore she would like to partner with the City, to help with meeting this need.

Carol Ammons, a resident of Urbana, volunteers for a re-entry program, helping with housing people in the program. A survey showed that 200-300 people re-enter Champaign-Urbana area each year. She also commented on the Housing Authority of Champaign County (HACC) and their mandate to refuse housing to felons. Ms. Ammons addressed one of our goals listed in the Consolidate Plan regarding working with the HACC, and suggested the City work with the HACC to discourage from openly discriminating against housing for persons who have felonies. Ms. Ammons also commented that she was surprised the no agency from the Champaign County area applied for the re-entry grants that were advocated and supported by Congressman Danny Davis.

Ms. Arbiter also commented that many re-entry people come to the neighborhood that she represents. Those that a re-entering the community, come there and live with many family members who are on Section 8 or have a site voucher. As far as the landlord knows, these additional people are not living there. Because of this, recidivism rate increases, and they hurt those that they live with.

Mr. Roberts inquired about the attendance of the Public Hearing that was held on Monday, January 9, 2012 at Prairie School. Ms. Mierkowski shared that there were 3 citizens that attended that meeting.

Ms. Mierkowski then shared the dates and times of the remainder of the public hearings for this AAP. She also announced that the Grants Management Division will continue to accept written and e-mailed public comments on the Annual Action Plan.

The meeting was adjourned at 10:41 a.m.

Respectfully Submitted,



Jenell L. Hardy, Grant Coordinator

Attachment 1: Letter from the LNAC

Attachment 2: Map from the LNAC – Outlining the boundaries of the neighborhood being represented

Attachment 3: Map from the LNAC – Highlighting the potential areas for re-development.



PUBLIC HEARING FOR THE CITY OF URBANA &
 URBANA HOME CONSORTIUM
 FY 2012-2013 ANNUAL ACTION PLAN
 10:00 AM, TUESDAY, JANUARY 10, 2012

CITY COUNCIL CHAMBERS, 400 South Vine Street, Urbana – SIGN-IN SHEET

NAME	ORGANIZATION	PHONE	EMAIL
Carol Ammons	Urbana Champs, INC	217-344-8826	CarolAmmons@gmail.com
Robin Arsitee	Urbana Neighborhood Advisory Committee	217-344-2005	robun6A@yahoo.com
Dennis Roberts	LNAC	344 0069	droberts@cityconcile.yakoo.com
Martina Miranda-Lugo	DHS-Division of Rehabilitation Services	778-3521	Martina.Miranda-Lugo@gmail.com
Janice M'Ateer	DSC	356-9176	jmateer@dsc-illinois.org
Debra Koepf	CCRC	328-3313	dskoepf@ccrc.org

Lierman Neighborhood Advisory Committee

LNAC c/o Dennis Roberts, 507 E. Green, Urbana, IL 61801

Contact Dennis (217) 344-0069 or Robin (217) 344-2005

January 10, 2012

LNAC respectfully submits the following input regarding community needs to the City of Urbana, with the hope that our goals and concerns will be reflected in the City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) for Fiscal Year (FY) 2012-2013.

On November 28, 2011, LNAC presented three goals it is pursuing to the City Council. These goals, which LNAC hopes to accomplish between six months and two years, represent mid-range planning, and included the establishment of a community garden, a park with recreational features (playground equipment, game courts, tables, and benches), and a community activities building (for meetings, classes, arts and leisure). In addition, LNAC requested immediate help from the city to address neighborhood safety concerns by adding a street light or lights to the area of Hunter and Austin, and, if possible, Hunter and Lanore.

In subsequent meetings with city staff, it appears a solution to the lighting concern is at hand, and we hope to hear that plan is moving forward shortly. We are also hopeful of having community garden space available by this spring. And we are pledged to pursuing incorporation that would allow us to access grants that might be applied toward our other goals.

Today, we would like to re-iterate that part of our vision which we believe the city could assist us to achieve, and we would like to suggest that the city begin planning now for what look to us like the emerging needs of the LNAC area.

We ask that HUD funds be applied to a community activities building, perhaps the Tri-Star building, which the City owns and which HUD funds, in addition to other resources, might refurbish. We have been approached by five people with three projects between them, who would like to do adult mentoring, educational enrichment, and physical achievement programs. These are year-round programs requiring meeting space which simply does not exist in an accessible way in the neighborhood. The Tri-Star building is empty, and we have a team of Architecture students available to evaluate its potential and either retrofit the current building or design something else on the site.

We ask that the city work now to obtain the property on the southeast corner of Washington and Lierman. The lot, currently undeveloped, is for sale by online auction today. Perhaps, if approached, the selling bank will defer sale until the 2012-2013 Fiscal Year or consider donating the property to the city. We strongly desire that that lot be obtained by the city so that its eventual use will reflect the needs and wishes of the neighborhood. Whether the lot is rezoned from its current commercial designation to

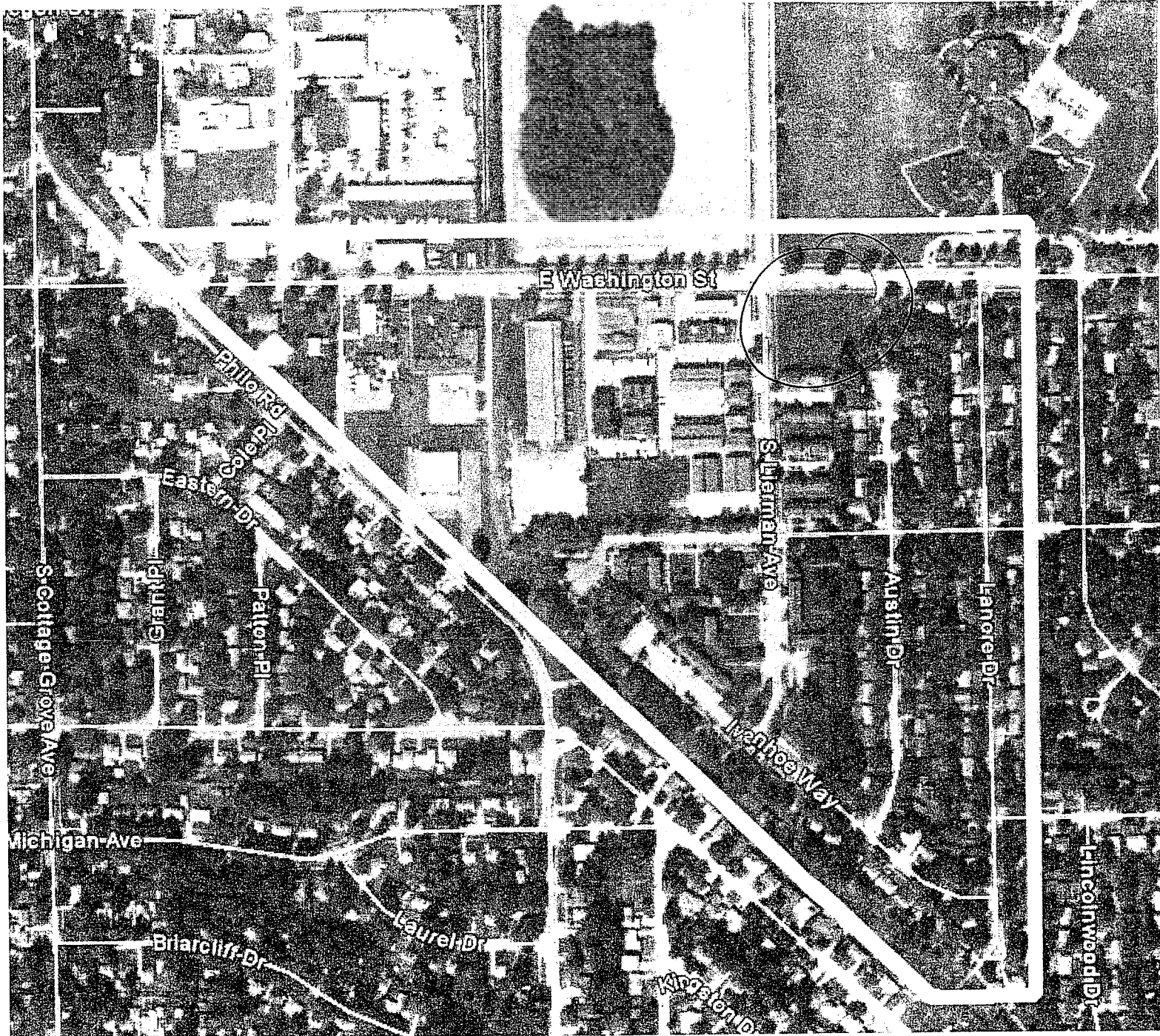
allow housing development, or whether the lot is eventually bought by or donated to a group that could build a facility aimed at serving the needs of the community, we think for now, it is best held in the city's hands. (We are, simultaneously, trying to interest a local neighborhood stakeholder in the property).

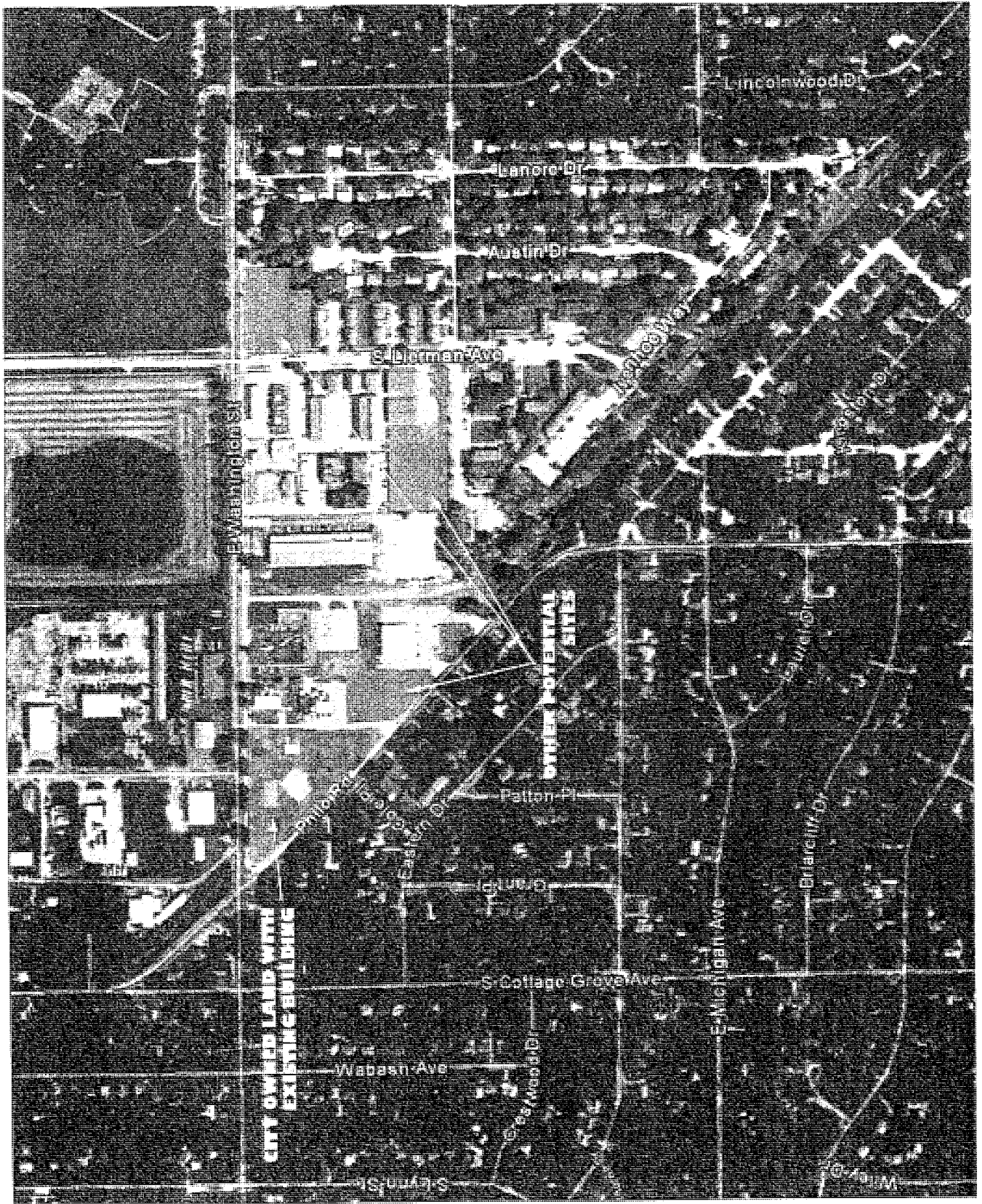
We anticipate the need for HUD/CDBG funds to be available in the next one to three years to support the rebuilding or restoration of the Urbana Townhomes site. HUD/CDBG funds could incentivize the building or retrofitting that incorporates energy efficiency, universal design principles, and crime-detering features. We observe that decent, affordable housing is disappearing from the neighborhood, due to the condemning of many units at Urbana Townhomes and unrepaired damage to houses both rented and owned in the area of Austin and Ivanhoe. Should redevelopment of Urbana Townhomes take place, (and it looks highly likely that this will be necessary in the next few years), there are lots attached to the currently developed one that could allow a safer, lower-density and mixed income complex to be created. HUD/CDBG funds could assist in that foreseeable redevelopment, and we encourage the city to meet with LNAC and the area's largest landlord to discuss ways a planned and careful development could occur.

In the long-term, incentives may be required to keep owners in the neighborhood and to assist landlords and owners to improve or maintain their properties. We have no specific request in relation to this concern right now, but we note that in the next few years, the city might need programmatic and financial resources to address this. We hear from area homeowners that they are discouraged by what they see as rising crime and sinking value of their homes as a result of the poor condition of neighboring rental houses. (It is LNAC's intention to seek meetings with landlords in the area to address some of these concerns).

We request that HUD/CDBG funds be allocated to facilitate the posting of community welcome signs at the entrances to the neighborhood. LNAC adopted part of Washington Street and holds clean-up days three times a year. In addition to Washington, volunteers usually clean in the Lierman, Hunter, Austin, Ivanhoe and Lanore streets. We have also begun supporting such efforts as "Walk to School Day." Our group is seen positively by residents and passersby. We would like to enhance our presence with small signs, similar to those in the HEUNA neighborhood, which would incorporate our name, a simple graphic, and a phrase along the lines of, "neighbors helping neighbors."

In sum, we believe it is time that the city begins looking at the LNAC neighborhood's needs now and for the future and develops a long-range plan to address them. Our requests for HUD/CDBG allocations reflect our group's beginning of that same process.





Mierkowski, Kelly

From: Dennis Roberts [drobertscitycouncil@yahoo.com]
Sent: Tuesday, January 10, 2012 1:13 PM
To: Mierkowski, Kelly
Cc: Myers, Robert
Subject: One additional letter of support

Hi Kelly,

I wanted to attach one additional email letter of support to substantiate the interest of students from the School of Architecture in the revitalization of Lierman Area neighborhood through participation in community defined projects. The attached letter from graduate Peter Normand has had positive response. His mentor, Professor Emeritus Walter Lewis came to UIUC in 1958, retired in 1992, is currently an emeritus professor, and is still mentoring students with on-site experience. Professor Lewis attended our December LNAC meeting and stated that students were always looking for community projects to fulfill their course requirements. He opted that the Tri-Star building was a highly visible location worthy of selection for such a program as discussed in the evening meeting.

Dennis Roberts
(cc Robert Myers)

Dear Dennis:

I felt the same **ELECTRICITY!**

Walter

Walter H. Lewis, FAIA
Professor Emeritus
Chair Emeritus, Practice & Technology Teaching Division
School of Architecture
University of Illinois at Urbana-Champaign
w-lewis@illinois.edu
Cell Phone: 217-621-8687

PS Attached below is a copy of my response to Peter Normand:
"Peter:

You have hit a Home Run!!!!

The Group assembled last night is perfect to accomplish something. You need to get the other students who will work with you on the Project to the next meeting,

INVITE THEM NOW

.....So they too are part of the genesis of the effort.. Also, much like the Weekly Progress Meetings, on Campus at TURNER Construction, students have to be present to benefit. Get Kelly and Selwa there at least. All others you can muster too. Your Team needs to be a part of the initial birthing of ideas.

I will gladly provide "direct supervision and control" as NCARB requires for Architectural Interns to receive IDP credit in "Grassroots Community Service."

Professor Lewis"

**ANNUAL ACTION PLAN FY 2011-2012
PUBLIC HEARING**

**Tuesday, January 10, 2012, 7:00 p.m.
Urbana City Council Chambers
400 South Vine Street, Urbana, IL 61801**

Minutes

Present: Kelly Hartford and Connie Eldridge, Community Development Services Department.

Others Present: None.

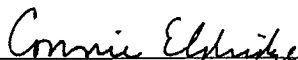
Kelly Hartford called the public hearing to order at 7:20 p.m.

She announced the purpose of this public hearing is to provide an opportunity for input and comments regarding the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) for Fiscal Year (FY) 2012-2013. The AAP is the annual budget as part of the five-year Consolidated Plan FY 2010-2014.

Notice of this public hearing was placed on the City's website on December 21, 2011; faxed, mailed and emailed to various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Monday, December 26, 2011 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Seeing there were no public comments, Kelly Hartford closed the public hearing at 7:30 p.m.

Respectfully Submitted



Connie Eldridge, Administrative Assistant II

**ANNUAL ACTION PLAN FY 2012-2013
PUBLIC HEARING**

**Wednesday, January 11, 2012, 7:00 p.m.
Crystal View Townhomes Community Center
102 East Stebbins Drive, Urbana**

Minutes

Present: Jen Gonzalez and Jenell Hardy, Community Development Services Department.

Others Present: Cathy Eastman, 1311 N Berkley, Urbana

Jenell Hardy called the public hearing to order at 7:09 p.m.

She announced the purpose of this public hearing was for the public to provide input on the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) for Fiscal Year (FY) 2012-2013. The AAP is the annual budget as part of the five-year Consolidated Plan FY 2010-2014.

Notice of this public hearing was placed on the City's website on December 21, 2011; faxed, mailed and emailed to various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Monday, December 26, 2011 in Champaign-Urbana's local newspaper, *The News-Gazette*.

Cathy Eastman introduced herself as a member of the Urbana community, noting that she used to live at what was Woodlands Village. She inquired about the various nonprofits carrying out the HOME Program's initiatives.

Ms. Eastman made several suggestions regarding the FY 2012-2013 AAP. She complimented the Crystal View Townhomes project and asked if the City had evaluated the project now that it is complete, as well as whether the City sees it as a success or not. She also inquired about the Kerr Avenue project, if it is to be modeled after the Crystal View Townhomes project.

As for the units just north of Crystal View Townhomes, Ms. Eastman noted that the management of those units has been poor, and she expressed support of safer housing options for the low- and middle-income members of the community. She would like to see the City create programs geared towards encouraging landlords to maintain their properties. One possibility she mentioned was an award system recognizing those landlords who demonstrated exemplary care and management of their properties.

Also mentioned was the possibility of creating a neighborhood plan for the area in regards to the housing available. Ms. Eastman mentioned that there had been a Habitat

for Humanity house constructed in the neighborhood 5 or 7 years ago, which developed a mold problem, and the family had to be relocated. She indicated that the property is now rented out by a private landlord and is not maintained well. Adjacent to the former Habitat house is a unit that burned down, and now there has been a lot of trash dumping towards the back end of the property.

Ms. Eastman then inquired about the flexibility of spending HOME funds into housing projects. She asked whether or not the City might be able to offer low interest loans to assist landlords with making improvements to their apartment complexes. Ms. Eastman indicated that the code requirements were not enough to promote landlords to install esthetically pleasing exteriors.

Jen Gonzalez, Grant Coordinator for the City of Urbana, explained that the federal HOME Investment Partnerships Program grant requires that the City invest funds into bring units up to code before other work can be done when rehabilitating a property. She indicated that with many projects there is little funding left after code issues are addressed. Ms. Gonzalez gave a brief overview of the home improvement programs offered by the City of Urbana.

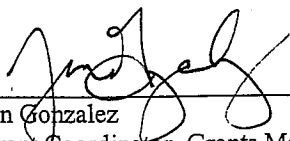
Ms. Eastman described a situation wherein a property had been so poorly maintained that she ended up cleaning the property with a few other residents in the neighborhood to get rid of the blighted conditions. The property had been dilapidated and was left vacant for three months.

In regards to other issues present in the neighborhood, Ms. Eastman expressed a desire to see a school in the area. She noted that the Washington School for Early Childhood Development could be repurposed as a school for Adult Education. She was quoted as saying, "This neighborhood cannot support another rental complex at the Washington School site."

Ms. Eastman took time to thank City staff for the community development work being done in the area and throughout Urbana.

Seeing there were no further public comments, Ms. Gonzalez closed the public hearing at 7:53 p.m.

Respectfully Submitted,



Jen Gonzalez
Grant Coordinator, Grants Management Division

**ANNUAL ACTION PLAN FY 2012-2013
PUBLIC HEARING**

**Thursday, January 12, 2012, 7:00 p.m.
King School Library
1108 West Fairview Avenue, Urbana**

Minutes

Present: Kelly H. Mierkowski, Community Development Services Department.

Others Present: Sheila Dodd, Habitat for Humanity

Kelly H. Mierkowski called the public hearing to order at 7:10 p.m.

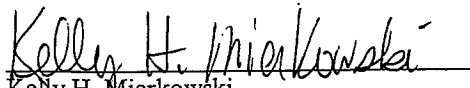
She announced the purpose of this public hearing was for the public to provide input on the proposed City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) for Fiscal Year (FY) 2012-2013. The AAP is the annual budget as part of the five-year Consolidated Plan FY 2010-2014.

Notice of this public hearing was placed on the City's website on December 21, 2011; faxed, mailed and emailed to various social service agencies and citizens; published in Grants Management Division's winter issue of the *Neighborhood News*; and published on Monday, December 26, 2011 in Champaign-Urbana's local newspaper, The *News-Gazette*.

Ms. Dodd thanked the City of Urbana and the Urbana Consortium for supporting their Agency, and looked forward to continuing the relationship in order to build affordable housing in the community.

Seeing there were no further public comments, Kelly H. Mierkowski closed the public hearing at 7:40 p.m.

Respectfully Submitted;


Kelly H. Mierkowski
Manager, Grants Management Division



NOTICE OF AVAILABILITY FOR PUBLIC REVIEW & COMMENT

CITY OF URBANA & URBANA HOME CONSORTIUM DRAFT ANNUAL ACTION PLAN FY 2012-2013

PUBLIC HEARING AT 7 PM, TUESDAY, MARCH 27, 2012 URBANA CITY BUILDING, 400 SOUTH VINE STREET, URBANA

Copies of the Draft FY 2012-2013 Annual Action Plan will be available for review to the general public between Monday, February 27, 2012 and Tuesday, March 27, 2012 at the following locations:

- Urbana City Clerk's Office
400 South Vine Street
- Urbana Free Library
201 South Race Street
- Grants Management Division Office
400 South Vine Street, Urbana
- On the City of Urbana's website at
www.urbanaininois.us

A public hearing will be held on Tuesday, March 27, 2012 at 7 p.m. in the Urbana City Building to receive comments and suggestions on the Draft FY 2011-2012 Annual Action Plan. Persons with disabilities needing services for this hearing should contact Grants Management Division at 384-2447 (TDD 384-2360) or the City's Americans With Disabilities Act Coordinator at 384-2466.

The Annual Action Plan is the City of Urbana's budget for Community Development Block Grant (CDBG) Programs. The Plan also includes budgets for HOME Programs by the Cities of Champaign and Urbana, and Champaign County, which make up the Urbana HOME Consortium.

Submit written comments to the City of Urbana, Grants Management Division, 400 South Vine Street, Urbana, IL 61801 or by e-mail to khmierkowski@urbanaininois.us before the close of business on Tuesday, March 27, 2012.

- PUBLIC HEARING NOTICE -

Saturday, February 25, 2012 News-Gazette



**NOTICE OF AVAILABILITY FOR
PUBLIC REVIEW & COMMENT**



**CITY OF URBANA &
URBANA HOME CONSORTIUM
DRAFT ANNUAL ACTION PLAN FY 2012 - 2013**

**PUBLIC HEARING 7 PM, TUES, MARCH 27, 2012
URBANA CITY BUILDING, 400 S. VINE, URBANA**

The Draft FY 2012-2013 Annual Action Plan (AAP) will be available for review to the general public between Monday, February 27, 2012 and Tuesday, March 27, 2012 at the following locations:

- 400 S. Vine St, Urbana—City Clerk's Office & Grants Management Division Office
- 201 S. Race St, Urbana—Urbana Free Library
- www.urbanainillinois.us

There will be a public hearing on Tuesday, March 27, 2012 at 7 pm in the Urbana City Building to receive comments on the Draft FY 2012-2013 AAP. Persons with disabilities who need services for this hearing should contact Grants Management Division at 384-2447 (TDD 384-2360) or the City's Americans With Disabilities Act Coordinator at 384-2466.

The AAP is the City of Urbana's budget for Community Development Block Grant (CDBG) Programs. It also includes budgets for HOME Programs by the Cities of Champaign and Urbana, and Champaign County, which make up the Urbana HOME Consortium. For more information, contact the City of Urbana, Grants Management Division, at 384-2447 or e-mail Kelly Mierkowski at khmierkowski@urbanainillinois.us

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**CITY OF URBANA & URBANA HOME CONSORTIUM
ANNUAL ACTION PLAN FY 2012-2013 - PUBLIC HEARING MINUTES**

**Tuesday, March 27, 2012, 7:00 p.m.
City Council Chambers, 400 S. Vine Street, Urbana, IL**

Present:

- Community Development Commission: Chairperson Fred Cobb, Janice Bengtson, Chris Diana, George Francis, Theresa Michelson, Jerry Moreland, Brad Roof, Anne Silvis
- City of Urbana Grants Management Division: Kelly H. Mierkowski, Connie Eldridge, Jennifer Gonzalez, Matt Murphy
- Robin Arbiter, Lierman Neighborhood Action Committee (LNAC); Eric Trusner, Kerrie Lee Dunn, and Paula Vanier, Persons Assuming Control of Their Environment (PACE); Aaron P. Smith, Homestead Corporation; Janice McAteer, Developmental Services Center (DSC); Darlene Kloepfel, Champaign County Regional Planning Commission (CCRPC)

The Community Development Commission and Grants Management Division staff were prepared to receive interested citizens at 7:00 p.m.

Chairperson Cobb called the public hearing to order at 7:01 p.m. He stated the purpose of this public hearing was to receive input on the proposed City of Urbana and Urbana HOME Annual Action Plan (AAP) for Fiscal Year (FY) 2012-2013. Notice of the public hearing was published on Saturday, February 23, 2012 in Champaign-Urbana's *News-Gazette*, posted on the City of Urbana's website, and mailed and e-mailed to various social service agencies and citizens.

Robin Arbiter spoke in support of the City installing streetlights to increase neighborhood safety at corners where there are bus stops and/or a history of fighting, specifically Hunter Street, Austin Drive, and Lanore Drive. LNAC supports the Draft Annual Action Plan FY 2012-2013, which has set aside funds to construct new or reconstruct older streetlights.

Eric Trusner thanked the City of Urbana for programs making housing affordable, accessible and safe for persons with disabilities. Referencing other City programs, he questioned how a person with a disability would know that his/her needs would be met. The City's *Analysis of Impediments to Fair Housing Choice* notes the City's efforts to address accessible housing stock, affordable housing options, public housing access, and financial barriers.

As an employee of PACE, he daily sees persons who have a hard time finding accessible living arrangements. Mr. Trusner felt the City's plans should clearly address, in writing, such issues as Americans with Disabilities Act (ADA), Fair Housing Act, Architectural Barriers Act, Visitability, Section 504 of the Rehab Act, and Urbana's Human Rights Ordinance. While there is some housing accessible to persons with disabilities, the need is greater than current availability.

Chairperson Cobb adjourned the public hearing at 7:10 p.m.

Respectfully Submitted



Connie Eldridge, Recording Secretary



**PUBLIC HEARING FOR THE CITY OF URBANA AND URBANA HOME CONSORTIUM
7:00 PM, TUESDAY, MARCH 27, 2012, URBANA COUNCIL CHAMBERS -- SIGN-IN SHEET**

- PROPOSED FY 2012-2013 ANNUAL ACTION PLAN
- HOME AMENDMENTS TO FY 2009-2010 & FY 2010-2011 – SPRING 2012 HOME COUNTY TENANT BASED RENTAL ASSISTANCE (TBRA)
- COMMUNITY DEVELOPMENT COMMISSION MEETING TO FOLLOW

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>ORGANIZATION</u>
Connie Eldridge	400 S. Vine St, Urbana	384-2447	City of Urbana
ROBIN ARBITER	1511 Hunter St, Urbana	344-2005	Herman Neigh. Action Cmte.
Eric Trusner	1317 E. Florida Ave	(217) 344-5433 x13	FACE
Jon Gonzalez	400 S Vine, Urbana	384-2335	City of Urbana
Kerri Lee Dunn	1317 E. Florida Ave.	(217) 344-5433	PACE
Matt Murphy	1920 C MELROSE, CLAMP	706 360 2314	City of Urbana
Kelly A. Niekowski	400 S. Vine St, Urbana	384-2441	City of Urbana
Aaron P. Smith	1604 S. Grove St, Urbana	369-2039	Homestead Corp.
Jarnee McAttee	1304 W. Bradley Ave. Chp.	356-9176	DSC
Paula Vanier	109 Illinois, Urbana	328-0355	PACE/self-consiner
DALENE KROEGER	306 W. PENNSYLVANIA AVE, URBANA	384-7390	CCCP



DEPT. OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

M E M O R A N D U M

TO: Kelly H. Mierkowski, Manager, Grants Management Division
FROM: Connie Eldridge, ^{CE}Administrative Assistant
DATE: December 29, 2011
SUBJECT: Public comments on FY 2012-2013 Annual Action Plan

Ms. Lillie Thompson, who lives at 610 South Glover Avenue, Lot 2, Urbana, IL 61802, phone number (217) 390-4008, called our office today. She noted the winter issue of *Neighborhood News* requested citizen comment on using Community Development Block Grant (CDBG) and HOME funds.

Ms. Thompson is a former program director at the Boys & Girls Club. She discussed her concerns with homelessness, citing examples of family and neighbors who have struggled to find housing. Ms. Thompson suggested that the City of Urbana acquire the vacant nursing home at 907 North Lincoln Avenue (near the corner of Lincoln and Fairview Avenues), renovate or demolish it, and convert it to Transitional Housing for the homeless. Possibly an organization such as Community Elements could run the program. Her main concern was providing housing for homeless persons with mental illnesses or those who have just been released from prison.



DEPT. OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

M E M O R A N D U M

TO: Kelly H. Mierkowski, Manager, Grants Management Division
FROM: Connie Eldridge, ^{CE}Administrative Assistant
DATE: January 3, 2012
SUBJECT: Public comments on FY 2012-2013 Annual Action Plan

Ms. Roseann Shaw, who lives at 2001 Weaver Street, Urbana, IL 61802, phone number (217) 384-5484, called our office today. She referenced the winter issue of *Neighborhood News* and wanted to voice her opinion. I encouraged her to attend our public hearings and agreed to summarize her concerns.

Ms. Shaw stated they built their home many years ago in this "good working class neighborhood." She is very concerned about how the neighborhood is changing. Her home and their neighbors' homes have been robbed, the most recent occurrence being the house directly across the street from her. Ms. Shaw has noticed people "canvassing the area" and expressed her frustration. We discussed several options, and I suggested she contact the Police Chief's Administrative Assistant for further advice. I also mailed her the Neighborhood Association Contact Information, with the suggestion she contact one of the groups.

GREETINGS FROM CHARLES HASKINS

1615 IVANHOE WAY

URBANA, IL 61802-5431

I AM HANDICAPPED AND CANNOT COME
TO A MEETING, SO I AM SENDING YOU A
COUPLE OF IDEAS FOR OUR NEIGHBORHOOD.

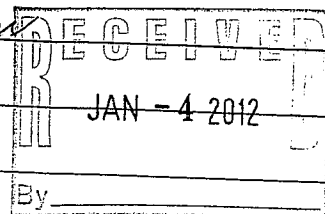
DRIVE OUT WASHINGTON ST - TOWARD
BROOKENS CENTER - TO LANORE ST - TURN
RIGHT - TO THE DEAD END - GET OUT AND LOOK
AT THE PEDESTRIAN PATH. - IT NEEDS ATTENTION.

IT IS VERY DIFFICULT FOR SENIORS, HANDICAPPED,
OR MOTHERS WITH STROLLERS. COULD THIS
BE PAVED WITH CEMENT OR ASPHALT AND
A WHEEL CHAIR ACCESS AT THE CURB AT FAIRLAWN ST?

BETTER YET, COULD THE STREET BE
EXTENDED
EXTEND TO CONNECT WITH ADAMS ST, FOR
BETTER ACCESS TO THE PHILLO PD BUSINESS DISTRICT

SEE THE NEXT PAGE

FOR MY OTHER SUGGESTION



NIGHT STREET LIGHTING

IF YOU WORK TIL 5PM, OR ON YOUR WAY
TO A MEETING, COME E. ON WASHINGTON
TO LANORE, TURN RIGHT AND TRY TO
FIND HUNTER ST, THEN KEEP GOING SOUTH
AND TRY TO FIND IVANHOE WAY, TURN RIGHT
AND FIND AUSTIN, TURN RIGHT AND FIND
HUNTER AGAIN. TURN RIGHT, BACK TO LANORE
AND TURN LEFT TO GET BACK TO WASHINGTON.

SEE HOW DARK IT IS! I WOULD^{LIKE} TO SEE

LIGHTS AT EACH ONE OF THOSE INTERSECTIONS.

THESE ARE MY SUGGESTIONS AND I
HOPE YOU CAN PUT THEM FORTH. WE'VE BEEN
WAITING 40 YRS.

I CAN'T COME TO A MEETING, ESPECIALLY AT
NIGHT. I AM HANDICAPPED AND TERMINALLY ILL. BUT
IF ANY ONE OF THINGS HAPPEN, I'D BE THANKFUL
FOR MY FAMILY AND MY NEIGHBORS. GOOD LUCK, AND
THANKS FOR READING THIS.

Charles L. Jackson
1615 IVANHOE WAY (IVANHOE
AUSTIN)

Mierkowski, Kelly

From: Mierkowski, Kelly
Sent: Tuesday, February 28, 2012 8:51 AM
To: 'Info@metanoiacenters.org'
Subject: RE: Faith-Based Initiative

Good morning, Rev. Barnes:

Thank you for submitting the information to us re the Faith-based initiative executive order. We will review this information to see how we can incorporate into our plan.

Thanks again,

Kelly Hartford Mierkowski
Manager, Grants Management Division
Dept. of Community Development Services
City of Urbana
217.384.2441 (ph)
217.384.2367 (fax)
khmierkowski@urbanaininois.us

From: Rev. Dr. Eugene Barnes [<mailto:revdreugene@gmail.com>] **On Behalf Of** Rev. Dr. Eugene Barnes
Sent: Saturday, February 25, 2012 12:23 PM
To: Mierkowski, Kelly
Subject: Faith-Based Initiative

I'd be interested in knowing how the Faith-based initiative executive order is being addressed by Urbana within the scope of the plan. Thank you

The White House

Office of the Press Secretary

For Immediate Release

November 17, 2010

Executive Order -- Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations

By the authority vested in me as President by the Constitution and the laws of the United States of America, and in order to guide Federal agencies in formulating and developing policies with implications for faith-based and other neighborhood organizations, to promote compliance with constitutional and other applicable legal principles, and to strengthen the capacity of faith-based and other neighborhood organizations to deliver services effectively to those in need, it is hereby ordered:

Section 1. Amendments to Executive Order 13279. Executive Order 13279 of December 12, 2002 (Equal Protection of the Laws for Faith-Based and Community Organizations), as amended, is hereby further amended:

(a) in section 1, by striking subsection (e), and inserting in lieu thereof the following: "(e) 'Specified agency heads' means:

- (i) the Attorney General;
- (ii) the Secretary of Agriculture;
- (iii) the Secretary of Commerce;
- (iv) the Secretary of Labor;
- (v) the Secretary of Health and Human Services;
- (vi) the Secretary of Housing and Urban Development;
- (vii) the Secretary of Education;

- (viii) the Secretary of Veterans Affairs;
- (ix) the Secretary of Homeland Security;
- (x) the Administrator of the Environmental Protection Agency;
- (xi) the Administrator of the Small Business Administration;
- (xii) the Administrator of the United States Agency for International Development; and
- (xiii) the Chief Executive Officer of the Corporation for National and Community Service."

(b) by striking section 2, and inserting in lieu thereof the following:

"Sec. 2. Fundamental Principles. In formulating and implementing policies that have implications for faith-based and other neighborhood organizations, agencies that administer social service programs or that support (including through prime awards or sub-awards) social service programs with Federal financial assistance shall, to the extent permitted by law, be guided by the following fundamental principles:

- (a) Federal financial assistance for social service programs should be distributed in the most effective and efficient manner possible.
- (b) The Nation's social service capacity will benefit if all eligible organizations, including faith-based and other neighborhood organizations, are able to compete on an equal footing for Federal financial assistance used to support social service programs.
- (c) No organization should be discriminated against on the basis of religion or religious belief in the administration or distribution of Federal financial assistance under social service programs.
- (d) All organizations that receive Federal financial assistance under social service programs should be prohibited from discriminating against beneficiaries or prospective beneficiaries of the social service programs on the basis of religion or religious belief. Accordingly, organizations, in providing services supported in whole or in part with Federal financial assistance, and in their outreach activities related to such services, should not be allowed to discriminate against current or prospective program beneficiaries on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.
- (e) The Federal Government must implement Federal programs in accordance with the Establishment Clause and the Free Exercise Clause of the First Amendment to the United States Constitution, as well as other applicable law, and must monitor and enforce standards regarding the relationship between religion and government in ways that avoid excessive entanglement between religious bodies and governmental entities.
- (f) Organizations that engage in explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) must perform such activities and offer such services outside of programs that are supported with direct Federal financial assistance (including through prime awards or sub-awards), separately in time or location from any such programs or services supported with direct Federal financial assistance,

and participation in any such explicitly religious activities must be voluntary for the beneficiaries of the social service program supported with such Federal financial assistance.

(g) Faith-based organizations should be eligible to compete for Federal financial assistance used to support social service programs and to participate fully in the social service programs supported with Federal financial assistance without impairing their independence, autonomy, expression outside the programs in question, or religious character. Accordingly, a faith-based organization that applies for, or participates in, a social service program supported with Federal financial assistance may retain its independence and may continue to carry out its mission, including the definition, development, practice, and expression of its religious beliefs, provided that it does not use direct Federal financial assistance that it receives (including through a prime award or sub-award) to support or engage in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization), or in any other manner prohibited by law. Among other things, faith-based organizations that receive Federal financial assistance may use their facilities to provide social services supported with Federal financial assistance, without removing or altering religious art, icons, scriptures, or other symbols from these facilities. In addition, a faith-based organization that applies for, or participates in, a social service program supported with Federal financial assistance may retain religious terms in its name, select its board members on a religious basis, and include religious references in its organization's mission statements and other chartering or governing documents.

(h) Each agency responsible for administering or awarding Federal financial assistance for social service programs shall offer protections for beneficiaries of such programs pursuant to the following principles:

(i) Referral to an Alternative Provider. If a beneficiary or prospective beneficiary of a social service program supported by Federal financial assistance objects to the religious character of an organization that provides services under the program, that organization shall, within a reasonable time after the date of the objection, refer the beneficiary to an alternative provider.

(ii) Agency Responsibilities. Each agency responsible for administering a social service program or supporting a social service program with Federal financial assistance shall establish policies and procedures designed to ensure that (1) appropriate and timely referrals are made to an alternative provider; (2) all referrals are made in a manner consistent with all applicable privacy laws and regulations; (3) the organization subject to subsection (h)(i) notifies the agency of any referral; (4) such organization has established a process for determining whether the beneficiary has contacted the alternative provider; and (5) each beneficiary of a social service program receives written notice of the protections set forth in this subsection prior to enrolling in or receiving services from such program.

(i) To promote transparency and accountability, agencies that provide Federal financial assistance for social service programs shall post online, in an easily accessible manner, regulations, guidance documents, and policies that reflect or elaborate upon the fundamental principles described in this section. Agencies shall also post online a list of entities that receive

Federal financial assistance for provision of social service programs, consistent with law and pursuant to guidance set forth in paragraph (c) of section 3 of this order.

(j) Decisions about awards of Federal financial assistance must be free from political interference or even the appearance of such interference and must be made on the basis of merit, not on the basis of the religious affiliation of a recipient organization or lack thereof.";

(c) by striking section 3, and inserting in lieu thereof the following:

"Sec. 3. Ensuring Uniform Implementation Across the Federal Government.

In order to promote uniformity in agencies' policies that have implications for faith-based and other neighborhood organizations and in related guidance, and to ensure that those policies and guidance are consistent with the fundamental principles set forth in section 2 of this order, there is established an Interagency Working Group on Faith-Based and Other Neighborhood Partnerships (Working Group).

(a) Mission and Function of the Working Group. The Working Group shall meet periodically to review and evaluate existing agency regulations, guidance documents, and policies that have implications for faith-based and other neighborhood organizations. Where appropriate, specified agency heads shall, to the extent permitted by law, amend all such existing policies of their respective agencies to ensure that they are consistent with the fundamental principles set forth in section 2 of this order.

(b) Uniform Agency Implementation. Within 120 days of the date of this order, the Working Group shall submit a report to the President on amendments, changes, or additions that are necessary to ensure that regulations and guidance documents associated with the distribution of Federal financial assistance for social service programs are consistent with the fundamental principles set forth in section 2 of this order. The Working Group's report should include, but not be limited to, a model set of regulations and guidance documents for agencies to adopt in the following areas:

(i) prohibited uses of direct Federal financial assistance and separation requirements; (ii) protections for religious identity; (iii) the distinction between "direct" and "indirect" Federal financial assistance; (iv) protections for beneficiaries of social service programs; (v) transparency requirements, consistent with and in furtherance of existing open government initiatives; (vi) obligations of nongovernmental and governmental intermediaries; (vii) instructions for peer reviewers and those who recruit peer reviewers; and (viii) training on these matters for government employees and for Federal, State, and local governmental and nongovernmental organizations that receive Federal financial assistance under social service programs. In developing this report and in reviewing agency regulations and guidance for consistency with section 2 of this order, the Working Group shall consult the March 2010 report and recommendations prepared by the President's Advisory Council on Faith-Based and Neighborhood Partnerships on the topic of reforming the Office of Faith-Based and Neighborhood Partnerships.

(c) Guidance. The Director of the Office of Management and Budget (OMB), following receipt of a copy of the report of the Working Group, and in coordination with the Department of Justice, shall issue guidance to agencies on the implementation of this order, including in particular subsections 2(h)-(j).

(d) Membership of the Working Group. The Director of the Office of Faith-Based and Neighborhood Partnerships and a senior official from the OMB designated by the Director of the OMB shall serve as the Co-Chairs of the Working Group. The Co Chairs shall convene regular meetings of the Working Group, determine its agenda, and direct its work. In addition to the Co-Chairs, the Working Group shall consist of a senior official with knowledge of policies that have implications for faith-based and other neighborhood organizations from the following agencies and offices:

- (i) the Department of State;
- (ii) the Department of Justice;
- (iii) the Department of the Interior;
- (iv) the Department of Agriculture;
- (v) the Department of Commerce;
- (vi) the Department of Labor;
- (vii) the Department of Health and Human Services;
- (viii) the Department of Housing and Urban Development;
- (ix) the Department of Education;
- (x) the Department of Veterans Affairs;
- (xi) the Department of Homeland Security;
- (xii) the Environmental Protection Agency;
- (xiii) the Small Business Administration;
- (xiv) the United States Agency for International Development;
- (xv) the Corporation for National and Community Service; and
- (xvi) other agencies and offices as the President, from time to time, may designate.

(e) Administration of the Initiative. The Department of Health and Human Services shall provide funding and administrative support for the Working Group to the extent permitted by law and within existing appropriations."; and

(d) by striking in the title, preamble, and section 1(c), "community" and inserting in lieu thereof "other neighborhood".

Sec. 2. General Provisions.

(a) This order amends the requirements contained in Executive Order 13279. This order supplements, but does not supersede, the requirements contained in Executive Orders 13198 and 13199 of January 29, 2001, and Executive Order 13498 of February 5, 2009.

(b) Nothing in this order shall be construed to impair or otherwise affect:

- (i) authority granted by law to an executive department, agency, or the head thereof; or
- (ii) functions of the Director of the OMB relating to budgetary, administrative, or legislative proposals.

(c) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(d) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

BARACK OBAMA

THE WHITE HOUSE,
November 17, 2010.

Mierkowski, Kelly

From: Rev. Dr. Eugene Barnes [revdreugene@gmail.com] on behalf of Rev. Dr. Eugene Barnes [Info@metanoiacenters.org]
Sent: Saturday, February 25, 2012 12:23 PM
To: Mierkowski, Kelly
Subject: Faith-Based Initiative
Attachments: Faith-Based Initiative.pdf

I'd be interested in knowing how the Faith-based initiative executive order is being addressed by Urbana within the scope of the plan. Thank you

March 20 '12

Dear Kelly,

An action plan of merit

I might suggest:

- The purchase of two large worktrucks for Urbana.

- The provision of two crews for the trucks.

- The use of the trucks to clean up backyard sticks and tires, batteries, and other junk.



II

I would think the Public would like seeing the trucks themselves as an assurance of staff getting done.

The crews take all worry (associated with the job) from the resident. The trucks last for many years, and could be loaned to surrounding communities.



III

Seeing results with
the street-by-street
use of the cleaning crew
would refresh the public's
trust.

A nice "pilot" program,
which starts first -
could be a lottery system.
A golf cart type low
pressure tires "lift"
could wend its way

in and out
to carry
the loads.



IV

I'm sure these trucks
could be kept working!
Everyone would cheer!

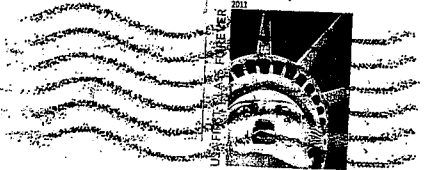
Surely the idea is
worth considering -
many smaller towns
are "chock-full" of
old sticks, appliances,
and so forth. We

could lead the
way!
Best Wishes!
Beck Buck



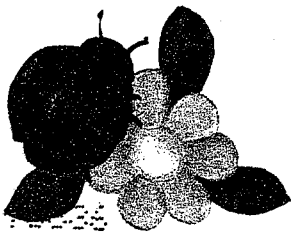
Buck
712 Webber St
Urbana, IL
367-4955

CHAMPAIGN IL 618
20 MAR 2012 PM 2 L



RECEIVED
MAR 21 2012
BY:

Kelly Mierkowski
Grant Management Div.
City of Urbana
480 South Vine St.
Urbana, IL
61801



Action
PLAN
IDEA

Mierkowski, Kelly

From: Nancy Barrett [nfbarrett@barrett-evaluations.com]
Sent: Thursday, March 22, 2012 1:51 PM
To: Mierkowski, Kelly
Cc: 'Robin Arbiter'
Subject: Street Lighting for Hunter-Austin-Lanore

Dear Kelly,

Please add my name to those supporting the draft FY 2012-2013 AAP's commitment to set aside funds to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods. More lighting in the Hunter - Austin - Lanore area may help increase safety in our East and South East Urbana neighborhoods.

Sincerely,

Nancy F. Barrett
Amvets2 Neighborhood Watch
1608 Adams St.
Urbana IL 61802
nfbarret@gmail.com
217-714-7554

It really boils down to this: All life is interrelated.

What affects one directly affects all indirectly. Martin Luther King Jr.

Mierkowski, Kelly

From: Carol Cushing [Carol.Cushing@ci.champaign.il.us]
Sent: Thursday, March 22, 2012 2:23 PM
To: Mierkowski, Kelly
Subject: hey kelly,

hey kelly,

"I support the draft FY 2012-2013 AAP's commitment to set aside funds to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods, and urge the City to install lights at Hunter Street and Austin Drive and Hunter Street and Lanore Drive."

carol cushing

Mierkowski, Kelly

From: Jerry Barrett [gebarret@comcast.net]
Sent: Thursday, March 22, 2012 2:44 PM
To: Mierkowski, Kelly
Subject: Lights for Hunter Street and Austin Drive and Lanore Drive

Dear Ms. Mierkowski

I support the draft FY 2012-2013 AAP's commitment to set aside funds to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods, and urge the City to install lights at Hunter Street and Austin Drive and Hunter Street and Lanore Drive.

Thank you.

Gerald Barrett
1608 Adams St.
Urbana, IL 61802-5414
217-621-1369

Mierkowski, Kelly

From: Kelli Ratcliff [kelliratcliff@yahoo.com]
Sent: Thursday, March 22, 2012 2:56 PM
To: Mierkowski, Kelly
Subject: Lighting on Hunter St.

"I support the draft FY 2012-2013 AAP's commitment to set aside funds to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods, and urge the City to install lights at Hunter Street and Austin Drive and Hunter Street and Lanore Drive."

Mierkowski, Kelly

From: Stephanie Painter [stephaniepainter@gmail.com]
Sent: Monday, March 26, 2012 11:10 PM
To: Mierkowski, Kelly
Subject: Lighting on Hunter Street

I support the draft FY 2012-2013 AAP's commitment to set aside funds to be used to construct new streetlights or reconstruct existing streetlights in target area neighborhoods, and urge the City to install lights at Hunter Street and Austin Drive and Hunter Street and Lanore Drive.



CPMP Non-State Grantee Certifications

- This certification does not apply.
- This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official	Date
<div style="border: 1px solid black; padding: 2px;">Laurel Lunt Prussing</div>	
Name	
<div style="border: 1px solid black; padding: 2px;">Mayor</div>	
Title	
<div style="border: 1px solid black; padding: 2px;">400 S. Vine St.</div>	
Address	
<div style="border: 1px solid black; padding: 2px;">Urbana IL 61801</div>	
City/State/Zip	
<div style="border: 1px solid black; padding: 2px;">(217) 384-2456</div>	
Telephone Number	

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s), **FY 2012-2013** (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

City of Urbana & Urbana HOME Consortium

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Laurel Lunt Prussing

Name

Mayor

Title

400 S. Vine St.

Address

Urbana IL 61801

City/State/Zip

(217) 384-2456

Telephone Number

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Laurel Lunt Prussing

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Mayor

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- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of City of Urbana, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.

10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 *CFR* Part 58.
11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR Part 21.

Place Name	Street	City	County	State	Zip
City of Urbana	400 S. Vine St.	Urbana	Champaign	IL	61801
City of Champaign	102 N. Neil St.	Champaign	Champaign	IL	61820
Champaign County Regional Planning Commission	1776 E. Washington St.	Urbana	Champaign	IL	61802
Ecological Construction Laboratory	112 W. Main St.	Urbana	Champaign	IL	61801
Homestead Corporation	306 W. Griggs St.	Urbana	Champaign	IL	61801
Habit for Humanity	P.O. Box 1162	Champaign	Champaign	IL	61824-1162
Community Elements Elm Street Supported Apartments	1801 Fox Drive	Champaign	Champaign	IL	61820

7. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant; including:
- b. All "direct charge" employees; all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
 - a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

Signature/Authorized Official

Date

Laurel Lunt Prussing

Name

Mayor

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