



CITY OF URBANA, ILLINOIS  
DEPARTMENT OF PUBLIC WORKS

*ADMINISTRATION*

**M E M O R A N D U M**

**TO:** Mayor Laurel Lunt Prussing

**FROM:** William R. Gray, P. E., Public Works Director  
Rod Fletcher, Environmental Manager

**DATE:** September 4, 2007

**RE:** Budget Amendment – Recycling Coordinator

**Action Requested**

Approval of the attached ordinance amending the budget.

**Discussion**

The Environmental Management Division has had the position of Recycling Coordinator working part-time since 1992. This position was recommended to become full-time in the FY0708 budget. While this position was approved, a salary review was conducted after approval of the budget based upon the job description, which placed it higher than was originally budgeted. This position is responsible for coordinating the U-CYCLE programs, as well as related tasks, and was filled by Courtney Rushforth who has been working in this position for the last 5 years.

**Fiscal Impact**

A budget amendment is needed in the amount of \$3920 and it is proposed to reduce monies in the U-CYCLE enterprise fund by this amount.

**Recommendations**

Approval of the budget amendment.

ORDINANCE NO. 2007-09-107

AN ORDINANCE  
REVISING THE ANNUAL BUDGET ORDINANCE  
(Recycling Coordinator)

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2007, and ending June 30, 2008, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND:	Recycling Fund	
INCREASE EXPENSE	Salary, Recycling Coord.	\$ 3,920
REDUCE EXPENSE	Recycling Fund Balance	\$ 3,920

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the

members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

AYES:

NAYS:

ABSTAINED:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Laurel L. Prussing, Mayor