



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### **m e m o r a n d u m**

**TO:** Bruce K. Walden, Chief Administrative Officer

**FROM:** Elizabeth H. Tyler, AICP, City Planner/Director

**DATE:** September 17, 2003

**SUBJECT: Ordinances Approving the Community Development Block Grant Agreements For FY2003-2004**

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### **Description**

Included in this packet are copies of the authorizing ordinances and agreements for projects to be undertaken by not-for-profit agencies and organizations using Community Development Block Grant (CDBG) monies during the fiscal year beginning July 1, 2003 and ending June 30, 2004. Staff requests that the Urbana City Council approve the ordinances that authorize these CDBG Agreements.

### **Issues**

The Urbana City Council is requested to approve the ordinances that authorize the following Public Service Activity Agreements, which are part of the Consolidated Social Service Funding Pool. These Agreements will then be forwarded to the Mayor for signature.

DEVELOPMENTAL SERVICES CENTER  
VOCATIONAL SERVICES-EASTERN ILLINOIS FOODBANK  
PROJECT NO. 0304-03

PROVENA BEHAVIORAL HEALTH SERVICES  
(ROUNDHOUSE SHELTER)  
PROJECT NO. 0304-04

DON MOYERS BOYS AND GIRLS CLUB  
LAKESIDE TERRACE CLUB  
PROJECT NO. 0304-05

The Urbana City Council is requested to approve the ordinances that authorize the following CDBG Subrecipient Agreements.

PROVENA BEHAVIORAL HEALTH AT THE MENTAL HEALTH CENTER  
PROJECT NO.0304-01

PROVENA BEHAVIORAL HEALTH AT MENTAL HEALTH CENTER  
(TIMES CENTER)  
PROJECT NO.0304-02

DEVELOPMENTAL SERVICES FOUNDATION  
PROJECT NO. 0304-06

UNITED CITIZEN AND NEIGHBORS (UCAN)  
PROJECT NO. 0304-07

## **Background**

On May 2, 2003, the Urbana City Council passed Resolution No. 2003-04-006 approving the City of Urbana and Urbana HOME Consortium Annual Action Plan (AAP) FY 2003-2004. This AAP was submitted to HUD on May 15, 2003 for approval. The approving resolution defined the actions necessary (as listed above) for the implementation of the CDBG Program.

Environmental reviews for the above activities have been completed, a Finding of No Significant Impact on the Environment has been published, and a Request for Release of Funds was submitted to HUD on Monday, June 25, 2003. HUD provided authority to use grant funds July 11, 2003.

Note that Attachment C of the Agreements contains project specific details and scope of work.

The Community Development Commission reviewed the CDBG Agreements at their August 26, 2003 regular meeting. In the course of their review, staff and CDC identified minor editing changes to the Agreements. After completing their review, the Community Development Commission recommended that the Urbana City Council approve the CDBG Agreements.

## **Options**

The Urbana City Council can pursue the following options:

1. Approve the Ordinances that authorize the CDBG Agreements as they are currently drafted.
2. Approve the Ordinances that authorize the CDBG Agreements with amendments to the Agreements and/or the Ordinances.

3. Do not approve Ordinances that authorize the CDBG Agreements.

## **Fiscal Impacts**

The City's major investments in the CDBG Program for FY2003-2004 are identified in the FY 2003-2004 Annual Action Plan.

Failure to approve the agreements within a reasonable period of time can delay projects and impact the timely expenditure of CDBG funds.

## **Recommendations**

Staff recommends that Urbana City Council approve the Ordinances that authorize the CDBG Grant Agreements

### **Memorandum Prepared By:**

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Bob Grewe, AICP  
Manager, Grants Management Division

### Attachments:

AN ORDINANCE APPROVING A CITY OF URBANA COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM AGREEMENT  
Provena Behavioral Health at the Mental Health Center Project No. 0304-01

AN ORDINANCE APPROVING A CITY OF URBANA COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM AGREEMENT  
Provena Behavior Health at the Mental Health Center (Times Center) Project No. 0304-02

AN ORDINANCE APPROVING A CITY OF URBANA COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM AGREEMENT

AN ORDINANCE APPROVING A CITY OF URBANA AND CUNNINGHAM TOWNSHIP  
CONSOLIDATED SOCIAL SERVICE FUNDING PROGRAM  
PUBLIC SERVICE AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM

Developmental Services Center Vocational Services – Eastern Illinois Foodbank Project No.  
0304-03

AN ORDINANCE APPROVING A CITY OF URBANA AND CUNNINGHAM TOWNSHIP  
CONSOLIDATED SOCIAL SERVICE FUNDING PROGRAM  
PUBLIC SERVICE AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM

Provena Behavioral Health Services (Roundhouse Shelter) Project No. 0304-04

AN ORDINANCE APPROVING A CITY OF URBANA AND CUNNINGHAM TOWNSHIP  
CONSOLIDATED SOCIAL SERVICE FUNDING PROGRAM  
PUBLIC SERVICE AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM

Don Moyers Boys and Girls Club Lakeside Terrace Club Project No. 0304-05

AN ORDINANCE APPROVING A CITY OF URBANA COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM AGREEMENT

Disabled Citizens Foundation Project No. 0304-06

AN ORDINANCE APPROVING A CITY OF URBANA COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM AGREEMENT

United Citizens and Neighbors Project No. 0304-07