



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Bruce K. Walden, Chief Administrative Office

FROM: Elizabeth H. Tyler, AICP, City Planner/Director

DATE: April 13, 2007

SUBJECT: CONSOLIDATED SOCIAL SERVICE FUNDING POOL APPLICATIONS

Description

This memo provides information regarding the FY2007-2008 Consolidated Social Service Funding Pool applications. The Consolidated Social Service Funding Pool was established by the City of Urbana and Cunningham Township to provide grants to non-profit organizations that sponsor social services for Urbana residents. Included in this packet are the Consolidated Social Service Funding applications that were received by 4 p.m. on Friday, April 13, 2007.

Issues

The issue is for Council to determine which applications to fund and the amount of funding that should be allocated to each of the successful applicants.

Background

The consolidated fund combines funds from the City of Urbana general fund, Cunningham Township, and City of Urbana Community Development Block Grant (CDBG) fund. Funds are granted to organizations by joint decision of the Urbana City Council and Cunningham Township Board. The City placed an ad in the News-Gazette on March 10, 2007 regarding the availability of applications starting March 12, 2007. Agencies were also sent notification by mail on March 9, 2007.

There are three funding sources contributed to the Consolidated Social Service Pool: (1) City of Urbana General Funds, (2) Cunningham Township, and (3) Community Development Block Grant (CDBG). The estimated amounts available for funding are as follows:

CDBG	\$ 16,500
Cunningham Township	\$ 70,000
City General Funds	<u>\$202,300</u>

Total

\$288,800

The City's general funds have no regulatory restrictions on spending; however, the CDBG and Cunningham Township funding sources have certain restrictions.

CDBG Restrictions

According to the CDBG Regulations; Subpart C, 570.201 Basic Eligible Activities, (e) Public Services: "To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government in the 12 calendar months before the submission of the action plan." The relevant dates regarding a quantifiable increase in the 12 calendar months before the submission of the Annual Action Plan are April 15, 2006 – April 14, 2007.

According to the city's Consolidated Plan for Program Years 2005-2009, the defined public service strategies state that:

(1) The majority of CDBG Public Service funds will be targeted toward improvements in the City's CD Target Area. The City has recognized Census Tracts 53, 54, and 55 as the City's target area since the early 1980's; and

(2) All CDBG Public Service funds shall directly benefit households with incomes at or below 50 percent of median family income. This guideline shall apply to programs administered directly by the City as well as those administered by Subgrantees (which must be not-for-profit service providers).

Consideration should also be given to the priorities for allocating CDBG funding to Consolidated Social Service Grants that were established by the Community Development Commission at its March 27, 2007 meeting, which are as follows:

1) Affordable Housing, 2) Special Populations, 3) Seniors/Youth, 4) Services & Training for Low- and Moderate-Income Persons, 5) Homelessness, and 6) Community Facilities.

Township Restrictions

"The Township Board may either expend funds directly or may enter into any cooperative agreement or contract with any other governmental entity, not-for-profit corporation, non-profit community service association, or any for-profit business entity as provided in subsection (b) with respect to the expenditure of township funds . . . to provide any of the following services to the residents of the township:

(1) Ordinary and necessary maintenance and operation expenses for the following:

a. Public Safety (including law enforcement, fire protection, and building code enforcement)

- b. Environmental protection (including sewage disposal, sanitation, and pollution abatement)
- c. Public transportation (including transit systems, paratransit systems & streets, and roads)
- d. Health
- e. Recreation
- f. Libraries
- g. Social Services for the poor and aged

To be eligible to receive funds under this Section, a private not-for-profit corporation or community service association shall have been in existence for at least one year before receiving the funds. The township board may, however, for the purpose of providing day care services, contract with day care facilities licensed under the Child Care Act of 1969, regardless of whether the facilities are organized on a for-profit or not-for-profit basis.” (From 60 ILCS 1/85-13)

Allocation Process

After the completion of applicant presentations on April 23, 2007, staff will compile and provide Council members a matrix of all applications that include the applicant’s name, program, funding request and the previous three (3) years of funding level,. Each Council member will be asked to complete the matrix by filling in an amount of funding they prefer for each application. The total of the funding allocated to all applicants should not exceed the total amount available, which is \$288,800 for FY2007-2008.

Fiscal Impacts

Estimated amounts available for funding:	CDBG	\$ 16,500
	Cunningham Township	\$ 70,000
	City General Funds	<u>\$202,300</u>
		\$288,800

Funding for the CDBG portion is included in the City’s FY2007-2008 Annual Action Plan. The City will be including the estimated amounts available for funding in the budget for FY2007-2008.

Recommendations

Staff has no specific recommendations for applicant funding at this time. The Community Development Commission recommendations include funding according to specific priorities, which are: 1) *Affordable Housing*, 2) *Special Populations*, 3) *Seniors/Youth*, 4) *Services & Training for Low- and Moderate-Income Persons*, 5) *Homelessness*, and 6) *Community Facilities*.

Memorandum Prepared By:

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Grants Management Division

Attachments:

47 Consolidated Social Service Funding applications

FY07-08 Previous Funding matrix

FY07-08 Eligibility matrix