



CITY OF URBANA, ILLINOIS
DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Mayor Laurel Lunt Prussing
FROM: Bill Gray, Director of Public Works *WG*
Rod Fletcher, Environmental Manager *RF*
DATE: May 6, 2009
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 0910 Budget

Action Requested

Approval of an ordinance approving the CUSWDS budget for the 2009-10 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by an intergovernmental agreement. Now the System is responsible for certain post closure monitoring activities at the closed Urbana Landfill Complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform post closure activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana. Staff support is provided by the CUSWDS co-directors who are Champaign's Operations Manager and Urbana's Environmental Manager.

The agreement provides that the two cities annually approve the budget. The proposed budget was approved by the CUSWDS chairpersons at the April 2 meeting. Attached is an explanatory memorandum, dated March 31, 2009 that describes the \$54,576 budget, and a copy of CUSWDS Resolution #0809-02 that approves the budget. The budget approved by CUSWDS indicates Champaign's contribution as \$16,000 and it was envisioned that they would use \$5080 from fund balance to fulfill their funding allocation responsibility. However, Champaign has recently elected to budget their full contribution in the amount of \$21,080 and not use fund balance. This will increase the anticipated fund balance for June 30, 2010 to \$31,821. The next scheduled CUSWDS meeting will adopt a revised budget based on this. Urbana's Environmental Manager administers the budget directly and the System reimburses Urbana for a portion of the manager's salary and administrative costs.

Fiscal Impact

The budget requires a contribution of \$22,956 from Urbana and these funds have already been budgeted in the City's budget document.

Recommendation

Approval of the budget ordinance.

ORDINANCE NO. 2009-05-051

AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET
(FY 2009-2010)

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement establishes an agency comprised of the Cities of Champaign and Urbana ("System"); and

WHEREAS, the said agreement provides that that System shall be managed by the Champaign-Urbana Solid Waste Disposal System Management Group ("Management Group"); and

WHEREAS, on behalf of the System, each year the Management Group prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each of the member cities and the total amount of funds to be utilized by the System under the direction of the Management Group to pay the expenses of operating the system; and

WHEREAS, in System Resolution 0809-02, the attached budget was submitted for approval of the member cities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the annual contributions of the member cities and the total amount of funds for the operating expenses of the System to be spent under the direction of the Management Group, as set forth in the annual budget attached hereto, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this _____ day of _____, 2009.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2009.

Laurel Lunt Prussing, Mayor

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 0809-02

A Resolution Approving the Annual Budget for the 2009-10 Fiscal Year


BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2009-10 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

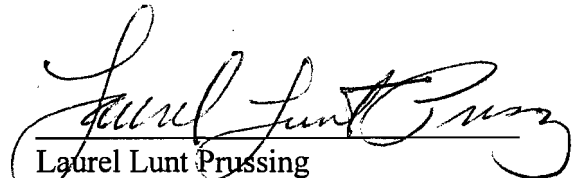
Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: April 2, 2009

APPROVED:



Steven C. Carter
CUSWDS Chairperson



Laurel Lunt Prussing
CUSWDS Co-Chairperson

APPROVED

Budget Summary

Budget Item	2007-08 Budget	2007-08 Actual	2008-09 Initially Approved	2008-09 Amended Budget	2008-09 Est. Actual	2009-10 Proposed Budget
Beginning Fund Balance	\$ 65,432	\$ 65,431	\$ 47,931	\$ 53,321	\$ 53,321	\$ 31,671
Revenues:						
Interest	\$ 150	\$ 855	\$ 150	\$ 150	\$ 150	\$ 150
City of Urbana	\$ 19,295	\$ 12,457	\$ 18,085	\$ 18,085	\$ 18,085	\$ 22,956
City of Champaign	\$ 17,420	\$ 10,582	\$ 16,006	\$ 16,006	\$ 16,006	\$ 16,000
University of Illinois	\$ 10,210	\$ 9,001	\$ 9,773	\$ 14,097	\$ 14,097	\$ 10,540
Total Revenues	\$ 47,075	\$ 32,895	\$ 44,014	\$ 48,338	\$ 48,338	\$ 49,646
Total Expenditures	\$ 52,923	\$ 45,004	\$ 48,863	\$ 70,488	\$ 69,988	\$ 54,576
Revenues (under) Expenses	\$ (5,848)	\$ (12,109)	\$ (4,849)	\$ (22,150)	\$ (21,650)	\$ (4,930)
Ending Fund Balance	\$ 59,584	\$ 53,322	\$ 43,082	\$ 31,171	\$ 31,671	\$ 26,741

Budget Detail

Budget Item	2007-08 Budget	2007-08 Est. Actual	2008-09 Initially Budget	2008-09 Amended Budget	2008-09 Est. Actual	2009-10 Proposed Budget
Administration:						
Manager (.2)	\$ 13,586	\$ 13,586	\$ 14,518	\$ 14,518	\$ 14,518	\$ 15,064
Employee Insurance	\$ 1,264	\$ 1,264	\$ 1,404	\$ 1,404	\$ 1,404	\$ 1,462
IMRF/Social Security	\$ 2,686	\$ 2,686	\$ 2,884	\$ 2,884	\$ 2,884	\$ 3,014
Workers Compensation	\$ 142	\$ 142	\$ 150	\$ 150	\$ 150	\$ 158
City Insurance	\$ 654	\$ 654	\$ 686	\$ 686	\$ 686	\$ 720
Telephone	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188	\$ 158
Postage/Copying	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110	\$ 120
Bank Fees/ads	-	-	-	-	-	-
Subtotal	\$ 18,630	\$ 18,630	\$ 19,940	\$ 19,940	\$ 19,940	\$ 20,696
Operations:						
Water Sampling/Analysis	\$ 8,293	\$ 6,738	\$ 7,423	\$ 7,423	\$ 7,423	\$ 7,180
Professional Services	\$ 10,500	\$ 19,586	\$ 11,000	\$ 18,000	\$ 18,000	\$ 12,000
Contractual - repairs/treatment	\$ 15,000	\$ -	\$ 10,000	\$ 24,625	\$ 24,625	\$ 14,200
Misc. Supplies/materials	\$ 500	\$ 50	\$ 500	\$ 500	\$ -	\$ 500
Subtotal	\$ 34,293	\$ 26,374	\$ 28,923	\$ 50,548	\$ 50,048	\$ 33,880
Grand Total	\$ 52,923	\$ 45,004	\$ 48,863	\$ 70,488	\$ 69,988	\$ 54,576



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Steve Carter, CUSWDS Chairperson
Laurel Prussing, CUSWDS Co-Chairperson
FROM: Rod Fletcher, CUSWDS Co-Director *RF*
DATE: March 31, 2009
RE: Proposed CUSWDS Budget for FY 2009-10

Action Requested

Approval of the CUSWDS budget for the 2009-10 fiscal year.

Discussion

Please find attached the proposed annual operating budget for the Champaign-Urbana Solid Waste Disposal System (CUSWDS) for the 2009-10 fiscal year. Pursuant to the CUSWDS Agreement, the budget becomes effective following the approval of the CUSWDS Chair and Co-Chairperson, and submittal to and approval by the Councils of Urbana and Champaign. The CUSWDS fiscal year, as with the municipal budgets, begins July 1.

The System provides certain post-closure care activities at the Urbana Landfill Complex for the 24, 17 and 10 acre units. This is required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty-year period, ending in November 2018.

Review of FY 0708 activities:

- The Seventeenth Annual Report of the Landfill Complex was completed by Nick Schneider through Rapps Engineering. Based upon laboratory analyses of groundwater collected during 2006 from monitoring wells at the landfill complex, and statistical evaluation of those data, there is no indication that there has been a release of leachate from the landfill units into the Glasford formation aquifer.
- Water sampling and analyses were performed pursuant to the monitoring plan.
- Water quality data is continuing to be entered into a database management system, based on USEPA's Statistical Analysis for Groundwater Data.
- Activities were conducted in the Fall of 2008 to address leachate seeps and erosion control measures.
- A leachate recovery well was installed in February 2009 to allow pumping to occur and thus reduce seeps on the 24 acre site.

- An inspection walk of the Saline Ditch was conducted in November 2008.

Proposed activities for FY 0910:

- Continue groundwater sampling and analyses pursuant to recommendations of the Annual Report.
- Preparation of the Eighteenth Annual Landfill Report.
- Continue monitoring of above grade surface conditions and perform maintenance as may be required.

Proposed Expenditures

Expenditures for the proposed budget total \$54,576. Administrative costs amount to \$20,696 and \$33,880 is budgeted for operational expenses. The budget is similar in amount and scope as in previous years and administrative costs reflect a reimbursement to the City of Urbana for 20% of the environmental manager's salary and benefits and related minor office costs. A detail of the proposed operational expenses are as follows:

Water sampling and analysis	\$ 7,180
Professional Services	\$12,000
Contractual Repairs	\$14,200
Misc. supplies	\$ 500

Revenues

The University of Illinois will contribute 20% of proposed expenses, pursuant to intergovernmental agreement. Based upon proposed expenses, their share would equal \$10,540. The remaining revenue allocation is normally split equally between Champaign and Urbana, except that Urbana has the responsibility to pay for monitoring costs for the 76 acre site (for well 1-G103 and the 6-G series wells) in addition to their 40% share. The 40% shares for both cities amounts to \$21,080 and the additional monitoring costs for Urbana next year amount to \$1876. Therefore Urbana's share totals \$22,956.

It is being proposed that Champaign's contribution next year be held at \$16,000, essentially the same as this current year. Champaign is proposing to "temporarily" borrow the remainder of their allocation obligation, \$5080 from fund balance this year. The fund balance has accumulated over the years as a result of the municipal contributions and thus each city has equal shares in the balance. To compensate for this loan next fiscal year, Champaign may either pay an additional \$5080 next year in addition to their normal 40% allocation or Urbana could use \$5080 to offset its costs in the future. The actual amount of the loan is dependent upon the actual expenses for the year. The beginning fund balance for next year is estimated to be \$31,671 and the estimated ending balance for June 30, 2010 of \$26,741.

Recommendation

Approval of the 2009-10 budget as presented.

cc: Tom Schuh, CUSWDS Co-Director