



ENVIRONMENTAL MANAGEMENT DIVISION

MEMORANDUM

**TO:** Bruce Walden, Chief Administrative Officer  
**FROM:** Bill Gray, Public Works Director  
Rod Fletcher, Environmental Manager  
**DATE:** February 19, 2004  
**RE:** FY0304 Budget Amendment- Recycling Programs

**Action Requested**

Approval of the attached Ordinance revising the Annual Budget Ordinance.

**Discussion**

The new recycling agreements being considered for approval will bring forth several changes to the current budget. Among the most significant changes is the introduction of a 65 gallon cart to be offered to participants of the residential program. It is anticipated that the U-CART, will bring even more convenience for customers that should result in increasing the quantities of recyclables collected.

Staff is proposing to purchase 2500 carts for use that would be distributed during May. There are acquisition costs of \$90,000 and associated assembly and distribution costs totaling \$4700. This represents about one third of the residents that can participate in the program who might prefer using the cart. If more residents subscribe to this option, a subsequent budget amendment may be needed.

Additional monies are also needed to replenish the supply of the 15 gallon bins, continued storage costs and increased education and promotional efforts targeted this Spring.

**Fiscal Impact**

Revenues from the new transfer station, reducing the recycling fund balance and a loan from general reserve will fund the proposed expenditures.

**Recommendation**

Staff recommends approval.

**ORDINANCE NO. 2004-02-022**

**AN ORDINANCE  
REVISING THE ANNUAL BUDGET ORDINANCE  
(Recycling Fund)**

WHEREAS, the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2003, and ending June 30, 2004, (the "Annual Budget Ordinance") has been duly adopted according to sections 8-2-9.1 et seq. of the Illinois Municipal Code (the "Municipal Code") and Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois (the "City Code"); and

WHEREAS, the City Council of the said City of Urbana finds it necessary to revise said Annual Budget Ordinance by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, such revision is not one that may be made by the Budget Director under the authority so delegated to the Budget Director pursuant to section 8-2-9.6 of the Municipal Code and section 2-133 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Annual Budget be and the same is hereby revised to provide as follows:

FUND:	Recycling	
ADD EXPENSE:	Personnel	\$ 3,200
ADD EXPENSE:	Bin Replacement	5,370
ADD EXPENSE:	Storage	1,500
ADD EXPENSE:	Education/Promotion	4,700 (Both programs)
ADD EXPENSE:	Toter Purchase	90,000
ADD EXPENSE:	Storage Trailer	3,300
ADD REVENUE:	Transfer Station Contribution	8,000
ADD REVENUE:	Loan from Gen. Reserve Fund	23,000
REDUCE:	Fund Balance	77,070

Section 2. This Ordinance shall be effective immediately upon passage and approval and shall not be published.

Section 3. This Ordinance is hereby passed by the affirmative vote of two-thirds of the members of the corporate authorities then holding office, the "ayes" and "nays" being called at a regular meeting of said Council.

PASSED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

AYES:

NAYS:

ABSTAINED:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_.

\_\_\_\_\_  
Tod Satterthwaite, Mayor