



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Bruce Walden, Chief Administrative Officer
FROM: Bill Gray, Director of Public Works
Rod Fletcher, Environmental Manager
DATE: May 19, 2004
RE: Champaign-Urbana Solid Waste Disposal System (CUSWDS) FY 0405 Budget

Action Requested

Approval of an ordinance approving the CUSWDS budget for the 2004-05 fiscal year.

Discussion

The Champaign-Urbana Solid Waste Disposal System was created in 1976, when both cities consolidated solid waste disposal operations by an intergovernmental agreement. The System is responsible for certain post closure monitoring activities at the closed Urbana landfill complex as required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty year period, ending in November 2018. The CUSWDS chairpersons are the Champaign City Manager and the Mayor of Urbana.

The agreement provides that the two cities annually approve the budget. The proposed budget was approved by the chairpersons at the May 11 CUSWDS meeting. Attached is an explanatory memorandum, dated May 6, 2004 that describes the \$54,314 budget and a copy of CUSWDS Resolution #0304-01 that approves the budget by the chairpersons. Urbana's Environmental Manager administers CUSWDS, and the System reimburses Urbana for a portion of the manager's salary and administrative costs.

Site investigation and remediation plan development addressing concerns found along the Saline and Butzow drainage ditches is not a part of the CUSWDS budget and is a separate line item in the municipal budget.

Fiscal Impact

The budget requires a contribution of \$23,492 from Urbana and these funds have already been budgeted in the City's budget document.

Recommendation

Approval of the 2004-05 budget as presented.

ORDINANCE NO. 2004-05-062

AN ORDINANCE APPROVING THE CHAMPAIGN-URBANA
SOLID WASTE DISPOSAL SYSTEM ANNUAL BUDGET
(FY 2004-2005)

WHEREAS, the Champaign-Urbana Solid Waste Disposal System Agreement requires that each member approve or disapprove the Annual Budget adopted by the System; and

WHEREAS, the System approved Resolution No. 0304-01 which adopted the budget for the 2004-05 fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the attached annual budget for the Champaign-Urbana Solid Waste Disposal System is hereby incorporated as a part of this Ordinance, is hereby approved.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

PASSED by the City Council this _____ day of June, 2004.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of June, 2004.

Tod Satterthwaite, Mayor

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 0304-01

A Resolution Approving the Annual Budget for the 2004-05 Fiscal Year

BE IT RESOLVED BY THE MANAGEMENT GROUP OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2004-05 Fiscal Year for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the respective Councils of the Cities of Champaign and Urbana for their consideration and approval.

PASSED: May ____, 2004

APPROVED:

Tod Satterthwaite
CUSWDS Chairperson

Steven C. Carter
CUSWDS Co-Chairperson



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

TO: Tod Satterthwaite, CUSWDS Chairperson
Steve Carter, CUSWDS Co-Chairperson

FROM: Rod Fletcher, CUSWDS Co-Director

DATE: May 6, 2004

RE: Proposed CUSWDS Budget for FY 2004-05

Action Requested

Approval of the CUSWDS budget for the 2004-05 fiscal year.

Discussion

Please find attached the proposed annual operating budget for the Champaign-Urbana Solid Waste Disposal System (CUSWDS) for the 2004-05 fiscal year. Pursuant to the CUSWDS Agreement, the budget becomes effective following the approval of the CUSWDS Chair and Co-Chairperson, and submittal to and approval by the Councils of Urbana and Champaign. The CUSWDS fiscal year, as the municipal budgets, begins July 1.

The System provides certain post-closure care activities at the Urbana Landfill Complex for the 24, 17 and 10 acre units. This is required under the terms of the Hoesman Agreement, wherein the Cities agreed with adjacent property owners to perform such activities for a thirty-year period, ending in November 2018.

Site investigation and remediation plan development addressing concerns found along the Saline and Butzow Drainage ditches is not a part of the CUSWDS budget and is found in Urbana's municipal budget.

Review of FY 0203 activities:

- The Twelfth Report of the Landfill Complex was completed by Schneider Geoscience, P.C. Based upon laboratory analytical results of groundwater samples during 2003, there is no indication that there has been a release of leachate from the landfill units from the Wedron geologic formation into the Glasford (aquifer) formation.
- Water sampling and analyses were performed pursuant to the monitoring plan.
- Water quality data is continuing to be entered into a database management system, based on USEPA's Statistical Analysis for Groundwater Data.
- Maintenance on several depressions found on the 17 and 24 acre sites was initiated.

Proposed activities for FY 0304:

- Continue groundwater sampling and analyses pursuant to the monitoring plan.
- Preparation of the Thirteenth landfill report.
- Continue monitoring of above grade surface conditions and perform maintenance as may be required.

Proposed Expenditures

The total proposed budget is \$54,314. Administrative costs amount to \$16,374 and \$37,940 is budgeted for operational expenses. The budget is similar in amount and scope as in previous years and administrative costs reflect a reimbursement to the City of Urbana for 20% of the environmental manager's salary and benefits and related minor office costs. Proposed operational expenses are as follows:

Water sampling and analysis	\$18,440	
Professional Services	\$14,000	(Engineering and Hydrogeological services)
Contractual Repairs	\$ 5,000	
Misc. supplies	\$ 500	

Revenues

The University of Illinois will contribute 20% of proposed expenses, pursuant to intergovernmental agreement, equal to \$10,863. Champaign will contribute \$19,959 and Urbana \$23,492. The \$3533 difference between the municipal contributions is an Urbana only cost share responsibility for wells 1-G103 and the 6-G series wells that monitor a portion of the 72 ac site. The beginning fund balance for next year is estimated to be \$49,974 - with an estimated ending balance for June 30, 2005 of \$50,274. The management group has the ability to allocate the fund balance as may be needed.

Recommendation

Approval of the 2004-05 budget as presented.

cc: Tom Schuh, CUSWDS Co-Director

Champaign-Urbana Solid Waste Disposal System
2004-05 Annual Budget
Budget Summary

May 6, 2004

	2002-03	2002-03	2003-04	2003-04	2004-05
Budget Item	Budget	Actual	Budget	Est. Actual	Proposed
Cash Balance	\$ 10,188	\$ 10,266	\$ 10,565	\$ 10,004	\$ 4,082
Contingency Account	\$ 40,752	\$ 44,000	\$ 34,000	\$ 44,000	\$ 40,000
Total Beginning Cash	\$ 50,940	\$ 54,266	\$ 44,565	\$ 54,004	\$ 49,974
Revenues:					
Interest	\$ 350	\$ 420	\$ 250	\$ 300	\$ 300
City of Urbana	\$ 27,370	\$ 21,876	\$ 24,672	\$ 16,864	\$ 23,492
City of Champaign	\$ 23,820	\$ 18,327	\$ 21,139	\$ 13,331	\$ 19,959
University of Illinois	\$ 14,620	\$ 10,221	\$ 10,570	\$ 5,916	\$ 10,863
Total Revenues	\$ 66,160	\$ 50,844	\$ 56,631	\$ 36,411	\$ 54,614
Total Expenditures	\$ 73,100	\$ 51,106	\$ 56,381	\$ 40,441	\$ 54,314
Revenues (under) Expenses	\$ (6,940)	\$ (262)	\$ 250	\$ (4,030)	\$ 300
Ending Balance	\$ 44,000	\$ 54,004	\$ 44,815	\$ 49,974	\$ 50,274

Champaign-Urbana Solid Waste Disposal System
2004-05 Annual Budget
Expenditure Detail

May 6, 2004

	2002-03	2002-03	2003-04	2003-04	2004-05
Budget Item	Budget	Actual	Budget	Est. Actual	Proposed
Administration:					
Manager (.2)	\$ 10,992	\$ 11,322	\$ 11,604	\$ 11,604	\$ 11,873
Employee Insurance	\$ 960	\$ 720	\$ 806	\$ 806	\$ 908
IMRF/Social Security	\$ 1,896	\$ 1,896	\$ 2,069	\$ 2,069	\$ 2,651
Workers Compensation	\$ 118	\$ 118	\$ 118	\$ 118	\$ 48
City Insurance	\$ 500	\$ 500	\$ 500	\$ 500	\$ 550
Telephone	\$ 234	\$ 234	\$ 234	\$ 234	\$ 234
Postage/Copying	\$ 110	\$ 110	\$ 110	\$ 110	\$ 110
Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 14,810	\$ 14,900	\$ 15,441	\$ 15,441	\$ 16,374
Operations:					
Water Sampling/Analysis	\$ 21,790	\$ 14,942	\$ 18,440	\$ 13,500	\$ 18,440
Professional Services	\$ 21,000	\$ 18,620	\$ 17,000	\$ 6,500	\$ 14,000
Contractual Repairs	\$ 15,000	\$ 2,565	\$ 5,000	\$ 5,000	\$ 5,000
Misc. Supplies/materials	\$ 500	\$ 79	\$ 500	\$ -	\$ 500
Subtotal	\$ 58,290	\$ 36,206	\$ 40,940	\$ 25,000	\$ 37,940
Grand Total	\$ 73,100	\$ 51,106	\$ 56,381	\$ 40,441	\$ 54,314