



CITY OF URBANA, ILLINOIS
DEPARTMENT OF PUBLIC WORKS
ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Mayor Laurel Lunt Prussing
FROM: Bill Gray, Director of Public Works
Rod Fletcher, Environmental Manager
DATE: May 22, 2008
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 0708 Budget

Action Requested

Approval of an ordinance approving the CUSWDS budget for the 2008-09 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by an intergovernmental agreement. Now the System is responsible for certain post closure monitoring activities at the closed Urbana Landfill Complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform post closure activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana. Staff support is provided by the CUSWDS co-directors who are Champaign's Operations Manager and Urbana's Environmental Manager.

The agreement provides that the two cities annually approve the budget. The proposed budget was approved by the CUSWDS chairpersons at the April 17 meeting. Attached is an explanatory memorandum, dated April 15, 2008 that describes the \$48,863 budget, and a copy of CUSWDS Resolution #0708-02 that approves the budget. Urbana's Environmental Manager administers the budget directly and the System reimburses Urbana for a portion of the manager's salary and administrative costs.

Fiscal Impact

The budget requires a contribution of \$18,085 from Urbana and these funds have already been budgeted in the City's budget document.

Recommendation

Approval of the budget ordinance.

ORDINANCE NO. 2008-05-041

AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET
(FY 2008-2009)

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement establishes an agency comprised of the Cities of Champaign and Urbana (“System”); and

WHEREAS, the said agreement provides that that System shall be managed by the Champaign-Urbana Solid Waste Disposal System Management Group (“Management Group”); and

WHEREAS, on behalf of the System, each year the Management Group prepares a budget for submission to the member cities for their approval; and

WHEREAS, the annual budget establishes the contributions of each of the member cities and the total amount of funds to be utilized by the System under the direction of the Management Group to pay the expenses of operating the system; and

WHEREAS, in System Resolution 0708-02, the attached budget was submitted for approval of the member cities.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the annual contributions of the member cities and the total amount of funds for the operating expenses of the System to be spent under the direction of the Management Group, as set forth in the annual budget attached hereto, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this _____ day of _____, 2008.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2008.

Laurel Lunt Prussing, Mayor



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Laurel Prussing, CUSWDS Chairperson
Steve Carter, CUSWDS Co-Chairperson
FROM: Rod Fletcher, CUSWDS Co-Director
DATE: April 15, 2008
RE: Proposed CUSWDS Budget for FY 2008-09

Action Requested

Approval of the CUSWDS budget for the 2008-09 fiscal year.

Discussion

Please find attached the proposed annual operating budget for the Champaign-Urbana Solid Waste Disposal System (CUSWDS) for the 2008-09 fiscal year. Pursuant to the CUSWDS Agreement, the budget becomes effective following the approval of the CUSWDS Chair and Co-Chairperson, and submittal to and approval by the Councils of Urbana and Champaign. The CUSWDS fiscal year, as with the municipal budgets, begins July 1.

The System provides certain post-closure care activities at the Urbana Landfill Complex for the 24, 17 and 10 acre units. This is required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty-year period, ending in November 2018.

Review of FY 0708 activities:

- The Sixteenth Annual Report of the Landfill Complex was completed by Nick Schneider through Rapps Engineering. Based upon laboratory analyses of groundwater collected during 2006 from monitoring wells at the landfill complex, and statistical evaluation of those data, there is no indication that there has been a release of leachate from the landfill units into the Glasford formation aquifer.
- Water sampling and analyses were performed pursuant to the monitoring plan.
- Water quality data is continuing to be entered into a database management system, based on USEPA's Statistical Analysis for Groundwater Data.
- A project is being planned for this Spring to remedy a seep found along the north slope of the 24 ac. site.
- A walk and inspection of the Saline Ditch was conducted in November 2007.

- Small repairs to fencing and monitoring well casings are also planned this Spring.

Proposed activities for FY 0809:

- Continue groundwater sampling and analyses pursuant to recommendations of the Annual Report.
- Preparation of the Seventeenth Annual Landfill Report.
- Continue monitoring of above grade surface conditions and perform maintenance as may be required.

Proposed Expenditures

Expenditures for the proposed budget total \$48,863. Administrative costs amount to \$19,940 and \$28,923 is budgeted for operational expenses. The budget is similar in amount and scope as in previous years and administrative costs reflect a reimbursement to the City of Urbana for 20% of the environmental manager's salary and benefits and related minor office costs. A detail of the proposed operational expenses are as follows:

Water sampling and analysis	\$ 7,423
Professional Services	\$11,000
Contractual Repairs	\$10,000
Misc. supplies	\$ 500

Revenues

The University of Illinois will contribute 20% of proposed expenses, pursuant to intergovernmental agreement. Based upon proposed expenses, their share would equal \$9,773. It is proposed that Champaign will contribute \$16,006 and Urbana \$18,085. [The \$2079 difference between the municipal contributions is due to an "Urbana only" cost responsibility for well 1-G103 and the 6-G series wells that monitor a portion of the 76 ac site.] These revenues including interest will generate \$44,014, which is \$4849 less than proposed expenses. The budget proposes to reduce the fund balance by this amount. Therefore the beginning fund balance for next year is estimated to be \$47,931 and will be reduced \$4849 to an estimated ending balance for June 30, 2008 of \$43,082.

Recommendation

Approval of the 2008-09 budget as presented.

cc: Tom Schuh, CUSWDS Co-Director

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 0708-02

A Resolution Approving the Annual Budget for the 2008-09 Fiscal Year

BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2008-09 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: April 17, 2008

APPROVED:

Laurel Lunt Prussing
CUSWDS Chairperson

Steven C. Carter
CUSWDS Co-Chairperson

Champaign - Urbana Solid Waste Disposal System
2008- 09 Annual Budget

April 17, 2008

Budget Summary

Budget Item	2006-07 Budget	2006-07 Actual	2007-08 Budget	2007-08 Est. Actual	2008-09 Proposed
Beginning Fund Balance	\$ 52,250	\$52,249	\$ 65,432	\$ 65,431	\$ 47,931
Revenues:					
Interest	\$ 150	\$ 500	\$ 150	\$ 500	\$ 150
City of Urbana	\$ 20,708	\$ 20,708	\$ 19,295	\$ 12,457	\$ 18,085
City of Champaign	\$ 18,638	\$ 18,638	\$ 17,420	\$ 10,582	\$ 16,006
University of Illinois	\$ 11,319	\$ 6,666	\$ 10,210	\$ 9,791	\$ 9,773
Total Revenues	\$ 50,815	\$ 46,512	\$ 47,075	\$ 33,330	\$ 44,014
Total Expenditures	\$ 58,664	\$ 33,329	\$ 52,923	\$ 50,830	\$ 48,863
Revenues (under) Expenses	\$ (7,849)	\$ 13,183	\$ (5,848)	\$ (17,500)	\$ (4,849)
Ending Fund Balance	\$ 44,401	\$ 65,432	\$ 59,584	\$ 47,931	\$ 43,082

Expenditure Detail

Budget Item	2006-07 Budget	2006-07 Actual	2007-08 Budget	2007-08 Est. Actual	2008-09 Proposed
Administration:					
Manager (.2)	\$ 13,124	\$ 13,124	\$ 13,586	\$ 13,586	\$ 14,518
Employee Insurance	\$ 1,084	\$ 1,084	\$ 1,264	\$ 1,264	\$ 1,404
IMRF/Social Security	\$ 2,534	\$ 2,534	\$ 2,686	\$ 2,686	\$ 2,884
Workers Compensation	\$ 132	\$ 132	\$ 142	\$ 142	\$ 150
City Insurance	\$ 622	\$ 622	\$ 654	\$ 654	\$ 686
Telephone	\$ 188	\$ 188	\$ 188	\$ 188	\$ 188
Postage/Copying	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110
Bank Fees/ads	\$ -	\$ 33	-	-	-
Subtotal	\$ 17,794	\$ 17,827	\$ 18,630	\$ 18,630	\$ 19,940
Operations:					
Water Sampling/Analysis	\$ 9,870	\$ 6,693	\$ 8,293	\$ 6,700	\$ 7,423
Professional Services	\$ 10,500	\$ 8,809	\$ 10,500	\$ 10,500	\$ 11,000
Contractual Repairs	\$ 20,000	\$ -	\$ 15,000	\$ 15,000	\$ 10,000
Misc. Supplies/materials	\$ 500	\$ -	\$ 500	\$ -	\$ 500
Subtotal	\$ 40,870	\$ 15,502	\$ 34,293	\$ 32,200	\$ 28,923
Grand Total	\$ 58,664	\$ 33,329	\$ 52,923	\$ 50,830	\$ 48,863