



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor

FROM: Elizabeth H. Tyler, AICP, Director, Community Development Services

DATE: July 5, 2007

**SUBJECT: Supportive Housing Program – Homeless Families in Transition
Subrecipient Agreements for FY 2007-2008
A Woman’s Fund
Center for Women in Transition
Salvation Army Services, Inc.**

Description

Included on the agenda for the July 9, 2007 meeting of the Urbana City Council are agreements for the FY 2007-2008 Supportive Housing Program (SHP) - Homeless Families in Transition (HFIT). The proposed agreements are with agencies that participate in the SHP Homeless Families in Transition project and include A Woman’s Fund, Center for Women in Transition, and Salvation Army Services, Inc.

Issues

The issue is whether the Urbana City Council should approve the ordinances authorizing execution of agreements for the Supportive Housing Program – Homeless Families in Transition.

Background

On May 23, 2007, the City of Urbana (City) submitted a Notice of Funding Availability (NOFA) application, which was published on March 8, 2007, through the Urbana-Champaign Continuum of Care to the Department of Housing and Urban Development (HUD) for Supportive Housing Program funds to continue transitional housing programs sponsored by three private non-profit organizations: A Woman’s Fund, The Center for Women in Transition, and Salvation Army Services, Inc.

On February 28, 2007, HUD notified the City that HUD had approved the City’s application for Supportive Housing Program funds. On June 12, 2007, the City executed a Supportive Housing Program Grant Agreement with HUD to govern expenditure of Supportive Housing Program renewal funds by the City and the participating organizations.

Center for Women in Transition will receive \$103,917.00, A Woman’s Place will receive \$62,912.00, and Salvation Army Services will receive \$33,786.00.

At its June 26, 2007 meeting the Community Development Commission reviewed the agreements and unanimously voted to forward the agreements to the Urbana City Council with a recommendation for approval.

Options

1. Approve the Ordinances and Agreements as written.
2. Approve the Ordinances and Agreements, with amendments.
3. Do not approve the Ordinances and Agreements.

Fiscal Impacts

The funds for the Supportive Housing Program are included in the City Budget for FY 2007-2008. Failure to approve the agreements within a reasonable period of time will affect the timely expenditure of SHP funds to the participating organizations.

Recommendations

The Community Development Commission and staff recommend that the Urbana City Council will approve the grant agreements as written.

Memorandum Prepared By:

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

- (1) An Ordinance Approving a Supportive Housing Program Subrecipient Agreement between the City of Urbana and A Woman's Fund
- (2) Supportive Housing Program Subrecipient Agreement between the City of Urbana and A Woman's Fund.
- (3) An Ordinance Approving a Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition

- (4) Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition.
- (5) An Ordinance Approving a Supportive Housing Program Subrecipient Agreement between the City of Urbana and Salvation Army Services, Inc
- (6) Supportive Housing Program Subrecipient Agreement between the City of Urbana and Center for Women in Transition