



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor

FROM: Elizabeth H. Tyler, AICP, Director, Community Development Services

DATE: July 5, 2007

SUBJECT: **Community Development Block Grant (CDBG) Subrecipient Agreements for FY 2007-2008**
A Woman's Fund – A Woman's Place
Disabled Citizens Foundation
Urbana Park District

Description

Included on the agenda of the July 9, 2007 Urbana City Council meeting are ordinances to authorize the execution of three agreements for projects to be undertaken by A Woman's Fund - A Woman's Place, Disabled Citizens Foundation and the Urbana Park District. The proposed agreements are for the Public Facilities and Improvements projects included in the City of Urbana and Urbana HOME Consortium Annual Action Plan for Fiscal Year 2007-2008 and would be funded with Community Development Block Grant (CDBG) funds.

Issues

The issue is whether the Urbana City Council should approve the ordinances authorizing the execution of the CDBG Agreements for Public Facilities and Improvements.

Background

On April 16, 2007, the Urbana City Council passed Ordinance No. 2007-04-034 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) for Fiscal Year 2007-2008. The AAP was then submitted to the Department of Housing and Urban Development (HUD) on May 11, 2007 for approval. As part of the Federal grant process, the required environmental review for the proposed activities was completed by staff and a notice of Finding of No Significant Impact on the Environment was published on May 26, 2007 in the News Gazette. On Tuesday June 12, 2007, after the expiration of the public review and comment period, a Request for Release of Funds was submitted to HUD. Upon approval of the Request for Release of Funds, HUD will send the City a notification of Authority to Use Grant Funds for FY 2007-2008.

The FY 2007-2008 AAP includes the descriptions and allocations of CDBG funding to the proposed projects which are:

1. A Woman's Fund – A Woman's Place (\$1,125.00) to repair deteriorated windows in its facility on East Main Street;
2. The Disabled Citizens Foundation (\$25,000.00) to construct additional space in its Clark Road facility in Champaign to provide employment opportunities to developmentally disabled residents of the area, including Urbana.
3. The Urbana Park District (\$15,694.00) to install a water line to serve a community garden located in Victory Park; and

At its June 26, 2007 meeting the Community Development Commission reviewed the agreements and unanimously voted to forward them to the Urbana City Council with a recommendation for approval.

Options

1. Approve the Ordinances and Agreements as written.
2. Approve the Ordinances and Agreements, with amendments
3. Do not approve the Ordinances and Agreements.

Fiscal Impacts

There is no impact to the City budget because CDBG funding for the Public Facilities and Improvements is included in the City of Urbana and Urbana HOME Consortium FY 2007-2008 Annual Action Plan. Failure to execute the agreements within a reasonable period of time can delay projects and affect the timely expenditure of CDBG funds.

Recommendations

Staff and the Community Development Commission recommend that the Urbana City Council approve the ordinances authorizing the execution of the agreements.

Memorandum Prepared By:

Kelly Hartford
Grants Coordinator
Grants Management Division

Attachments:

- (1) An Ordinance Approving a Community Development Block Grant Subrecipient Agreement (A Woman's Fund – A Woman's Place, Project No. 0708-AAP-01)
- (2) City of Urbana Community Development Block Grant Subrecipient Agreement (A

Woman's Fund – A Woman's Place, Project No. 0708-AAP-01)

- (3) An Ordinance Approving a Community Development Block Grant Subrecipient Agreement (Disabled Citizens Foundation – Developmental Services Center, Project No. 0708-AAP-02)
- (4) City of Urbana Community Development Block Grant Subrecipient Agreement (Disabled Citizens Foundation – Developmental Services Center, Project No. 0708-AAP-02)
- (5) An Ordinance Approving a Community Development Block Grant Subrecipient Agreement (Urbana Park District – Victory Park Redevelopment, Project No. 0708-AAP-03)
- (6) City of Urbana Community Development Block Grant Subrecipient Agreement (Urbana Park District – Victory Park Redevelopment, Project No. 0708-AAP-03)